

DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY

MINUTES  
April 24, 2012  
3:30 p.m.

Del Norte County Board of Supervisors Chambers

**PRESENT:** Chair Gerry Hemmingsen  
Vice Chair Rich Enea  
Commissioner Martha McClure  
Commissioner Michael Sullivan  
Commissioner Leslie McNamer  
Commissioner Kelly Schellong  
Commissioner Kathryn Murray  
Commissioner Donna Westfall  
Commissioner Richard Holley  
Legal Counsel Martha Rice  
Treasurer/Controller Richard Taylor  
Director Kevin Hendrick  
Program Manager Tedd Ward  
Clerk Rose Reppond

**ABSENT:** Commissioner David Finigan

**ALSO PRESENT:** Del Norte Solid Waste Task Force Chair Mary Wilson  
Del Norte County Executive Officer Jay Sarina  
Crescent City Manager Eugene Palazzo  
Recology Del Norte Manager Tom Sparrow  
Hambro/WSG Operations Manager Joel Wallen

The meeting was called to order by Chair Hemmingsen at the hour of 3:30 P.M., with all parties present as heretofore designated.

**PUBLIC COMMENTS:**

The Chair called for Public Comments.

The following people addressed the Board:

Steve Clay, of Northcrest Auto Center regarding his request that the towing contract for the Abandoned Vehicle Abatement Authority be reopened for competitive bids.

The Chair closed public comment 3:35 PM.

Commissioner Sullivan wanted to know the process of Bidding.

Chair noted that he wants the tow contract put on the next meeting.

### **Del Norte Solid Waste Task Force - 200101**

Mary Wilson gave a verbal summary of the discussion held by Task Force members in lieu of the meeting of April 12<sup>th</sup>, 2012, which did not achieve a quorum.

The next Solid Waste Task Force Meeting will be a public workshop to discuss and receive public input on the Statewide Commercial Recycling Mandate and compliance options for property managers and owners of rental properties under the Authority's Solid Waste and Recycling Responsibility Ordinance 2008-01.

This meeting will be held at the Del Norte Healthcare District Conference Room, 550 East Washington Blvd. on May 10<sup>th</sup>, at 5:30 P.M.

Richard Miles also addressed the board.

## **CONSENT AGENDA**

### **Minutes Regular Session, Wednesday March, 2012**

#### **BUDGET REVISION – 080802**

Director Hendrick discussed a Budget Revision in the amount of \$5264.49 to enable pass-through of extra expenses related to disposal of the Harbor docks.

On a motion by Commissioner Sullivan and seconded by Commissioner Schellong and unanimously carried on a polled vote the items on the consent agenda were approved.

**END OF CONSENT AGENDA**

**DIRECTORS REPORT**

Director Hendrick discussed the following topics within the Director's report:

**Claims approved by the Director for March, 2012**

**Monthly Cash and Charge Report for March, 2012**

**Revenue Comparison between FY 10/11 and 11/12**

**Treasurer/Controller Report for March, 2012**

Commissioner Sullivan asked that the Del Norte County Transfer Station tonnage data exclude tsunami debris and that the supporting data tables be included with color graphs for the next Authority agenda packet.

The following people made public comments on items within the Director's report:

Mary Wilson addressed the board regarding the Revenue comparisons between FY10/11 and FY 11/12 as presented.

**END DIRECTORS REPORT**

**DISCUSSION / ACTION ITEMS**

**LANDFILL POST CLOSURE: No Agenda Items.**

**COLLECTIONS FRANCHISE: No Agenda Items.**

**TRANSFER STATION: No Agenda Items.**

**GENERAL SOLID WASTE AUTHORITY MATTERS:**

*4:20 Joel Wallen enters the meeting*

**DRAFT BUDGET 2012/2013 – 022102**

Director Hendrick discussed the DRAFT Budget 2012/2013. Discussion followed.

Commissioner Westfall had questions regarding step increases to staff salaries and the possibility of soliciting for competitive proposals for auditing or legal services.

Commissioner Sullivan requested more details on the life insurance policies for the Director.

Commissioner Holley had questions on the City/County line on the budget.

Commissioner Schellong would like to see more funding set aside for Other Post-Employment Benefits (OPEB). Director Hendrick explained that in the draft budget, depreciation, post-employment benefits, and contingency funds would all be saved to the same account for future use at the Board's discretion.

*4:31 Jay Sarina Left the meeting*

By consensus, with no Commissioner expressing objections, the Chair directed staff to:

- 1) Review and consider comments on the draft for Fiscal Year 2012-2013;
- 2) Direct staff to prepare a proposed final budget based on Board discussion and return to the Board at the May meeting for further review;
- 3) At the May meeting, direct staff to transmit the proposed budget to the Del Norte County Board of Supervisors and the Crescent City Council as required by the JPA and return with any written comments that are adopted by these boards. These budget presentations may occur at a Joint City/County meeting that the Chair recommends scheduling to follow the May meeting;
  
- 4) Schedule a Public Hearing and provide public notice for the final adoption of the Budget at 3:45 PM on Tuesday, June 26.

**FINANCIAL SUSTAINABILITY PLAN –**

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Director Hendrick discussed the development of a strategic plan for financial sustainability for the Del Norte Solid Waste Management Authority. Information Only.

Chair opened for public comments 4:34

The following people addressed the Board on this item: Richard Miles, Andy Larson and Ron Plechaty. The Chair Closed public comment on this item at 4:43 P.M.

Considering public comments, the Chair directed staff to provide information on other jurisdictions of similar size that have privatized all or portions of their integrated waste management systems, and what local government roles and responsibilities remain in those jurisdictions. Commissioner Murray asked if such research could be completed before the next meeting, and the Chair indicated that staff could present a preliminary report at the next Authority meeting.

*Commissioner Finigan enters the meeting of 4:54 PM*

*Kevin Hamblin enters the meeting at 4:56 P.M.*

The Chair also directed staff to make projections for the tonnage projected to be received at the Del Norte County Transfer Station in coming years.

### **JOINT POWERS AGREEMENT – 101503**

Director Hendrick discussed the process of amending the Joint Powers Agreement.

Discussion followed.

Commissioner Sullivan moved, and the motion was seconded by Commissioner Enea, that the Joint Powers Agreement be amended so that any Ordinance adopted by the Del Norte Solid Waste Management Authority must also be passed by a majority of the Del Norte County Board of Supervisors and the Crescent City Council.

The Chair opened this item for public comments 5:12 and the following people addressed the Board: Richard Miles and Paul Dillard

Legal Counsel Rice clarified that this agenda item allowed 'possible action regarding the preferred process for considering updated and amendments to the Joint Powers Agreement' and so a taking a vote to amend the Joint Powers Agreement was not an action that was agendized for this meeting.

The Chair directed staff to draft an amendment to the Joint Powers Agreement regarding the process by which Authority Ordinances are adopted, and any other needed changes identified by the Director for consideration at the next Authority meeting.

The Del Norte Solid Waste Management Authority adjourned at the hour of 5: 16P.M., to reconvene in Regular Session, on May 22, 2012, at the hour of 3:30 P.M., at the Board of Supervisors Chambers, Flynn Center, 981 "H" Street, Crescent City, California.

\_\_\_\_\_ Date / /  
Gerry Hemmingsen, Chair  
Del Norte Solid Waste Management Authority

ATTEST:

\_\_\_\_\_ Date / /  
Rosemarie Reppond Clerk  
Del Norte Solid Waste Management Authority