

**DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
CITY OF CRESCENT CITY
COUNTY OF DEL NORTE
STATE OF CALIFORNIA**

**Board of Supervisors Chambers
Flynn Center 981 H Street
Crescent City, CA**

Regular Session Tuesday October 14, 2014 3:30 PM

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The Solid Waste Management Authority of the City of Crescent City and the County of Del Norte, State of California, is now meeting in Regular Session. Only those items that indicate a specific time will be heard at the assigned time. All items may be taken out of sequence to accommodate public and staff availability.

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All documents referred to in this agenda are available at the Office of the Del Norte Solid Waste Management Authority at 1700 State Street in Crescent City, between the hours of 8 A.M. and 5 P.M. Monday through Friday OR online at www.recycledelnorte.ca.gov

For more information call 465-1100 or email dnswwa@recycledelnorte.ca.gov

**3:30 PM CALL MEETING TO ORDER
 PLEDGE OF ALLEGIANCE**

PUBLIC COMMENTS:

**3:30 PM ANY MEMBER OF THE PUBLIC MAY ADDRESS THE SOLID WASTE
MANAGEMENT AUTHORITY ON ANY MATTER ON OR OFF THE AGENDA. After
receiving recognition from the Chair, please give your name and address for the record.
Comments will be limited to three minutes.**

1. CLOSED SESSION ITEMS:

- 1.1 PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(Gov. Code 54957) Title: Program Manager/Acting Director

4:00 PM OPEN SESSION ITEMS:

2. DEL NORTE SOLID WASTE TASK FORCE

- 2.1 Discussion regarding meeting of October 13, 2014. **

3. CONSENT AGENDA

- 3.1 Approve minutes, Regular Session, Wednesday, September 10, 2014. **

- 3.2 Receive and file Actuarial report from Bickmore on GASB 45 Retiree benefit Evaluation, dated August 12, 2014. **
- 3.3 Approve Employer Contribution By Check Under Agreement and Election to Prefund Other Post Employment Benefits in the amount of \$11,125.00 . **

END CONSENT AGENDA

DISCUSSION/ACTION ITEMS

4. LANDFILL POSTCLOSURE

5. COLLECTIONS FRANCHISE

- 5.1 Discussion and possible action regarding status and allocation of Authority-directed bin pulls for 2014. **
- 5.2 Discussion and possible action regarding possibly working with Recology Del Norte and the Crescent City Harbor in the Fishing for Energy project as promoted by Covanta. **

6. TRANSFER STATION

- 6.1 Discussion and possible action regarding Hazardous Waste Collection Event October 3rd and 4th at the Del Norte County Transfer Station. **
- 6.2 Discussion and possible action regarding management of expired marine flares in Del Norte County. **

7. GENERAL SOLID WASTE AUTHORITY MATTERS

- 7.1 Discussion and possible action regarding the Del Norte Solid Waste Management Authority Work Plan for FY 14/15. **
- 7.2 Discussion and possible action regarding the content of the final R3 report including but not limited to developing elements of a strategic plan such as short, medium, and long-range goals and possible setting of future meeting date(s) for such planning.
- 7.3 Discussion and possible action regarding the drafting and release of a request for proposals for the position of interim Director for the Del Norte Solid Waste Management Authority. **
- 7.4 Discussion and possible action regarding a Letter to the Editor submitted by Don MacArthur, as published in the Del Norte Triplicate on 02 October 2014. **

8. DIRECTOR'S & TREASURER'S REPORTS

Agenda items 8.1 through 8.5 are provided for information only

- 8.1 Acting Director's Report **
- 8.2 Treasurer/Controller Report for August 2014 **
- 8.3 Claims approved by Treasurer & Director for September 2014 **
- 8.4 Monthly Cash and Charge Reports for September 2014 **
- 8.5 Earned Revenue Comparisons between FY13/14 and FY14/15 **

9. ADJOURNMENT

Adjourn to the next meeting of the Del Norte Solid Waste Management Authority scheduled for 3:30 PM November 12, 2014 at the Del Norte County Board of Supervisor's Chambers, 981 H Street, Suite 100 in Crescent City.

**** Asterisks next to Agenda Item indicates an associated attachment**

DEL NORTE COUNTY SOLID WASTE TASK FORCE

Meeting Agenda

Monday, October 13, 2014, 5:15 - 7:00 PM
Del Norte Solid Waste Management Authority Conference Room
1700 State Street
Crescent City, CA

The Del Norte Solid Waste Task Force is now meeting in Regular Session. Only those items that indicate a specific time will be heard at the assigned time. All other items may be taken out of sequence to accommodate public and staff availability.

ITEMS FOR DISCUSSION:

1. Call to order
2. Discussion and possible action regarding approval of minutes of the September 8th, 2014 Del Norte Task Force Meeting. **
3. Public comment. Any member of the public is welcome to discuss any subject relating to solid waste issues in Del Norte County. Public comment is limited to three (3) minutes.
4. Discussion and possible action regarding the Bylaws of the Del Norte Solid Waste Task Force. **
5. Discussion and possible action regarding two applications received by the Del Norte County Board of Supervisors regarding vacancies on the Del Norte County Solid Waste Task Force. **
6. Discussion and possible action regarding the status of Authority Ordinances 2008-01, 2008-02, 2008-03 and 2009-01, 2014-01, and 2014-02.
7. Continuing discussion regarding the Electronic Annual Report submitted to CalRecycle. **
8. Discussion and possible action regarding the process and schedule for completing the five-year review of the Regional Agency Integrated Waste Management Plan for Del Norte County and the City of Crescent City. **
9. Adjournment. Adjourn to the next meeting of the Del Norte County Solid Waste Task Force scheduled for 5:15 PM November 10, 2014.

** indicates attachments

MINUTES
DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
CITY OF CRESCENT CITY
COUNTY OF DEL NORTE
STATE OF CALIFORNIA
Regular Session, Wednesday September 10, 2014, 3:30 PM

PRESENT: Commissioner Roger Gitlin, Chair
Commissioner Ron Gastineau
Commissioner Rick Holley, Vice-Chair
Commissioner Mike Sullivan, arrived 2:07 p.m.
Commissioner Mary Wilson, Secretary/Clerk
Legal Counsel Martha Rice
Acting Director/Program Manager Tedd Ward
Treasurer/Controller Richard Taylor, until 4:45 p.m.

ABSENT: None

ALSO

PRESENT: Karen Phillips, PS Business Services
Wilma Madden, for PS Business Services
Richard Miles & Pat Black, Solid Waste Task Force
Joe Wallen & Wes White, Hambro /WSG
Sherrie Phillips, Recology Del Norte
Houawa Moua & Brian McNally, Del Norte Dept. of Environmental Health
Tamera Leighton, Local Transportation Commission

3:30 PM CALL MEETING TO ORDER
PLEDGE OF ALLEGIANCE

Chairman Gitlin called the meeting to order at 3:30 p.m. and Commissioner Gastineau led the pledge.

3:30 PM PUBLIC COMMENTS: ANY MEMBER OF THE PUBLIC MAY ADDRESS THE SOLID WASTE MANAGEMENT AUTHORITY ON ANY MATTER ON OR OFF THE AGENDA. After receiving recognition from the Chair, please give your name and address for the record. Comments will be limited to three minutes.

The following person(s) addressed the Commission: Richard Miles commented on the acreage owned by the Authority which lies near the transfer station. He previously asked (several months ago) to have the issue brought back to discuss the land's use. He also noted that no action has been taken to repeal ordinances of the Authority. Staff was directed to put the matter of the real property on a future agenda. The parcel is approximately three acres in size and zoned for commercial use. Informal appraisals will be requested from three local realtors. The Commission reported that ordinances have been repealed by the Authority, but not approved by the City and County at this time. Discussion was held regarding the closed session placement on the agenda.

On a motion by Commissioner Sullivan, seconded by Commissioner Gastineau, and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority directed that the closed sessions be held at the beginning of each meeting, if one is necessary, with the regular session to start at 4:00, when necessary.

1. DEL NORTE SOLID WASTE TASK FORCE

1.1 Discussion regarding meeting of 08 September 2014.

President Richard Miles of the Solid Waste Task Force reported that the Task Force held a meeting on September 8th and discussed sending a request to the Authority for nine members on the task force so they have a quorum more frequently at their meetings. Notice of openings on the task force has been posted.

Mr. Miles noted that the Task Force is about 2/3rds done with the five year plan review to be submitted to CalRecycle. Mr. Miles noted they should be done with the review in the next few months and will get it submitted thereafter.

2. CONSENT AGENDA

2.1 Approve minutes, and acknowledge and file meeting notes and submitted comments, Special Session, Thursday, August 21, 2014.

2.2 Approve minutes, Regular Session, Wednesday, August 13, 2014.

END CONSENT AGENDA

Commissioner Wilson noted that there were two changes in the August 21 minutes on page 2, the word "seem" needs deleted, and on page 3, Counsel Rice's last name is misspelled. In addition, staff noted that Mr. Taylor was present at the meeting on August 21, which should also be noted.

On a motion by Commissioner Sullivan, seconded by Commissioner Gastineau, and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority approved the consent agenda, consisting of items 2.1-2.2, with the changes to the minutes as noted.

DISCUSSION/ACTION ITEMS

6.4 Discussion and possible action regarding Del Norte Solid Waste Management Authority Resolution 2014-05 Endorsing Safe STAA Access on California US Highway 199 from US Highway 101 to Interstate 5.

Discussion was held regarding adopting a resolution of support for STAA access on US Highway 199. Tamera Leighton, Executive Director of the Del Norte Local Transportation Commission, noted that to date her agency has received 100% support from local agencies. The loss of the funds will be huge if the US Highway 199/197 project is not built in a timely manner. She noted that the bridge that was being

replaced was within the top 1% of bridges statewide that needed to be replaced. The bridge is very old and very narrow. Litigation has stopped the project at this time. Commissioner Sullivan noted that the Healthcare District voted to support the resolution recently, in addition to the City, County, Harbor District, and other agencies. The bridge is on the Middle Fork of the Smith River near Mile Post Marker 26 on US Highway 199. Wes White commented on behalf of several trucking entities (WSG, Hambro, Snoozie, South Coast, Bettendorf Trucking), noting that the agencies whole-heartedly endorse the replacement of the bridge due to economics, safety and restrictions.

Richard Miles supports the replacement of the bridge; however, he wanted to know what the contingency plan was for the Authority to deal with a garbage spill on US Highway 199. Janet Gilman, county resident, noted that all persons have the right to flourish. She noted that the proponents see the bridge as being beneficial economically, and the opponents see it as a danger to their right to flourish. She asked who has the more valid argument. Rob Miller, Smith River resident, commented on the misinformation about the trucks that would travel this roadway if the improvements were built. He noted that trucks can only be 80,000 lbs., no matter the length of the truck. They now have sliding axle trailers that are better able to travel that roadway. The roadway needs to be fixed and it is an economic issue; Chris Howard, spoke on behalf of Alexandre Dairy, noting that the dairy is in support of the resolution and STAA access on US Highway 199. He noted that his background in environmental work allows him to know about Coho Salmon, the water sediment in the Smith River, and the fact that Coho do not spawn in the Middle Fork of the Smith because the rocks are too large and they cannot spawn. He feels that this is not the right fight; Kevin Hartwick, Council of Economic Advisors, spoke regarding improvements on 199 being key to the economic viability of the community. The Hwy 199 projects are some of the last to get completed on this list of harbor, airport, sewer, US Hwy 199 and broadband projects. He encouraged the Authority to stay the course to continue the good work by supporting this resolution.

Commissioner Sullivan noted that there is a lot of misinformation and he noted that there are already 65 foot trucks on the roadway now. This project would make it safer for the trucks and recreational vehicles already on the roadway now. Coho salmon have been made the issue, which is not an issue in this case. Commissioner Holley noted that two of the members of the Authority sit on the Local Transportation Commission and the loss of this project would not be good at all. Chair Gitlin noted Hwy 199 was a troubled road and getting the roadway fixed would minimize the risk and accidents.

On a motion by Commissioner Sullivan, seconded by Commissioner Gastineau, and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority approved and adopted Resolution No. 2014-05, entitled, ENDORSING SAFE STAA ACCESS ON CALIFORNIA US HIGHWAY 199 FROM US HIGHWAY 101 TO INTERSTATE 5.

The resolution was read for the public benefit by Commissioner Sullivan.

5.1 Discussion and possible action regarding management of expired marine flares in Del Norte County. **080101**

Discussion was held regarding the disposal of expired marine flares. Staff noted that under Coast Guard regulations, marine flares expire after three years. The most appropriate option through the Authority would be that the owners would call for an appointment at the Commercial Hazardous Waste Collection day where the flares would be collected and trucked to Louisiana. The cost analysis provided by staff to truck the flares indicated that they cost is not attractive to the Authority based on the trucking costs.

Brian McNally of the County Community Development Department Environmental Health staff noted that the Coast Guard has in the past used the expired flares for training, but they can no longer do this. The flares are explosive and they have a chemical that now shows up in water mimicking iodine. The cost to dispose of the expired flares is expensive and is of concern to many communities. West Marine will take the marine flares after expiration, however, they may have a store close to our region that would be willing to take them. Wes White commented, as a Harbor Commissioner, on the cost of the disposal of the flares. His sense is that there is going to be a lot of the flares going overboard, which is a great concern to the Harbor. There are approximately 1000+/- flares that have been considered expired in the community. This is a statewide problem.

Commissioner Gastineau asked about the number of flares and legislation that requires us to clean up the problem. We should take care of it locally. Commissioner Holley noted that the product stewardship should assist in taking care of the products that they are selling. Staff noted that the Authority still is a member of the stewardship council and could check with them regarding this issue. Commissioner Sullivan asked if staff could work with Humboldt County to keep the costs down. Chairman Gitlin noted that the flares can be safely burned in an open area by the public and that we should look at how we can dispose of these locally so they are not dumped into the ocean. He would like to talk to the State Fire Marshall about their disposal alternatives. It appears to be a national issue not just a state issue. Chairman Gitlin directed staff to meet the fire marshal, harbor representatives, stewardship council and law enforcement regarding disposal of the expired flares. The flares will not be accepted at the Hazardous Waste day in October. The matter will be back on the next agenda.

3. LANDFILL POSTCLOSURE

- 3.1 Acknowledge and file semi-annual report regarding the monitoring and post-closure maintenance of the closed Crescent City Landfill for the period January – June 2014 as sent to the Regional Water Quality Control Board, North Coast Region, under monitoring and reporting Order 97-90. **230101 A**

Discussion was held regarding the semi-annual report. The consensus of the Authority was to acknowledge and file the semi-annual report as presented.

4. COLLECTIONS FRANCHISE

4.1 Discussion and possible action regarding status and allocation of Authority-directed bin pulls for 2014. 031205 , 180510

Discussion was held regarding the bin pulls for 2014. Mr. Ward reviewed the upcoming coastal cleanup and hazardous waste event. He added that Patricia Abbey has asked about a bin donation for an upcoming event, but she was not here for this meeting. Chairman Gitlin asked if this included the Sea Cruise car show and if there had been a request from Sea Cruise. Mr. Ward responded they had and that it had previously been approved by the Board. Commissioner Wilson commented that one bin is allocated to Sea Cruise. Commissioner Holley mentioned that the City will be requesting a bin for further cleanup behind Safeway. Chairman Gitlin commented that he was aware that the City may need assistance for clean-up of the old restaurant site on Front Street and that the City will need to submit a formal request. There were no comments from the public. Chairman Gitlin commented that he wanted to make sure that all 20 bins set aside are allocated for projects and that he would like to see this item back on the agenda for allocation of the remaining bins. Mr. Ward asked Joel Wallen if Hambro would waive the fee for the coastal clean-up bin. Mr. Wallen responded that it was not in their contract so he could not provide an answer today, but he did not see a serious issue. He added that he was concerned about a bin for clean-up behind Safeway as that cost would come out of their pocket. Chairman Gitlin requested this item be back on their next agenda for further allocation and input from Hambro and Recology. Mr. Ward commented that the criteria for allocation of bins was included in the staff report.

On a motion by Commissioner Holley, seconded by Commissioner Gastineau, and unanimously carried, the Del Norte Solid Waste Management Authority approved the use of bins for the coastal clean-up and hazardous waste event.

5. TRANSFER STATION

5.2 Discussion and possible action regarding upcoming Hazardous Waste Collection Event October 3rd and 4th at the Del Norte County Transfer Station. 081504

Discussion was held regarding the Hazardous Waste Collection Event October 3rd and 4th. Mr. Ward reviewed aspects of the annual event and indicated they have expanded the paint program to include accepting non-aerosol water based paint all year. He explained the procedure for commercial businesses, which requires an appointment on Friday. Commissioner Wilson asked about the PaintCare program, which Mr. Ward reviewed. Chairman Gitlin asked about advertising for the event. Mr. Ward reviewed the planned newspaper and radio ads. No action was needed or taken.

6 GENERAL SOLID WASTE AUTHORITY MATTERS

6.1 Discussion and possible action regarding the Del Norte Solid Waste Management Authority Work Plan for FY 14/15. 231501

Discussion was held regarding the Work Plan for Fiscal Year 2014/2015. Commissioner Sullivan requested the removal of the black "circle stars" as they seem redundant on the listing. He stated he felt the legend made things more confusing rather than simpler. Commissioner Wilson pointed out, on the second page, that item one is no longer being done. Mr. Ward explained that it is listed as being deferred and is marked as such, but is still included in the list. Commissioner Sullivan asked that it be changed to a "wish list" item rather than a working priority item. Commissioner Wilson stated she felt they did not need to be included at all. Mr. Ward noted that a similar item that is just a placeholder, such as the aerial flyover of the landfill that does not need to be done until 2016. Commissioner Holley indicated he felt it was good to include such items in order to avoid items being missed if there were a change in staffing. Commissioner Sullivan commented that it would be better to add future required items in a different fiscal year, rather than under this fiscal year. Commissioner Gastineau commented that would work in strategic plan items. Chairman Gitlin opened the discussion for public comment. Bill Lonsdale commented that placeholders for some items that are for future years would be safer for making sure items do not get missed. No other public comments were received. Mr. Ward offered to make revisions and bring them back at the next meeting. Commissioner Sullivan offered to e-mail Mr. Ward his suggested reformatting that might be clearer to understand. Chairman Gitlin confirmed the Board wished to see it streamlined. No action was taken; however, this item will be placed on the next agenda to review the changes.

6.2 Discussion and possible action regarding the content of the final R3 report including but not limited to developing elements of a strategic plan such as short, medium, and long-range goals and possible setting of future meeting date(s) for such planning. **231501**

Discussion was held regarding holding another workshop. Chairman Gitlin asked that this be a continuing agenda item. Commissioner Sullivan suggested they table this item and move on to item 6.3. This item was then tabled until the next meeting.

6.3 Discussion and possible action regarding the content and process for adopting a Mission Statement or other elements of a strategic plan for the Del Norte Solid Waste Management Authority. **231501**

Discussion was held regarding the mission statement. Mr. Ward reviewed the items included with the staff report including in the agenda packet and explained his recommendation, which would allow extra time for him to do research on possible funding sources. He commented that being specific in what the Authority wants will reduce the cost to the Authority for a consultant hired to perform the work. Commissioner Wilson commented that she believed at the end of the August 21st workshop they were to move forward on a mission statement before a strategic plan. Commissioner Wilson then read the e-mail from R3 that was received just prior to the workshop on August 21. She stated that she wanted to move forward on a mission statement. Commissioner Gastineau commented that mission statement No. 2 provided by Commissioner Wilson was his personal preference. He added

that he did like Commissioner Sullivan's idea for three lists; one for mandated items, one for items that need to be done in future years, and a "wish list". Chairman Gitlin asked if the other Commissioners had a preference for the mission statement. Commissioner Wilson read mission statement No. 1 which she felt was better as it referenced compliance with state laws. She also read No. 5, which she also liked. Commissioner Sullivan commented that if they chose to use mission statement No. 2, they would need to pull the sentence from number 5 dealing with compliance with regulatory law. Commissioner Holley agreed with Commissioner Sullivan, but they should remove the word "existing" from that sentence. Mr. Ward pointed out that they also have responsibilities for household hazardous waste and composting, not just solid waste. Chairman Gitlin asked for public comment. Bill Lonsdale commended staff for including items in this agenda that were not included in the agenda for the workshop on August 21 and he noted that someone had done a wonderful job of including all the items that had been written down on the white boards at the workshop. Mr. Lonsdale indicated he felt a combination of mission statements No. 3 and No. 5 would be best, but No. 2 was acceptable also for combination with No. 5. Patricia Black stated that the No. 2 and 5 combination with reference to household hazardous waste was preferable. Chairman Gitlin stated that he liked No. 4, but was fine with the combination of Nos. 2 and 5. Chairman Gitlin then read a revised version of the mission statement combining 2 and 5, but missed some of the needed wording, so Commissioner Sullivan clarified the wording and reread the combined version. Commissioner Sullivan then reread the mission statement for the record. "The Authority's Mission is the management of Del Norte County solid waste and recyclable material in an environmentally sound, cost effective, efficient and safe manner while ensuring 100% regulatory compliance with law."

On a motion by Commissioner Sullivan, seconded by Commissioner Gastineau, and unanimously carried by polled vote, the Del Norte Solid Waste Management Authority adopted the mission statement **"The Authority's Mission is the management of Del Norte County solid waste and recyclable material in an environmentally sound, cost effective, efficient and safe manner while ensuring 100% regulatory compliance with law."**

- 6.5 Discussion and possible approval of a budget transfer for fiscal year 13/14 in the amount of \$70,000.00 or less. **022101**

Discussion was held regarding the requested budget transfer, which is for \$8,170.00 rather than \$70,000.00.

On a motion by Commissioner Sullivan seconded by Commissioner Wilson, and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority approved budget transfer in amount of \$8,170.00.

7 CLOSED SESSION ITEMS:

7.1 PUBLIC EMPLOYEE PERFORMANCE EVALUATION

(Gov. Code 54957) Title: Program Manager/Acting Director

In the event that the public employee so requests, this evaluation process will be conducted in open session.

7.2 Pursuant to Gov. Code Section 54957:
PUBLIC EMPLOYEE DISMISSAL/RELEASE

There were no public comments prior to the closed session. Chairman Gitlin recessed the open session at 4:30 p.m. and immediately convened in closed session. The closed session was adjourned at 5:14 p.m. Counsel announced that no action was taken during closed session, but the closed session for item 7.1 was continued to the next regularly scheduled meeting. There was discussion of the next meeting being held October 1; however, this date was later revised to October 14th.

8 DIRECTOR'S & TREASURER'S REPORTS

Agenda items 8.1 through 8.5 are provided for information only

- 8.1 Acting Director's Report 231501
- 8.2 Treasurer/Controller Report for July 2014
- 8.3 Claims approved by Treasurer & Director for August 2014
- 8.4 Monthly Cash and Charge Reports for August 2014
- 8.5 Earned Revenue Comparisons between FY13/14 and FY14/15

The listed reports were given and included in the agenda packet. Mr. Ward reviewed the Acting Director's report. Mr. Ward then reviewed items 8.2 through 8.5 for the Commission in the absence of the Treasurer. There were no questions from Commission or members of the public

9 ADJOURNMENT

Adjourn to the next meeting of the Del Norte Solid Waste Management Authority scheduled for Tuesday October 14, 2014, with Closed session items starting at 3:30 PM and public session items starting at 4:00 PM at the Del Norte County Board of Supervisor's Chambers, 981 H Street, Suite 100 in Crescent City.

There being no further business to come before the Commission, Chairman Gitlin adjourned the meeting at 6:12 p.m. until the next scheduled meeting on October 14, 2014.

Roger Gitlin, Chair
Del Norte Solid Waste Management Authority

Date / /

ATTEST:

Mary Wilson, Secretary/Clerk of the Board

Date / /

Bickmore

August 12, 2014

Tedd Ward
Acting Director
Del Norte Solid Waste Management Authority
1700 State Street
Crescent City, CA 95531

Re: July 1, 2013 Actuarial Report on GASB 45 Retiree Benefit Valuation

Dear Tedd:

We are pleased to enclose our report providing the results of the July 1, 2013 actuarial valuation of other post-employment benefit (OPEB) liabilities for the Del Norte Solid Waste Management Authority (the Authority). The report's text describes our analysis and assumptions in detail.

The primary purposes of the report are to develop the value of future OPEB expected to be provided by the Authority, and the current OPEB liability and the annual OPEB expense to be reported in the Authority's financial statements for the fiscal years ending June 30, 2015 and June 30, 2016.

This valuation was prepared with the understanding that:

- The Authority will continue to follow its recently current policy of partially prefunding OPEB liabilities through the irrevocable OPEB trust. The Authority will continue to contribute more than the retiree benefits but less than 100% of the ARC for the fiscal years ending June 30, 2015 and 2016 and for the foreseeable future. An appropriate discount rate was developed to reflect this.
- The Authority will continue to invest in CERBT Asset Allocation Strategy 1, using a Margin for Adverse Deviation of .11% and a net assumption about the expected long term rate of return on trust assets of 7.5% per year.
- There have been no changes to benefits since the 2011 valuation was prepared.

We have based our valuation on employee data and plan information provided by the Authority. Please review our summary of the benefits described in Table 3 to be comfortable that we have captured the provisions correctly.

We appreciate the opportunity to work on this analysis and acknowledge the efforts of the Authority's staff, who provided valuable information and assistance to enable us to perform this valuation. Please let us know if we can be of further assistance.

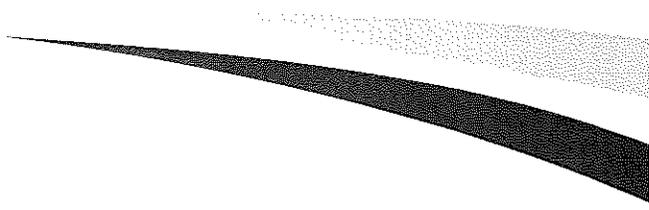
Sincerely,



Catherine L. MacLeod, FSA, EA, MAAA
Director, Health and Benefit Actuarial Services

Enclosure

3.2



Bickmore

Del Norte Solid Waste Management Authority

Actuarial Valuation of the Other
Post-Employment Benefit Programs
As of July 1, 2013

Submitted August 2014

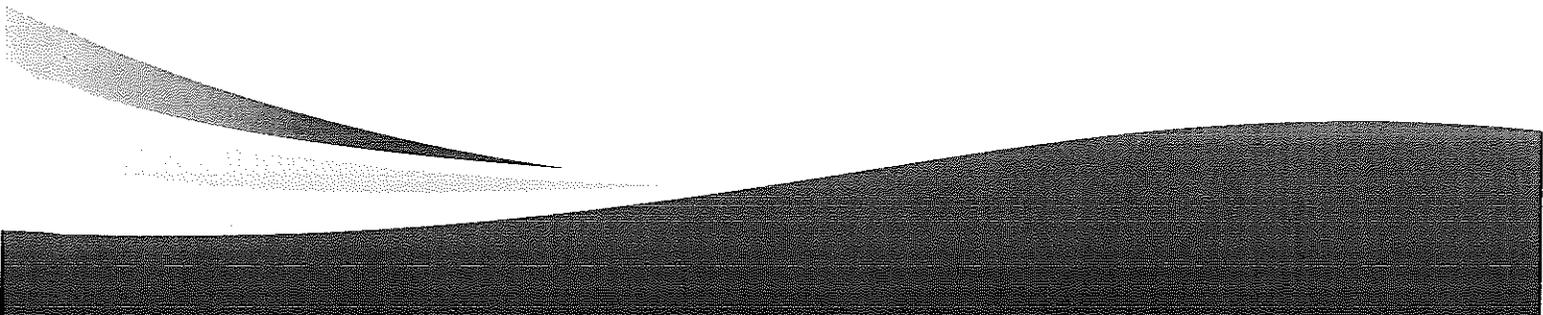


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A. Executive Summary

This report presents the results of the July 1, 2013 actuarial valuation of the Del Norte Solid Waste Management Authority (the Authority) other post-employment benefit (OPEB) programs. Briefly, benefits include subsidized medical and dental insurance coverage for eligible retirees. The purpose of this valuation was to assess the OPEB liabilities and provide disclosure information as required by Statement No. 45 of the Governmental Accounting Standards Board (GASB 45) and to facilitate information to be reported to the California Employers' Retiree Benefit Trust (CERBT).

How much the Authority contributes each year affects the calculation of liabilities. Prefunding the plan generally supports use of a higher interest rate and typically produces substantially lower liabilities than a pay-as-you-go funding policy. When assets are set aside in a trust but at a level not sufficient to meet GASB 45 requirements for prefunding, it is referred to as "partial prefunding". Because the Authority has contributed previously to the trust, but does not plan to contribute the full ARC in the next few years, it is partially prefunding its OPEB obligations. Accordingly, we developed and used a blended discount rate of 5.38% for this valuation. Additional discussion of funding policy, including discount rates, is found on page 8 and the determination of the blended discount rate is provided in Appendix 1 on page 21. We note that none of the rates used are to be considered a guarantee of future investment performance, but rather assumptions about the expected long term rates of return for assets used to pay future retiree benefits.

Exhibits presented in this report reflect our understanding that the results of this July 1, 2013 valuation will be applied in determining the annual OPEB expense for the fiscal years ending June 30, 2015 and 2016. We have included a summary of the information we anticipate will be reported for the Authority's fiscal year ending June 30, 2014 in Appendix 2 of this report, and project a net OPEB obligation of \$202,103 on June 30, 2014.

We calculate the GASB 45 actuarial accrued liability (AAL) to be \$692,253 and the normal cost to be \$54,373 as of July 1, 2013. The Authority reported assets in CERBT on this date of \$88,187 to offset these liabilities. Thus, the unfunded actuarial accrued liability as of July 1, 2013 is \$604,066 and the funded ratio is 12.7%.

These results have been adjusted to be applicable to the years for which the annual OPEB expense will be developed. Assuming the Authority follows its currently planned policy of partially prefunding its OPEB liabilities, the following summarizes results for the fiscal year ending June 30, 2015:

- We calculate the annual required contribution (ARC) to be \$95,903.
- We anticipated that the Authority will contribute \$11,125 to CERBT in addition to paying its portion of retiree premiums.
- Based on the calculations and contributions described above, we project a net OPEB obligation of \$273,578 on June 30, 2015.

These results are shown in tables beginning on page 11. Projected results for the fiscal year ending June 30, 2016 are also shown in these tables.

Executive Summary (Concluded)

The liabilities shown in the report reflect assumptions regarding continued future employment, rates of retirement and survival, and elections by future retirees to retain coverage for themselves and their dependents. Future results will inevitably be different than our projections; in fact, due to the small size of the Authority's employee group, differences from what we project are more likely to occur and some volatility in results from one valuation to the next should be expected. We also note that this valuation has been prepared on a closed group basis, with no provision is made for future employees. However, new employees generally create little, if any, unfunded actuarial accrued liability at the time they join the program.

While other sources of differences in future results are possible, the most likely causes for variance are:

- A significant change in the number of covered plan members;
- A substantial increase or decrease in OPEB trust asset value;
- A significant increase or decrease in the future medical premium rates or in the subsidy provided by the Authority toward retiree medical premiums;
- Recognition of *additional* expected improvements in life expectancies of retirees;
- A recently adopted change in Actuarial Standards of Practice, likely required to be reflected in the July 2015 OPEB valuation, which effectively eliminates the ability of the agency to ignore the implicit subsidy liability arising when medical premiums for retired employees are the same as premiums for active employees in a community-rated medical program such as exists for the Authority in the County's plan (see page 4);
- Changes in the OPEB accounting standard (revisions to GASB 45), similar to changes adopted in GASB 68 for defined benefit retirement plan liabilities.

The last two items above may not create any additional liability that did not previously exist, but will change how much liability is required to be valued and reported.

Details of our valuation process and the various disclosures required by GASB 45 are provided on the succeeding pages. The date of the next actuarial valuation should be July 1, 2015, unless benefit or funding changes suggest an earlier valuation is appropriate.

B. Requirements of GASB 45

The Governmental Accounting Standards Board (GASB) issued GASB Statement No. 45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*. This Statement establishes standards for the measurement, recognition, and display of OPEB expense/expenditures and related liabilities (assets), note disclosures, and, if applicable, required supplementary information (RSI) in the financial reports of state and local governmental employers. We understand that the Authority implemented GASB 45 for the fiscal year ended June 30, 2009.

For agencies with less than 200 members covered by or eligible for plan benefits, GASB 45 requires that a valuation be prepared no less frequently than every three years. However, participation in CERBT currently requires that valuations be performed every two years. GASB 45 disclosures include the determination of an annual OPEB cost. For the first year, the annual OPEB cost is equal to the annual required contribution (ARC) as determined by the actuary.

- If the Authority's OPEB contributions equal the ARC each year, the net OPEB obligation will equal \$0.
- If the Authority's actual contribution is less than (greater than) the ARC, then a net OPEB obligation (asset) amount is established. In subsequent years, the annual OPEB expense will reflect adjustments made to the net OPEB obligation, in addition to the ARC (see Table 1C).

GASB 45 provides for recognition of payments as contributions if they are made (a) directly to retirees or beneficiaries, (b) to an insurer, e.g., for the payment of premiums, or (c) to an OPEB fund set aside toward the cost of future benefits. Funds set aside for future benefits should be considered contributions to an OPEB plan only if the vehicle established is one that is capable of building assets that are separate from and independent of the control of the employer and legally protected from its creditors. Furthermore, the sole purpose of the assets should be to provide benefits under the plan. These conditions generally require the establishment of a legal trust, such as the Authority's OPEB trust account with CERBT. Earmarked assets or reserves may be an important step in financing future benefits, but they may not be recognized as an asset for purposes of reporting under GASB 45.

The decision whether or not to prefund, and at what level, is at the discretion of the Authority, as are the manner and term for paying down the unfunded actuarial accrued liability. Once a funding policy has been established, however, the Authority's auditor may have an opinion as to the timing and manner of any change to such policy in future years. The level of prefunding also affects the selection of the discount rate used for valuing the liabilities.

We note that various issues in this report may involve legal analysis of applicable law or regulations. The Authority should consult counsel on these matters; Bickmore does not practice law and does not intend anything in this report to constitute legal advice. In addition, we recommend the Authority consult with their internal accounting staff or external auditor or accounting firm about the accounting treatment of OPEB liabilities.

C. Sources of OPEB Liabilities

Post-employment benefits other than pensions (OPEB) comprise a part of compensation that employers offer for services received. The most common OPEB are:

- Medical
- Dental
- Prescription drug
- Vision
- Life insurance

Other possible post-employment benefits may include outside group legal, long-term care, or disability benefits outside of a pension plan. OPEB does not generally include vacation, sick leave¹ or COBRA benefits, which fall under other GASB accounting statements.

A direct employer payment toward the cost of OPEB is referred to as an “explicit” subsidy and these are included in the determination of OPEB liabilities. In addition, if claims experience of employees and retirees are pooled when determining premiums, the retirees pay a premium based on a pool of members that, on average, are younger and healthier. For certain types of coverage, such as medical, payment of the same premium rate results in an “implicit” subsidy of retiree claims by active employee premiums since the retiree premiums are lower than they would have been if the retirees were insured separately. Paragraph 13.a. of GASB 45 generally requires an implicit subsidy of retiree premium rates be valued as an OPEB liability.

Exceptions may exist when the plan is part of a “community-rated” program. Current GASB guidance² indicates that an agency whose membership is a very small portion of the total coverage of a multiple employer plan (in the neighborhood of 1%) may reasonably conclude that any change in their group’s mix of retirees and active employees would not affect the premium rates for the plan. In those circumstances, while an implicit subsidy may exist, it is not required to be disclosed.

OPEB Obligations of the Authority

The Authority provides continuation of medical and dental coverage to its retiring employees. For retirees and their dependent(s) who have chosen to retain this coverage:

- The Authority contributes directly to the cost of retiree medical coverage. These benefits are described in Table 3 and liabilities have been included in this valuation.
- We believe there is an implicit subsidy of retiree medical plan premiums. However, based on information provided by the Authority, we believe the Authority’s current membership in these plans is small enough to reasonably conclude that any change in their group’s age profile would not affect the premium rates for medical plan. As currently permitted by GASB 45², any implicit subsidy relating to this coverage has been disregarded and not is considered further in this report.
- We believe no implicit liability exists with respect to dental premiums for retirees.

¹ When a terminating employee’s unused sick leave credits are converted to provide or enhance a defined benefit OPEB, e.g., healthcare benefits, such converted sick leave credits should be valued under GASB 45.

² A change in Actuarial Standards of Practice was recently adopted and a new GASB Statement for reporting of OPEB liabilities is under development. One important change is the elimination of the exception for disclosing the implicit subsidy liability for community rated plans. This change could significantly impact the OPEB liability to be reported by the Commission beginning in 2017.

D. Valuation Process

The valuation has been based on employee census data initially submitted to us by the Authority in June 2014 and clarified in various related communications. Summaries of that data are provided in Table 2. While the individual employee records have been reviewed to verify that it is reasonable in various respects, the data has not been audited and we have otherwise relied on the Authority as to its accuracy. A summary of the benefits provided under the Plan is provided in Table 3, based on information supplied to Bickmore by the Authority. The valuation described below has been performed in accordance with the actuarial methods and assumptions described in Table 4.

In the specific development of the projected benefit values and liabilities, we first determine an expected premium or benefit stream over the employee's future retirement. We then calculate a present value of these benefits as of the valuation date.

- These present value determinations discount the value of each future expected benefit payment back to the valuation date, using the discount rate. The present value calculations also reflect assumptions for the likelihood that an employee may not continue in service with the Authority to receive benefits.
- For those that do continue in service with the Authority, assumptions are made regarding the probability of retirement at various ages.
- After adjustments for the probabilities of whether and when an employee may retire from the Authority, we then apply an assumption about whether or not the retiree will elect coverage for themselves and/or dependents.
- To the extent an employee is assumed to qualify and elect coverage in retirement, the calculated liability reflects expected trends in the cost of those benefits and the assumptions as to the expected date(s) those benefit will cease.
- These benefit projections and liabilities have a very long time horizon. The final payments for currently active employees may not be made for 70 years or more.

The resulting present value for each employee is allocated as a level percent of payroll each year over the employee's career using the entry age normal cost method. This creates a cost expected to increase each year as payroll increases. Amounts attributed to prior fiscal years form the "actuarial accrued liability" (AAL). The amount of future OPEB cost allocated to the current year is referred to as the "normal cost". The remaining cost to be assigned to future years is called the "present value of future normal costs".

In summary:

Actuarial Accrued Liability	Past Years' Costs	\$ 692,253
<i>plus</i> Normal Cost	Current Year's Cost	54,373
<u><i>plus</i> Present Value of Future Normal Costs</u>	<u>Future Years' Costs</u>	<u>566,891</u>
<i>equals</i> Present Value of Future Benefits	Total Benefit Costs	\$ 1,313,517

Where contributions have been made to an irrevocable OPEB trust, the accumulated value of trust assets is applied to offset the AAL. In this valuation, we set the Actuarial Value of Assets equal to the market value of assets invested in the Authority's trust account with CERBT. The market value reported as of June 30, 2013 was \$88,187. The portion of the AAL not covered by assets is referred to as the unfunded actuarial accrued liability (UAAL).

E. Basic Valuation Results

The following chart compares the results of the July 1, 2013 valuation of OPEB liabilities to the results of the July 1, 2011 valuation.

Valuation date	Partial Prefunding Basis	
	7/1/2011	7/1/2013
Discount rate	5.50%	5.38%
Number of Covered Employees		
Actives	8	7
Retirees	1	2
Total Participants	9	9
Actuarial Present Value of Projected Benefits		
Actives	\$ 865,839	\$ 988,248
Retirees	108,206	325,269
Total APVPB	974,045	1,313,517
Actuarial Accrued Liability (AAL)		
Actives	419,885	366,984
Retirees	108,206	325,269
Total AAL	528,091	692,253
Actuarial Value of Assets	58,086	88,187
Unfunded AAL (UAAL)	470,005	604,066
Normal Cost	44,527	54,373
Benefit Payments		
Actives (in retirement)	-	-
Retirees	8,509	7,856
Total	8,509	7,856

The funded ratio (the ratio of the Actuarial Value of Assets divided by the Actuarial Accrued Liability) is 12.7% as of July 1, 2013. Covered payroll as of July 1, 2013 was reported to be \$192,720. The Unfunded Actuarial Accrued Liability, expressed as a percentage of payroll, is 313.4% as of this date.

Changes Since the Prior Valuation

Even if all of our previous assumptions were met exactly as projected, liabilities generally increase over time as active employees get closer to the date their benefits are expected to begin. Given the uncertainties involved, the long term nature of these projections, and the small size of the Authority's workforce, differences from our projections should be expected. Nonetheless, it is helpful to review why results are different than we anticipated.

Basic Valuation Results (Concluded)

In comparing results shown above, we can see that the Unfunded Actuarial Accrued Liability (UAAL) increased by approximately \$134,000 over the two year period between July 1, 2011 and July 1, 2013. However, we expected the UAAL to increase by about \$106,000, from new costs accrued and the passage of time, offset by contributions to the trust and benefits expected to be paid to retirees. Thus, the actual UAAL is \$28,000 more than anticipated, primarily the result of the following factors:

- Plan experience relative to prior assumptions. This includes:
 - A change in the age/service mix for the current active employees;
 - Lower than expected medical premiums in 2013 and 2014, but
 - No adjustment to the retiree portion of premium costs, whereas, the prior valuation assumed retiree cost-sharing would increase at the same rate at which the active premium rates increased.
- An increase in the AAL arising from assumption changes, including:
 - Projection of future mortality improvement (i.e., longer life expectancies);
 - A more direct recognition of the potential cost associated with disability retirement; and
 - Changes in assumed future increase in medical premium levels.
- An increase in the AAL from adjustments to benefit percentages and the minimum eligibility age that benefits are available to retirees (following clarification from the County that benefits are available as early as age 50, rather than age 55).

F. Funding Policy

The specific calculation of the ARC and annual OPEB expense for an employer depends on how the Agency elects to fund these benefits. The funding levels can generally be categorized as follows:

1. *Prefunding* – contributing an amount greater than or equal to the ARC each year. Prefunding generally allows the Agency to have the liability calculated using a higher discount rate, such as the 7.5% rate used here, which in turn lowers the liability. In addition, following a prefunding policy does not build up a net OPEB obligation because the contribution equals or exceeds the annual OPEB cost each year.
2. *Pay-As-You-Go funding* – contributing only the amounts needed to pay retiree benefits in the current year; generally requires a lower discount rate, such as the 4.5% rate used in this analysis.
3. *Partial prefunding* – contributing more than the current year's retiree payments but less than 100% of the ARC; liabilities are developed using a discount rate that "blends" the relative portions of benefits that are prefunded and those which are not.

Determination of the ARC

The Annual Required Contribution (ARC) consists of two basic components, which have been adjusted with interest to the Authority's fiscal year end:

- The amounts attributed to service performed in the current fiscal year (the normal cost) and
- Amortization of the unfunded actuarial accrued liability (UAAL).

The ARCs for the fiscal years ending June 30, 2015 and June 30, 2016 are developed in Table 1B.

Decisions Affecting the Amortization Payment

The period and method for amortizing the AAL can significantly affect the ARC. GASB 45:

- Prescribes a maximum amortization period of 30 years and requires no minimum amortization period (except 10 years for certain actuarial gains). Immediate full funding of the liability is also permitted.
- Allows amortization payments to be determined (a) as a level percentage of payroll, designed to increase over time as payroll increases, or (b) as a level dollar amount much like a conventional mortgage, so that this component of the ARC does not increase over time. Where a plan is closed and has no ongoing payroll base, a level percent of payroll basis is not permitted.
- Allows the amortization period to decrease annually by one year (closed basis) or to be maintained at the same number of years (open basis).

It is our understanding that the Authority's funding policy includes amortization of the unfunded AAL over a closed 30-year period initially effective July 1, 2008; the remaining period applicable in determining the ARC for the fiscal year ending June 30, 2015 is 24 years. Amortization payments are determined on a level percent of pay basis.

G. Choice of Actuarial Funding Method and Assumptions

The ultimate real cost of an employee benefit plan is the value of all benefits and other expenses of the plan over its lifetime. These expenditures are dependent only on the terms of the plan and the administrative arrangements adopted, and as such are not affected by the actuarial funding method. The actuarial funding method attempts to spread recognition of these expected costs on a level basis over the life of the plan, and as such sets the incidence of cost. Methods that produce higher initial annual (prefunding) costs will produce lower annual costs later. Conversely, methods that produce lower initial costs will produce higher annual costs later relative to the other methods. GASB 45 allows the use of any of six actuarial funding methods; a brief description of each is in the glossary.

Factors Impacting the Selection of Funding Method

While the goal of GASB 45 is to match recognition of retiree medical expense with the periods during which the benefit is earned, the funding methods differ because they focus on different financial measures in attempting to level the incidence of cost. Appropriate selection of a funding method contributes to creating intergenerational equity between generations of taxpayers. The impact of potential new employees entering the plan may also affect selection of a funding method, though this is not a factor in this plan.

We believe it is most appropriate for the plan sponsor to adopt a theory of funding and consistently apply the funding method representing that theory. This valuation was prepared using the entry age normal cost method with normal cost determined on a level percent of pay basis. The entry age normal cost method often produces initial contributions between those of the other more common methods and is generally regarded by pension actuaries as the most stable of the funding methods and is one of the most commonly used methods for GASB 45 compliance.

Factors Affecting the Selection of Assumptions

Special considerations apply to the selection of actuarial funding methods and assumptions for the Authority. The actuarial assumptions used in this report were chosen, for the most part, to be the same as the actuarial assumptions used for the most recent actuarial valuation of the retirement plans covering Authority employees. Several of these assumptions were updated since the last valuation was prepared.

In selecting an appropriate discount rate, GASB states that the discount rate should be based on the expected long-term yield of investments used to finance the benefits. CERBT provides participating employers with three possible asset allocation strategies and publishes discount rates for of these strategies, which may be rounded or reduced to include a margin for adverse deviation. The Authority selected CERBT asset allocation strategy #1, with a discount rate of 7.5% (7.61% less a .11% margin for adverse deviation).

Where the funding policy provides that only a portion of benefit liabilities will be prefunded through a trust with the remainder funded on a pay-as-you-go basis, GASB 45 requires the discount rate reflect an appropriate blend between the prefunding and pay-as-you-go discount rates. We assumed a 4.5% expected return for pay-as-you-go funding, consistent with the rate requested by the County, in whose plans the Authority participates. Appendix 1 provides details on how the blended discount rate was developed.

H. Certification

This report presents the results of our actuarial valuation of the other post employment benefits provided by the Del Norte Solid Waste Management Authority. The purpose of this valuation was to provide the actuarial information required for the Authority's reporting under Statement 45 of the Governmental Accounting Standards Board. The calculations were focused on determining the plan's funded status as of the valuation date, developing the Annual Required Contribution and projecting the Net OPEB Obligations for the years to which this report is expected to be applied.

We certify that this report has been prepared in accordance with our understanding of GASB 45. To the best of our knowledge, the report is complete and accurate, based upon the data and plan provisions provided to us by the Authority. We believe the assumptions and method used are reasonable and appropriate for purposes of the financial reporting required by GASB 45. The results may not be appropriate for other purposes.

The undersigned individual is a Fellow in the Society of Actuaries and Member of the American Academy of Actuaries who satisfies the Academy Qualification Standards for rendering this opinion.

Signed: August 12, 2014



Catherine L. MacLeod, FSA, EA, MAAA

Table 1A
Summary of Valuation Results

The following summarizes the results of our valuation of OPEB liabilities for the Authority calculated under GASB 45 for the fiscal year ending June 30, 2015 as well as projected amounts for the fiscal year ending June 30, 2016.

The results shown below and on the following two pages reflect our understanding that the Authority intends to contribute 100% of the ARC for each fiscal year to which this report is expected to be applied. Should actual contributions differ by more than an immaterial amount, some of the results in this report will need to be revised.

Valuation date	Partial Prefunding Basis	
	7/1/2013	
For fiscal year beginning	7/1/2014	7/1/2015
For fiscal year ending	6/30/2015	6/30/2016
Assumed long term return on trust assets	7.50%	7.50%
Discount rate	5.38%	5.38%
Number of Covered Employees*		
Actives	7	7
Retirees	2	2
Total Participants	9	9
Actuarial Present Value of Projected Benefits		
Actives	\$ 1,041,192	\$ 1,096,710
Retirees	330,424	335,635
Total APVPB	1,371,616	1,432,345
Actuarial Accrued Liability (AAL)		
Actives	443,802	526,341
Retirees	330,424	335,635
Total AAL	774,226	861,976
Actuarial Value of Assets	105,926	124,995
Unfunded AAL (UAAL)	668,300	736,981
Normal Cost	56,140	57,965
Benefit Payments		
Actives (in retirement)	498	880
Retirees	12,566	13,295
Total	13,064	14,175

* The number of active employees and retirees shown above are as of the valuation date and are not necessarily the number expected in each category in the future year(s) shown. In reality, based on assumptions outlined in Table 4, we recognize the possibility that active employees will leave employment and that some may retire and elect benefits. We also include some possibility that coverage for some of the retired employees may cease. In addition, because this valuation has been prepared on a closed group basis, no potential future employees are included. Thus, it is to be expected that the actual number of employees and retirees may be different from the number on the valuation date.

Table 1B
Calculation of the Annual Required Contribution
Prefunding Basis

The following exhibit calculates the amortization payments and the annual required contribution (ARC) on a prefunding basis for the fiscal year ending June 30, 2015 and June 30, 2016.

Fiscal Year End	Partial Prefunding Basis	
	6/30/2015	6/30/2016
Funding Policy		
Discount rate	5.38%	5.38%
Amortization method	Level % of Pay	Level % of Pay
Initial amortization period (in years)	30	30
Remaining period (in years)	24	23
Determination of Amortization Payment		
UAAL	\$ 668,300	\$ 736,981
Factor	19.1671	18.5419
Payment	34,867	39,747
Annual Required Contribution (ARC)		
Normal Cost	56,140	57,965
Amortization of UAAL	34,867	39,747
Interest to 06/30	4,896	5,257
Total ARC at fiscal year end	95,903	102,969

While the following is not intended to be used to determine the normal cost or ARC in future years, this information may be of value for planning purposes:

Valuation date	7/1/2013	
	6/30/2015	6/30/2016
Projected covered payroll	\$ 198,983	\$ 205,450
Normal Cost as a percent of payroll	28.2%	28.2%
ARC as a percent of payroll	48.2%	50.1%
ARC per active ee	13,700	14,710

Table 1C
Expected OPEB Disclosures
Prefunding Basis

The exhibit below develops the annual OPEB expense, estimates the expected OPEB contributions and projects the net OPEB obligation for the fiscal years ending June 30, 2014 and June 30, 2015. The calculations assume the Authority continues to follow the prefunding approach outlined on the prior page.

Fiscal Year End	Partial Prefunding Basis	
	6/30/2015	6/30/2016
1. Calculation of the Annual OPEB Expense		
a. ARC for current fiscal year	\$ 95,903	\$ 102,969
b. Interest on Net OPEB Obligation (Asset) at beginning of year	10,873	14,718
c. Adjustment to the ARC	(11,112)	(15,548)
d. Annual OPEB Expense (a. + b. + c.)	95,664	102,139
2. Calculation of Expected Contribution		
a. Estimated payments on behalf of retirees	13,064	14,175
b. Estimated contribution to OPEB trust	11,125	11,125
c. Total Expected Employer Contribution	24,189	25,300
3. Change in Net OPEB Obligation (1.d. minus 2.c.)	71,475	76,839
Net OPEB Obligation (Asset), beginning of fiscal year	202,103	273,578
Net OPEB Obligation (Asset) at fiscal year end	273,578	350,417

Please note that the expected payments to retirees shown in item 2.a. above are projections and should be replaced with the actual payments in order to determine the portion of the ARC to be contributed to the OPEB trust.

Actuarial Valuation of Other Post-Employment Benefit Programs as of
July 1, 2013 for the Del Norte Solid Waste Management Authority

Table 2
Summary of Employee Data

The Authority reported 9 active employees; of these, 7 are currently eligible for and participating in the Authority's medical and dental plans. We excluded 2 temporary employees who are not yet eligible for PERS coverage from the valuation. Age and service information for the reported individuals is provided below:

Distribution of Benefits-Eligible Active Employees								
Current Age	Years of Service						Total	Percent
	Under 1	1 to 4	5 to 9	10 to 14	15 to 19	20 & Up		
Under 25							0	0%
25 to 29							0	0%
30 to 34	1	1					2	29%
35 to 39							0	0%
40 to 44			1				1	14%
45 to 49							0	0%
50 to 54	1	1	1		1		4	57%
55 to 59							0	0%
60 to 64							0	0%
65 to 69							0	0%
70 & Up							0	0%
Total	2	2	2	0	1	0	7	100%
Percent	29%	29%	29%	0%	14%	0%	100%	

	<u>On July 1, 2011</u>	<u>On July 1, 2013</u>
Annual Covered Payroll	\$294,812	\$192,720
Average Attained Age for Actives	50.6	44.5
Average Years of Service	8.2	5.5

There are currently 2 retirees currently receiving benefits in the plan. Their ages on the valuation date were 57 and 84. One prior retiree discontinued coverage through the Authority after qualifying for coverage under Medicare.

The chart below reconciles the number of active and retired plan members between July 1, 2011 and July 1, 2013:

Reconciliation of Authority Plan Members Between Valuation Dates				
Status	Covered Actives	Waiving Actives	Covered Retirees	Total
Number reported as of July 1, 2011	8	0	1	9
New eligible employees	2			2
Terminated employees	(1)			(1)
New retiree, elected coverage	(2)		2	0
Deceased or dropped coverage			(1)	(1)
Number reported as of July 1, 2013	7	0	2	9

Table 3
Summary of Retiree Benefit Provisions

OPEB provided: Medical and dental coverage.

Access to coverage: This coverage is available to employees who retire after having attained age 50 (age 52 if a miscellaneous PEPRA employee, or earlier age in the event of approved disability retirement) and complete a minimum number of years of service with the Authority. The required years of service to be eligible for benefits varies based on employment date, as shown below:

Date of Hire	Years of Service
Before 1/1/07	5
1/1/07 to 10/31/09	10
11/1/09 and after	15

Benefits provided: The Authority permits eligible retirees to continue their medical and/or dental coverage through the Authority for their lifetime. The Authority then charges the retiree for coverage based on age, years of Authority service and coverage level (i.e., single, two- party or family coverage). The following table shows the monthly amounts paid by retirees in 2013 and in 2014 for medical and dental coverage:

Premium Rates Paid by Retirees Effective November 1, 2009 (current through 2014)						
Age	Under 65			65 and over		
Years of Service	Retiree Only	Retiree & 1 Dependent	Retiree & 2 or more	Retiree Only	Retiree & 1 Dependent	Retiree & 2 or more
Less than minimum	Cobra coverage for up to 18 months					
At least the minimum ¹ , but less than 16	\$ 386.06	\$ 748.89	\$ 1,127.20	\$ 225.00	\$ 439.91	\$ 555.15
At least 16, but less than 21	257.25	559.76	875.02	200.00	414.91	530.15
At least 21, but less than 25	128.68	343.59	458.83	175.00	389.91	505.15
At least 25 or more	-	214.91	344.50	150.00	364.91	480.15

¹ The minimum refers to the minimum service required based on employment date, as described above.

Benefits continue for the retiree's lifetime and to any covered surviving dependents at time of the retiree's death. Survivors pay the applicable amount in the above table, based on their coverage level.

Retirees age 65 and older may also choose to have dental only coverage by paying the dental only premium below.

Current premium rates: The 2014 monthly healthcare premium rates are shown below:

Coverage	Employee Only	Employee & 1 Dependent	Employee & 2 or more
Medical and Dental	\$ 616.90	\$ 1,198.16	\$ 1,504.72
Post 65 Dental Only	60.00	115.00	165.00

Table 4
Actuarial Methods and Assumptions

Valuation Date	July 1, 2013
Funding Method	Entry Age Normal Cost, level percent of pay ³
Asset Valuation Method	Market value of assets
Assumed Return on Assets	7.5%
Discount Rate	5.38%
Participants Valued	Only current eligible active employees and retired participants and covered dependents are valued. No future entrants are considered in this valuation.
Salary Increase	3.25% per year, used only to allocate the cost of benefits between service years
Assumed Increase for Amortization Payments	3.25% per year where determined on a percent of pay basis
General Inflation Rate	3.0% per year

The demographic actuarial assumptions used in this valuation are based on the (demographic) experience study of the California Public Employees Retirement System using data from 1997 to 2007. Rates for selected age and service are shown below and on the following pages.

Mortality Before Retirement Mortality rates in the table below were projected by applying Scale AA on a fully generational basis.

CalPERS Public Agency Miscellaneous Non-Industrial Deaths only		
Age	Male	Female
15	0.00045	0.00006
20	0.00047	0.00016
30	0.00053	0.00036
40	0.00087	0.00065
50	0.00176	0.00126
60	0.00395	0.00266
70	0.00914	0.00649
80	0.01527	0.01108

³ The level percent of pay aspect of the funding method refers to how the normal cost is determined. Use of level percent of pay cost allocations in the funding method is separate from and has no effect on a decision regarding use of a level percent of pay or level dollar basis for determining amortization payments.

**Table 4 - Actuarial Methods and Assumptions
(Continued)**

Mortality After Retirement Mortality rates shown in each of the tables below were projected by applying Scale AA on a fully generational basis.

Healthy Lives

Disabled Lives

CalPERS Public Agency Miscellaneous, Police & Fire Post Retirement Mortality		
Age	Male	Female
40	0.00093	0.00062
50	0.00239	0.00125
60	0.00720	0.00431
70	0.01675	0.01244
80	0.05270	0.03749
90	0.16747	0.12404
100	0.34551	0.31876
110	1.00000	1.00000

CalPERS Public Agency Disabled Miscellaneous Post Retirement Mortality		
Age	Male	Female
20	0.00664	0.00478
30	0.00790	0.00512
40	0.01666	0.00674
50	0.01632	0.01245
60	0.02293	0.01628
70	0.03870	0.03019
80	0.08388	0.05555
90	0.21554	0.14949

Termination Rates

For miscellaneous employees: sum of CalPERS Terminated Refund and Terminated Vested rates for miscellaneous employees – Illustrative rates

Attained Age	Years of Service					
	0	3	5	10	15	20
15	0.1812	0.0000	0.0000	0.0000	0.0000	0.0000
20	0.1742	0.1193	0.0946	0.0000	0.0000	0.0000
25	0.1674	0.1125	0.0868	0.0749	0.0000	0.0000
30	0.1606	0.1055	0.0790	0.0668	0.0581	0.0000
35	0.1537	0.0987	0.0711	0.0587	0.0503	0.0450
40	0.1468	0.0919	0.0632	0.0507	0.0424	0.0370
45	0.1400	0.0849	0.0554	0.0427	0.0347	0.0290

Service Retirement Rates

CalPERS Public Agency 2% @ 55 – Illustrative rates

Attained Age	Years of Service					
	5	10	15	20	25	30
50	0.0150	0.0200	0.0240	0.0290	0.0330	0.0390
55	0.0500	0.0640	0.0780	0.0940	0.1070	0.1270
60	0.0720	0.0920	0.1120	0.1340	0.1530	0.1820
65	0.1740	0.2210	0.2690	0.3230	0.3690	0.4390
70	0.1380	0.1760	0.2140	0.2570	0.2930	0.3490
75 & over	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000

**Table 4 - Actuarial Methods and Assumptions
(Continued)**

Disability Retirement Rates

Illustrative rates:

CalPERS Public Agency Miscellaneous Disability		
Age	Male	Female
25	0.00010	0.00010
30	0.00021	0.00020
35	0.00063	0.00088
40	0.00145	0.00164
45	0.00252	0.00243
50	0.00331	0.00311
55	0.00366	0.00306
60	0.00377	0.00253

Healthcare Trend Rate

Medical plan premiums are assumed to increase once each year. The increases over the prior year's levels are assumed to be effective on the dates shown below:

Effective Jan 1	Premium Increase	Effective Jan 1	Premium Increase
2014	Actual	2021	6.00%
2015	9.00%	2022	5.50%
2016	8.50%	2023	5.00%
2017	8.00%	2024	5.00%
2018	7.50%	2025	4.64%
2019	7.00%	2026	4.64%
2020	6.50%	& later	

Retiree Cost Sharing

Retiree contributions toward coverage are assumed to increase at the same rate of increase as total premiums and, thus, remain the same percentage of the total premium in future years.

Participation Rate

Active employees: 85% are assumed to continue their current plan election in retirement.

Spouse Coverage

Active employees: 75% are assumed to be married and elect coverage for their spouse in retirement. Surviving spouses are assumed to retain coverage until their death. Husbands are assumed to be 3 years older than their wives.

**Table 4 - Actuarial Methods and Assumptions
(Concluded)**

Medicare Eligibility Absent contrary data, all individuals are assumed to be eligible for Medicare Parts A and B at age 65.

Changes Since the Prior Valuation:

Discount rate Decreased from 5.5% to 5.34%, based on an updated projection of the relative amount of prefunding versus pay-as-you-go contributions expected

Demographic assumptions Explicit costs for potential disability benefits were included. Future improvement in mortality rates was projected by applying Scale AA on a fully generational basis to the rates published in the 1997-2007 CalPERS Experience Study.

Healthcare trend Medical plan premium rates are assumed to increase at slightly higher rates than were assumed in the prior valuation.

Table 5
Projected Benefit Payments

The following is an estimate of other post-employment benefits to be paid on behalf of current retirees and current employees expected to retire from the Authority.

- No benefits expected to be paid on behalf of current active employees prior to retirement are considered in this projection.
- No benefits for potential future employees have been included.

Expected annual benefits have been projected on the basis of the actuarial assumptions outlined in Table 4.

Projected Annual Benefit Payments			
Fiscal Year Ending June 30	Current Retirees	Future Retirees	Total
2014	\$ 7,856	\$ -	\$ 7,856
2015	12,566	498	13,064
2016	13,295	880	14,175
2017	13,975	1,710	15,685
2018	14,593	3,325	17,918
2019	15,140	5,320	20,460
2020	15,601	7,624	23,225
2021	15,976	11,238	27,214
2022	16,524	15,440	31,964
2023	16,785	20,541	37,326
2024	17,009	26,458	43,467
2025	17,233	34,120	51,353
2026	17,473	42,309	59,782
2027	17,769	47,528	65,297
2028	18,121	38,621	56,742

Appendix 1 Development of Blended Discount Rate

The following outlines the methodology used to determine a blended discount rate for determining value of the Authority's OPEB obligations and Annual Required Contribution. The two-part process reflects both the value of funds already accumulated in an irrevocable OPEB trust as well as the expected level of future annual Authority contributions to the trust.

Step 1 - Calculation of Blended Discount Rate Based on Funded Ratio	
Trust assets, July 1, 2013	\$ 88,187
Assumed pay-as-you-go discount rate	4.50%
Assumed prefunding discount rate	7.50%
APVPB on 7/1/13 determined using pre-funding rate	\$ 806,536
Assets as % of prefunding APVPB	10.93%
Blended discount rate based on funded ratio:	
a. 7.50% times 10.93%	0.82%
b. (100% - 10.93%) times 4.50%	4.01%
c. Sum of a. plus b.	4.83%

Step 2 - Determination of Blended Discount Rate Based on Expected Contribution			
Basis for contribution	Pay-As-You-Go	Prefunding	Additional
Contribution	\$ 13,064	\$ 66,845	\$ 11,125
Additional contribution as % of the difference between the contributions for Pay-As-You-Go and Pre-Funding			20.69%
Discount rate from Step 1			4.83%
Blended discount rate:			
a. 20.69% times 7.50%			1.55%
b. (100% - 20.69%) times 4.83%			3.83%
c. Sum of a. plus b.			5.38%

Appendix 2
Expected Disclosures for Fiscal Year End June 30, 2014

The annual OPEB expense and net OPEB obligation for the Authority's fiscal years ending June 30, 2013 and June 30, 2014 were projected in the July 1, 2011 valuation and reflected Bickmore's understanding of OPEB contributions prior to that date. Since that valuation was prepared, the Authority has provided additional information regarding payments toward retiree premiums and contributions to CERBT through June 30, 2014.

The following exhibit updates the development of the annual OPEB expense and net OPEB obligation, providing the information now projected to be reported in the Authority's financial statement for the fiscal year ending June 30, 2014.

Fiscal Year End	Partial Prefunding Basis
	6/30/2014
1. Calculation of the Annual OPEB Expense	
a. ARC for current fiscal year	\$ 81,179
b. Interest on Net OPEB Obligation (Asset) at beginning of year	7,687
c. Adjustment to the ARC	(7,548)
d. Annual OPEB Expense (a. + b. + c.)	81,318
2. Calculation of Expected Contribution	
a. Estimated payments on behalf of retirees	7,856
b. Estimated contribution to OPEB trust	11,125
c. Total Expected Employer Contribution	18,981
3. Change in Net OPEB Obligation (1.d. minus 2.c.)	62,337
Net OPEB Obligation (Asset), beginning of fiscal year	139,766
Net OPEB Obligation (Asset) at fiscal year end	202,103

Appendix 3 General OPEB Disclosure and Required Supplementary Information

The Information necessary to complete the OPEB footnote in the Authority's financial reports is summarized below, or we note the location of the information contained elsewhere in this report:

Summary of Plan Provisions:	See Table 3A
OPEB Funding Policy:	See Section F; details are provided also at the top of the exhibit in Table 1B
Annual OPEB Cost and Net OPEB Obligation:	See Table 1C
Actuarial Methods and Assumptions:	See Table 4.
Funding Status and Funding Progress:	See Section E – Basic Valuation Results

Schedule of Funding Progress						
Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (b)	Unfunded Actuarial Accrued Liability (b-a)	Funded Ratio (a/b)	Covered Payroll (c)	UAAL as a Percentage of Covered Payroll ((b-a)/c)
7/1/2010	\$ 44,752	\$ 435,051	\$ 390,299	10%	\$ 294,812	132.39%
7/1/2011	58,086	528,091	470,005	11.00%	294,812	159.43%
7/1/2013	88,187	692,253	604,066	12.74%	192,720	313.44%

Required Supplementary Information: Three Year History of Amounts Funded
See chart below:

OPEB Cost Contributed					
Fiscal Year Ended	Annual OPEB Cost	Employer OPEB Contributions	Percentage of Annual OPEB Cost Contributed	Net OPEB Obligation (Asset)	
6/30/2012	\$ 66,734	\$ 19,634	29%	\$ 86,006	
6/30/2013	\$ 76,119	\$ 22,359	29%	\$ 139,766	
6/30/2014	\$ 81,318	\$ 18,981	23%	\$ 202,103	
6/30/2015	\$ 95,664	\$ 24,189	25%	\$ 273,578	
6/30/2016	\$ 102,139	\$ 25,300	25%	\$ 350,417	

Italicized values above are estimates which may change if contributions are other than projected.

Glossary

Actuarial Accrued Liability (AAL) – Total dollars required to fund all plan benefits attributable to service rendered as of the valuation date for current plan members and vested prior plan members; see “Actuarial Present Value”

Actuarial Funding Method – A procedure which calculates the actuarial present value of plan benefits and expenses, and allocates these expenses to time periods, typically as a normal cost and an actuarial accrued liability

Actuarial Present Value (APV) – The amount presently required to fund a payment or series of payments in the future, it is determined by discounting the future payments by an appropriate interest rate and the probability of nonpayment.

Aggregate – An actuarial funding method under which the excess of the actuarial present value of projected benefits over the actuarial accrued liability is levelly spread over the earnings or service of the group forward from the valuation date to the assumed exit date, based not on individual characteristics but rather on the characteristics of the group as a whole

Annual Required Contribution (ARC) – The amount the employer would contribute to a defined benefit OPEB plan for a given year, it is the sum of the normal cost and some amortization (typically 30 years) of the unfunded actuarial accrued liability

Annual OPEB Expense – The OPEB expense reported in the Agency’s financial statement, which is comprised of three elements: the ARC, interest on the net OPEB obligation at the beginning of the year and an ARC adjustment.

Attained Age Normal Cost (AANC) – An actuarial funding method where, for each plan member, the excess of the actuarial present value of benefits over the actuarial accrued liability (determined under the unit credit method) is levelly spread over the individual’s projected earnings or service forward from the valuation date to the assumed exit date

CalPERS – Many state governments maintain a public employee retirement system; CalPERS is the California program, covering all eligible state government employees as well as other employees of other governments within California who have elected to join the system

Defined Benefit (DB) – A pension or OPEB plan which defines the monthly income or other benefit which the plan member receives at or after separation from employment

Defined Contribution (DC) – A pension or OPEB plan which establishes an individual account for each member and specifies how contributions to each active member’s account are determined and the terms of distribution of the account after separation from employment

Entry Age Normal Cost (EANC) – An actuarial funding method where, for each individual, the actuarial present value of benefits is levelly spread over the individual’s projected earnings or service from entry age to assumed exit age

Glossary (Continued)

Frozen Attained Age Normal Cost (FAANC) – An actuarial funding method under which the excess of the actuarial present value of projected benefits over the actuarial accrued liability (determined under the unit credit method) is levelly spread over the earnings or service of the group forward from the valuation date to the assumed exit date, based not on individual characteristics but rather on the characteristics of the group as a whole

Frozen Entry Age Normal Cost (FEANC) – An actuarial funding method under which the excess of the actuarial present value of projected benefits over the actuarial accrued liability (determined under the entry age normal cost method) is levelly spread over the earnings or service of the group forward from the valuation date to the assumed exit date, based not on individual characteristics but rather on the characteristics of the group as a whole

Financial Accounting Standards Board (FASB) – A private, not-for-profit organization designated by the Securities and Exchange Commission (SEC) to develop generally accepted accounting principles (GAAP) for U.S. public corporations

Government Accounting Standards Board (GASB) – A private, not-for-profit organization which develops generally accepted accounting principles (GAAP) for U.S. state and local governments; like FASB, it is part of the Financial Accounting Foundation (FAF), which funds each organization and selects the members of each board

Net OPEB Obligation (Asset) - The net OPEB obligation (NOO) represents the accumulated shortfall of OPEB funding since GASB 45 was implemented. If cumulative contributions have exceeded the sum of the prior years' annual OPEB expenses, then a net OPEB asset results.

Non-Industrial Disability (NID) – Unless specifically contracted by the individual Agency, PAM employees are assumed to be subject to only non-industrial disabilities.

Normal Cost – Total dollar value of benefits expected to be earned by plan members in the current year, as assigned by the chosen funding method; also called current service cost

Other Post-Employment Benefits (OPEB) – Post-employment benefits other than pension benefits, most commonly healthcare benefits but also including life insurance if provided separately from a pension plan

Pay-As-You-Go (PAYGO) – Contributions to the plan are made at about the same time and in about the same amount as benefit payments and expenses coming due

PEMHCA – The Public Employees' Medical and Hospital Care Act, established by the California legislature in 1961, provides community-rated medical benefits to participating public employers. Among its extensive regulations are the requirements that medical insurance contributions for retired annuitants and paid for by a contracting Agency be equal to the medical insurance contributions paid for its active employees, and that a contracting Agency file a resolution, adopted by its governing body, with the CalPERS Board establishing any new contribution.

Glossary (Concluded)

Projected Unit Credit (PUC) – An actuarial funding method where, for each individual, the projected plan benefit is allocated by a consistent formula from entry date to assumed exit date

Public Agency Miscellaneous (PAM) – Actuarial assumptions used by CalPERS for most non-safety public employees.

Select and Ultimate – Actuarial assumptions which contemplate rates which differ by year initially (the select period) and then stabilize at a constant long-term rate (the ultimate rate)

Trend – The healthcare cost trend rate, defined as the rate of change in per capita health claims costs over time as a result of factors such as medical inflation, utilization of healthcare services, plan design and technological developments

Unfunded Actuarial Accrued Liability (UAAL) – The excess of the actuarial accrued liability over the actuarial value of plan assets

Unit Credit (UC) -- An actuarial funding method where, for each individual, the unprojected plan benefit is allocated by a consistent formula from entry date to assumed exit date

Vesting – As defined by the plan, requirements which when met make a plan benefit nonforfeitable on separation of service before retirement eligibility



**Employer Contribution By Check Under
Agreement and Election to Prefund Other Post Employment Benefits**

C1000139725 <small>Employer No.</small>	Del Norte Solid Waste Management Authority <small>Employer Name</small>		
1700 State Street, Crescent City, CA 95531 <small>Employer Address</small>			
Tedd Ward, Acting Director <small>Authorized Employer Representative Name</small>			707-465-1100 <small>Telephone Number</small>
		<small>Title</small>	<small>Signature</small>
Effective date of Agreement and Election to Prefund Other Postemployment Benefits: <u>06</u> / <u>11</u> / <u>2010</u> <small>Month (mm) Day (dd) Year (yyyy)</small>			
\$11,125 <small>Amount of Contribution</small>	 <small>Check Number</small>		
Notes: 			

Contributions to the Prefunding Plan are governed by the terms of the *Agreement and Election to Prefund Other Postemployment Benefits (Agreement)*.

To ask questions concerning Contributions to the Pre-funding Plan, call 1-888-225-7377, or email questions to CORE4U@calpers.ca.gov

For proper crediting to your prefunding account, please complete this form and mail with your check payable to CalPERS at the following address:

CalPERS
Fiscal Services Division
PO Box 942703
Sacramento, CA. 94229-2703

If possible, email an electronic copy of this form to FCSD-CERBT@calpers.ca.gov

For CalPERS use only

Bank Deposit Code: PEB

Deposit Date / /
(mm/dd/yyyy)

3.3



**Employer Contribution By Check Under
Agreement and Election to Prefund Other Post Employment Benefits**

C1000139725	Del Norte Solid Waste Management Authority		
Employer No.	Employer Name		
1700 State Street, Crescent City, CA 95531			
Employer Address			
Tedd Ward, Acting Director			707-465-1100
Authorized Employer Representative Name	Title	Signature	Telephone Number
Effective date of Agreement and Election to Prefund Other Postemployment Benefits: <u>06</u> / <u>11</u> / <u>2010</u>			
Month (mm) Day (dd) Year (yyyy)			
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For CalPERS use only

Bank Deposit Code: PEB

Deposit Date / /
(mm/dd/yyyy)

3.3



Del Norte Solid Waste Management Authority

1700 State Street, Crescent City, CA 95531
Phone (707) 465-1100 Fax (707) 465-1300

Staff Report

Date: 14 October 2014
To: Commissioners of the
Del Norte Solid Waste Management Authority
From: Tedd Ward, M.S. – Acting Director / Program Manager *Tedd*
Del Norte Solid Waste Management Authority
File Number: 031205 – Community Cleanup
180510 – Recology Del Norte Collections
Attached: Criteria and Policy for the allocation of Authority-directed
complimentary bin pulls
Topic: Authority-directed Bin Pulls for 2014

Summary / Recommendation: That the Board take the following actions:

1. Provide further direction to staff as to the allocation of the remaining Authority-directed bin pulls in 2014.

Background: Under the collections Franchise agreement with Recology Del Norte, the Authority may direct up to twenty complimentary bin pulls per calendar year. Prior to this meeting, an e-mail was sent to City and County partners who may identify additional community cleanup projects.

Analysis: Thus far, the Authority has allocated sixteen of the 20 potential Authority-directed pulls in support of the July 4th celebrations (3 bins), the Del Norte County Fair (5 bins), and Sea Cruise (1 bin), Coastal Cleanup (6 bins) and Household Hazardous Waste Collection Event (1 bin).

There are currently four Authority-directed bin pulls that can be used for cleanup and beautification projects during the remaining portion of calendar year 2014. If the Authority-directed bin pulls are not used by December, remaining bin pulls could potentially be used to empty the transfer bins at either the Gasquet or Klamath small-volume transfer stations.

Fiscal Impact: Costs for disposal of the tonnage of waste and all per-unit charges still must be paid if the Authority does not receive acknowledgement that Hambro/WSG consents to waive their service fees and/or if the Authority does not agree to waive associated disposal or tipping fees.

13 January 2012

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A Joint Powers Authority of

the City of Crescent City and County of Del Norte

& member, North Coast Recycling Market Development Zone

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5.1

Criteria and Policy for the allocation of Authority-directed Complimentary bin pulls

Adopted: 09 July 2014

Files: **031205, 180510**

1. Assets subject to this policy

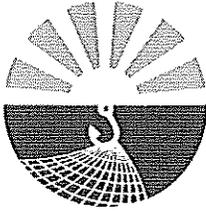
The Del Norte Solid Waste Management Authority, as the public agency responsible for oversight of the collections franchise with Recology Del Norte, may direct the deployment of up to twenty (20) bin pulls of up to 40 cubic yards during each calendar year, as described in the Franchise Collections Agreement with Recology Del Norte, Exhibit B2, section C.3. In addition, the Authority may also designate any number of Authority-directed Pull-charge bin services, for which the bin charge will be for 'Collection, hauling, and unloading bins as directed' charge rather than the fee for hauling and disposal of a specific size bin. In all of these cases, the charges for disposal will be assessed and paid *unless Hambro/WSG agrees to waive their fees*, which they may or may not do on a case-by-case basis. The following Criteria and Policy are intended to clarify how such allocations may be considered and determined.

Policy: The Authority Board will allocate bin pulls according to the criteria listed below based on written requests and recommendations presented at regular Authority Board meetings.

Criteria: The following criteria shall be considered and/or discussed when the Authority takes action directing complimentary or directed bin pulls:

- Beach, river, and community cleanup events to which the public is invited
- Cleanup activities on public property as the highest priority
- Support of high-profile community events open to the public that include both disposal and recycling, and/or related outreach activities
- Coordinated cleanup activities on prioritized private properties that have been designated by the City, County, or other public agency as blighted with accumulated solid waste
- Coordinated neighborhood cleanup events in cases where a specific written request is presented for the Authority Board's consideration
- Activities that have great potential to reduce solid-waste-related blight, reduce illegal disposal of solid or hazardous wastes, or increase recycling or composting
- The ability for the requesting party to pay for disposal and maintain security and supervision for each bin
- The remaining number of bins to be allocated each year

As these bins are allocated by calendar year, Authority Staff are to present the remaining number of complimentary bin pulls remaining at the regular Authority Board meeting in September or October of each year.

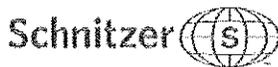


FISHING FOR ENERGY

June 2014

Funding Partners

Major funding for the Fishing for Energy partnership is provided by the National Oceanic and Atmospheric Administration and Covanta Energy Corporation. Additional in-kind support is provided by Schnitzer Steel Industries, Inc.



A NEW TACTIC TO REDUCE MARINE DEBRIS

Fishing for Energy launched in 2008 through a partnership among Covanta Corporation, the National Fish and Wildlife Foundation (NFWF), the National Oceanic and Atmospheric Administration (NOAA) Marine Debris Program, and Schnitzer Steel Industries, Inc. to provide a cost-free solution to fishermen to dispose of old, derelict (gear that is lost in the marine environment) or unusable fishing gear and to reduce the amount of derelict fishing gear in and around coastal waterways.

OUR STRATEGY

Fishing for Energy supports four strategic initiatives that seek to reduce the amount of derelict fishing gear and the impact of that gear in and coastal and marine ecosystems:

- (1) *Disposal Opportunities*: provide collection bins at strategic ports for commercial fishermen to unload gear;
- (2) *Management*: collaborate with state managers to address legal impediments to derelict fishing gear removal;
- (3) *Technological Innovation*: identify, test, and deploy innovations to reduce accidental introduction of derelict fishing gear into the marine environment and innovations to reduce the impact of gear if lost; and,
- (4) *Outreach and Education*: increase public awareness about the environmental and economic harm of derelict fishing gear and Fishing for Energy initiatives to make measurable improvements for coastal environments and communities.

GENERATING NEW ENERGY FROM OLD GEAR

The NOAA Marine Debris Program has identified derelict fishing gear as one of the major types of debris impacting the marine environment. Marine debris threatens important living marine resources and their habitat, and hinders navigational safety. Studies show that inactive or derelict fishing gear continues to “fish” commercially-valuable species targeted by fishermen and can snag on active fishing gear – creating high costs to fishermen in both time and money. Derelict gear also catches non-target species, including species that may be listed as endangered or threatened like marine mammals and sea turtles. Marine habitats, which are smothered when derelict nets sink from the weight of their catch, are further damaged when nets on the bottom are shifted by storms creating a scouring action on the ocean floor.

WITH COMMUNITIES, FOR COMMUNITIES

With support from the partners, the Fishing for Energy partnership continues to identify priority ports for the program, support innovative prevention strategies through technological advancements in fishing gear, and increase public awareness of derelict fishing gear. These efforts help prevent derelict fishing gear creation and accumulation.

The partnership also works closely with state and local agencies, community groups, and local ports to install bins at convenient and strategic locations for fishermen to deposit gear. When these bins fill up, the gear is collected and transported to a nearby Schnitzer Steel facility where the metal (i.e. crab pots, gear rigging) is pulled for recycling, and rope or nets are sheared for easier handling for disposal. From there, the gear is brought to a Covanta Energy-from-Waste facility where the gear is recycled into electricity for local communities.

The National Fish and Wildlife Foundation (NFWF) protects and restores our nation's fish and wildlife and their habitats. Created by Congress in 1984, NFWF directs public conservation dollars to the most pressing environmental needs and matches those investments with private funds. Learn more at www.nfwf.org

RESULTS TO DATE

Thanks to the Fishing for Energy partnership, a national understanding of the problems associated with derelict fishing gear is better known. More importantly, Fishing for Energy demonstrates that solutions do exist to tackle a conservation need that once appeared insurmountable. The partnership has established a foundation for a multi-pronged approach to creating disposal opportunities, developing prevention mechanisms, and increasing awareness to reduce the generation of derelict fishing gear and marine debris.

- Each partner plays a distinct role in the successful execution of the disposal program. NFWF works with NOAA to identify priority ports and high-need locations to participate in the Sustainable Port Disposal Program. After fishermen dispose of gear, Schnitzer Steel receives the load and extracts any metals in the bin. The remaining gear, mostly nets, is then sheared and shipped to a Covanta Energy facility. The Covanta facility then converts the gear into renewable energy and puts it on the electric grid.
- More than 2.5 million pounds of fishing gear has been collected at bins placed in 41 communities across the country.
- State resource managers from New England states have collaborated with counterparts across the U.S. to reevaluate outdated regulations and implement new policies to reduce gear loss and streamline removal efforts.
- Grant funding has resulted in the removal of 250 tons of derelict fishing gear, established a new technology that makes crabs five times more likely to escape derelict crab pots than other release mechanisms, and has engaged more than 1,000 fishermen as environmental stewards.
- In 2012, FfE launched a partnership with the Association of Zoos and Aquariums (AZA)-accredited institutions to increase visibility on the impacts of derelict fishing gear and marine debris. You can learn more by visiting the National Zoo in Washington, DC and Mystic Aquarium in Mystic, CT.

As a public-private partnership, Fishing for Energy has impacted the lives of fishermen and coastal communities as well as the health of the marine environment. The partnership has invested more than \$2.5 million to address the issue of derelict fishing gear across the U.S., to remove debris in ten states, and to generate enough electricity to power 183 homes for one year.

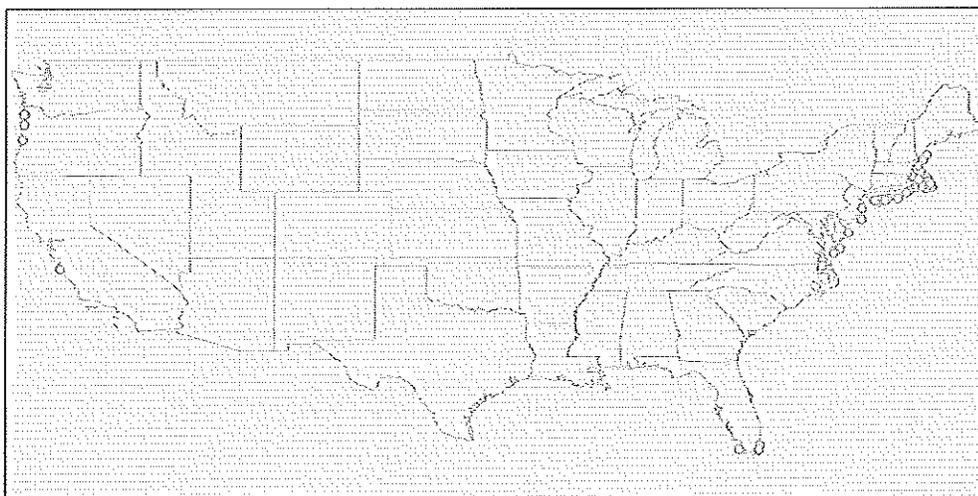
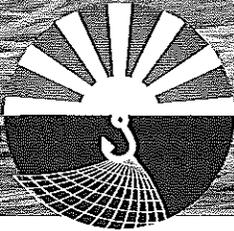


Figure 1. Map identifies all locations that have participated in the Fishing for Energy Sustainable Capacity Program since 2008. In total, 41 locations in ten states have hosted bins to collect derelict fishing gear.



Port Nomination Form

FISHING FOR ENERGY

Fishing for Energy is a partnership that provides a no-cost solution to fishermen to dispose of old, derelict (gear that is lost in the marine environment) or unusable fishing gear and works to reduce the amount of derelict fishing gear in and around coastal waterways. Collected gear is transferred to a recycling facility where the metals are removed; the remaining gear is then hauled to an Energy-from-Waste facility and converted into renewable energy.

To nominate a port for participation in the Fishing for Energy program, fill out this form. Please be as thorough as possible in your answers in order to present the best application possible.

Port/Facility Name

Proposed Bin Location (exact address)

The majority of Fishing for Energy bins are 30 yard roll-off dumpsters without lockable covers. Is the above location large enough to accommodate a dumpster of this size and with security (24 hour staffing, locked gate, etc.) that can prevent dumping of non-fishing gear materials? *Please describe the security features.*

What commercial and large recreational fisheries industries are supported by your port/location?:

What type of gear do the above fisheries use (ex. Rope, monofilament line, nets, heavy metal traps, light metal plastic coated traps, dredges, nets, buoys) that we might expect to see in the bins?

What percent of the material do you estimate will be metal?

Do you have access to any of the following to assist in disposal of gear?

Fork Lift for loading

Bobcat/Crusher for Compacting pots

Duration of bin placement

Permanent, serviced an average of four times per year by request

Short-term event/day bin placement and removal

We would like to discuss what sort of bin placement would be meet our needs.

Please describe the estimated volume or number of bins expected and the anticipated frequency. Examples: 2 event bins for roughly 1 week in the Fall and then 1 event bin in the Spring; 1 permanent bin to accommodate roughly 20 tons of gear or 4 pulls over the course of a year; or bins will support a 3 month project to remove 2,000 crab pots. (full 30-yard bin holds approx. 2-4 tons of compressed material)



Are there any existing or intended removal projects at this port that might also use this bin?

[Empty text box]

Is there an existing 'stockpile' of gear?

[Empty text box]

When will you be ready for a bin placement? Please specify if this request is part of an organized event with specific removal or disposal days built in. (30-day minimum notice required)

[Empty text box]

Partnership Information

Please check all that apply:

- We are willing to survey the local fishing community (suggested template available) to estimate 'on-hand' amount of fishing gear ready to be collected
- We have the capacity to provide outreach to the local fishing community about the program
- We have the capacity to assist with community and media relations
- We have the capacity to sponsor an event: location, podium, and chairs if needed

Contact Information

Contact for bin logistics

[Empty text box]

(Name, organization, title, phone, e-mail)

Contact for coordination/events

[Empty text box]

(Name, organization, title, phone, e-mail)

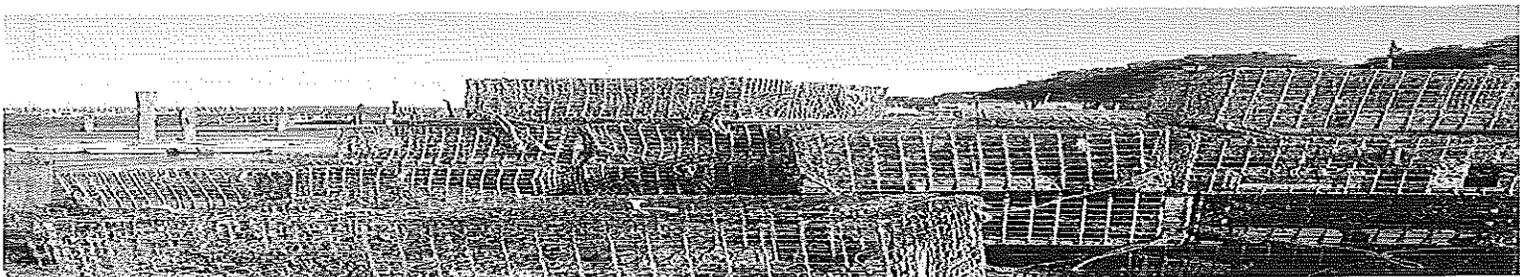
The Fishing for Energy partnership complies with all state and federal laws pertaining to the extraction, handling and disposing of derelict and non-derelict fishing gear. Any activities undertaken while participating in the Fishing for Energy partnership must adhere to the state and federal laws that currently govern the removal, handling, storage, and disposal of derelict fishing gear.

Please send the completed form to Courtney McGeachy : Courtney.McGeachy@nfwf.org

**Port Contact/
For more information:**

Courtney McGeachy
National Fish and Wildlife
Foundation
P (202) 596-2408
F (202) 387-0167

Michelle Piro
National Fish and Wildlife
Foundation
P (202) 596-0601
F (202) 387-0167





Del Norte Solid Waste Management Authority

1700 State Street, Crescent City, CA 95531
Phone (707) 465-1100 Fax (707) 465-1300

Staff Report

Date:
To: Del Norte Solid Waste Management Authority
Commissioners
From: Tedd Ward, M.S. – Acting Director / Program Manager
Del Norte Solid Waste Management Authority
File Number: 080105 – Hazardous Wastes
Topic: Annual Hazardous Waste Collection Event Oct. 3 & 4, 2014

Summary / Recommendation: That the Board direct staff to negotiate an extension of three years with Clean Harbors to continue to provide services associated with Del Norte's Annual Hazardous Waste Collection Events through August 12th, 2017.

Background: As part of the Authority's continuation of the central programs described in the Household Hazardous Waste Element of the Regional Agency Integrated Waste Management Plan approved by the California Department of Resources, Recycling and Recovery (CalRecycle), the Authority contracted with Clean Harbors to provide the annual Del Norte hazardous waste collection event.

This event was promoted on the radio on stations KCRE, KPOD, and KFUG, and the Del Norte Triplicate. Flyers were also distributed by Recology Del Norte and at the three Authority transfer stations. The Del Norte Triplicate also ran a small article on October 4th based on a press release sent by Authority staff.

Analysis: Two private companies took advantage of the commercial hazardous waste collection services on October 3rd, and no marine flares were received. The weather was good, Authority staff directed traffic as the event provided service to 226 vehicles, an increase over the 209 vehicles serviced in 2013. During this collection event, the Del Norte County Transfer Station remained open to regular trash and brush customers. After the initial line, traffic flow was smooth throughout the day, and there were no injuries. One customer dropped off outdated gunpowder, which we turned over to the Sheriff's Department, as we were not permitted to receive explosive or radioactive materials.

All paints and stains received during the event were processed under the PaintCare product stewardship program, reducing Authority and Hmabro/WSG

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12 June 2014

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expenses for those materials compared to previous years.

Collection, processing and disposal services were provided by CleanHarbors under an agreement that expires in 2014 unless the Authority opts to extend it, and the agreement may be extended for up to 3 years.

Alternatives: The Board could choose not to extend this service agreement. If this agreement is not extended, the Board should direct staff to begin preparation of a request for proposals to provide collection and disposal services so the annual hazardous waste collection events may continue.

Fiscal Impact: Last year, the total cost for the household hazardous waste event was \$29,048. The slightly larger number of vehicles (and thus potentially increasing the quantity of materials disposed) this year may increase costs compared to last year.



Del Norte Solid Waste Management Authority

1700 State Street, Crescent City, CA 95531
Phone (707) 465-1100 Fax (707) 465-1300

Staff Report

Date: 10 October 2014
To: Del Norte Solid Waste Management Authority
Commissioners
From: Tedd Ward, M.S. – Acting Director / Program Manager
Del Norte Solid Waste Management Authority
File Number: 080101 – Harbor District
Topic: Expired Marine Flares, also known as Visual Distress
Signals

Summary / Recommendation: Status report. Staff has been directed to work with interested agencies within the region to address the marine flare issue. Staff have requested that the California Product Stewardship Council consider making marine flares one of their priority target products. Regional meetings of interested agency representatives have not yet begun.

Background: Several agencies are engaged in addressing expired marine flares, which to date has never been officially included in any program of the Del Norte Solid Waste Management Authority. Adding a new program to collect and manage expired marine flares would benefit boat owners, though such action could be expected to increase program costs without a compensating revenue stream, unless boat owners are charged the costs for proper disposal of these marine flares. The Del Norte Solid Waste Management Authority staff have been aware of the challenges of properly managing expired marine flares for several years, but have not yet included explosive materials in the hazardous waste collection event. Previous investigations indicated that while the regulations requiring their expiration and need to be replaced were clear, programs for legal and cost-effective disposal of expired marine flares have not been developed by the Harbor District or the Coast Guard.

Consulting with other solid waste agencies, several have informal agreements with local fire departments or law enforcement, and the flares are burned or exploded as part of disposal of outdated gunpowder or other munitions.

The Annual Hazardous Waste Collection Events Del Norte Solid Waste Management Authority does not accept radioactive materials, explosives such as old gunpowder or expired marine flares, or controlled substances such as Oxycontin or cocaine. If these are brought to the hazardous waste event, our procedure has been to

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call law enforcement and have them take control of these materials if they are able. If law enforcement is not available, such materials are returned to the customer.

Analysis: Only a small fraction of expired marine flares could accurately be called household hazardous wastes. Marine flares from commercial boats are commercial hazardous wastes. The most appropriate available method for legal disposal would be to have each business owner with expired marine flares to follow the instructions for all hazardous wastes from small businesses. Though this was discussed at the last Authority meeting, Authority staff received no further inquiries, and no marine flares were brought to the hazardous waste collection event.

As of August 2012, marine flares could be accepted through hazardous waste programs in Marin, Alameda, and Los Angeles. Proof of residency was required for each of these programs, and no such program was found to exist in any other California coastal county.

The State of Florida addressed this issue around the year 2000. After four years of meetings between boaters, police, fire, waste management agencies and the Florida Department of Environmental Protection (DEP), there is now an approved system for flare disposal for southeast Florida. The key factor, according to DEP Manager Cheryl McKee, was getting the state fire marshal to agree to help counties with their disposal problem by allowing flares to be destroyed in special burn units used by bomb squads. Many of the burn units are mobile and can be trailered to different areas if necessary.

Diane Stanley of the Del Norte County Sheriff's office reports that they do not have anywhere to safely receive or store outdated marine flares, and they are not prepared to manage these materials with outdated gunpowder or shotgun shells.

Furthermore, as marine flares are potentially explosive, a collection event consolidating such materials in one place would likely also involve procedures to reduce the fire or explosive hazard of the flares as they are accumulated and stored prior to shipment.

Fiscal Impact: The annual budget for the Del Norte Solid Waste Management Authority does not include any expenses for developing a program to collect marine flares.

**A revised version of the
Del Norte Solid Waste Management Authority
Work Priorities Fiscal Year 2014 – 2015**

**was not ready at the time
this agenda was published, but**

**will be distributed to Commissioners prior
to the Authority meeting on
Tuesday 14 October 2014.**

**Printed copies will be available for public
review at that meeting.**



Del Norte Solid Waste Management Authority

1700 State Street, Crescent City, CA 95531
Phone (707) 465-1100 Fax (707) 465-1300

Staff Report

Date: 10 October 2014
To: Del Norte Solid Waste Management Authority
Commissioners
From: Tedd Ward, M.S. – Acting Director / Program Manager
Del Norte Solid Waste Management Authority
File Number: 101501 – Director Job Description
Attachment: Solid Waste Manager Job Description
Director Job Description as prepared by R3 Consulting
Group
Topic: Request for Proposals for Interim Authority Director

Summary / Recommendation: That the Board provide answers to the questions in the Analysis section before directing staff to prepare and release documents soliciting to fill the Authority Director position.

Background: To issue a request for proposals, the Authority must define (at a minimum) what services are being requested, over what period of time, and the content and quality of response that would be considered before making a selection.

Neither of the job descriptions associated with this position are very practical. The Solid Waste Manager job description is very general and has not been updated in many years.

The job description provided by R3 cannot be used as presented to hire a Director without first addressing their suggestions to formally combine the Director and Program Manager positions, formally shift responsibilities such as education and public outreach, stormwater monitoring, or landfill maintenance, and re-allocating some of the daily cash accounting procedures. Authority legal counsel has outlined the major sequence of actions needed to combine these positions in previous correspondence.

Analysis: Before preparing a request for proposals, staff will need answers to these questions:

1. What is the process (Committee working with County Personnel Department, regular agenda item for Authority meetings, etc.) by which the Request for Proposals will be drafted, reviewed, and approved?

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2. What job description is to be used?
 - a. If the job description is to be revised, what process will be used to make such revisions?
 - b. What are the minimum qualifications or experience of applicants?
3. What would be the term of the 'Interim Director' position, and what would be expected to be achieved during that term?
 - a. Could the term be shortened or extended, and if so under what circumstances?
4. Would the Interim Director position be an independent contractor?
 - a. If so, would that result in limitations on the Authority setting the workplace and working hours of this position, and what insurance coverage and requirements would be associated with that contractor position?
 - b. If not, are there any restrictions on soliciting requests for proposals to provide services as an Authority employee, and how should the Authority's benefits package be most accurately described?
5. What background information about the agency, its history, and objectives for this position will be provided within the Request for Proposals?
6. What would be the selection process?
 - a. What are the minimum requirements of responsive written proposals?
 - b. Would the selection process involve public or private interviews?
 - c. How and to what extent will experience be compared to proposed price?
 - d. How should price be proposed...by bi-weekly pay amount?
7. What are the major deadlines for this process:
 - i. Request for Proposal mailed when
 - ii. Proposals due when
 - iii. Interviews when
 - iv. Selection when
 - v. Interim Director starts work when
 - vi. Interim Director's contract ends when

Other questions may arise, but staff need guidance addressing the above questions before any draft may be prepared for action.

DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY

700 5th Street
Crescent City, CA 95531

JOB DESCRIPTION SOLID WASTE MANAGEMENT AUTHORITY MANAGER

The Authority.

The Del Norte Solid Waste Management Authority (the Authority) was created in September, 1992 by a joint exercise of powers by the County of Del Norte and the City of Crescent City. The Authority was organized to develop strategies for and implementing programs for management of solid waste and household hazardous waste in Del Norte County. The Authority is governed by a five (5) member Board of Directors, four of which are elected officials appointed by their respective agencies. The Authority is seeking to implement a recycling based solution to the County's waste stream. The Authority is also responsible for management of existing solid waste facilities and is in the planning stage to construct/implement future waste facilities for the community.

The Position.

Under general direction of the DNSWMA Board of Directors, the Solid Waste Manager is responsible for managing and coordinating the development, financial planning, implementation and management of a comprehensive waste management program for Del Norte County.

Specific Duties and Responsibilities.

The Solid Waste Manager will assume a leadership role in implementing Authority policy in the following areas:

Begin and Complete Implementation of Required Plans.

A principal priority of the Manager will be to oversee the continued development, completion, and initial implementation of programs developed in the Waste Management Integrated Plan through the use of staff and consultants. This includes assistance in design and construction of projects under plan, as well as promotional campaigns. The development of these plans must be undertaken in a manner which solicits and responds to comments from interested parties and ensures close coordination with all involved public agencies. The manager will be the Public Information Officer for all programs administered under plan.

Administrative Programs and Responsibilities.

Once the plans are implemented, the Manager will be responsible for all administration and management including: monitoring, record keeping, evaluation, and reporting on programs, financial planning, budget administration, and the recruitment and selection of other staff members as deemed necessary. The Manager will also be responsible for monitoring and auditing all solid waste contracts.

Analyze and Develop Landfill Alternatives.

Within Del Norte County there is one landfill in operation with a projected closure date of October, 1995. The development of an alternative plan for long term disposal capacity will be a high priority of the Manager, including the eventual operation of that alternative. An interim alternative is currently under development and negotiations.

Marketing Development.

The Manager will develop and oversee marketing programs for recyclable materials, which includes assisting haulers and others in the Solid Waste Industry (i.e., buy-back centers) develop marketing programs and recyclable materials.

In addition, this person shall be available as a "resource" on solid waste matters to any interested business or person.

Assist in the Development of Unified Approach to Issues.

The Authority represents communities having very diverse needs and interests regarding waste management issues. The Manager will have an active role in ensuring that policies address the needs of member agencies in a balanced manner.

Develop Internal and External Relationships.

The activities of the Authority will affect many entities both within the agency and outside the organization. An advisory committee has been established to assist in the Authority's programs. The Solid Waste Task Force is an example of the committee. It is essential that the Manager establish positive working relationships with members of the Board and any advisory committees. In addition, the Manager must establish relations with special interest groups, the media, private waste management companies, and federal and state officials to ensure that such groups are aware of the programs and responsibilities of the Authority. The Manager also will represent County-Wide interests to California Integrated Waste Management Board and Legislature.

Monitor Evolving Regulations.

The Manager will be required to monitor the development of new and changing regulations pertaining to waste management developments in the industry and legal occurrences or events and regularly report such to the Authority Board.

This person would be responsible for developing responses to proposed regulations, legal events and industry changes, as deemed necessary, on behalf of the Authority.

Facilitate Development of Goals and Objectives.

It will be necessary for the manager to work with the Authority Board and Executive Committee to develop goals and objectives for the Authority to ensure that those projects of primary importance are accomplished in a timely manner.

Management of Current Facilities.

The Authority has assumed responsibility of day-to-day operation of the existing solid waste disposal facility. This facility is currently operating under a Cease and Desist Order issued by the Regional Water Quality Control Board. The Manager is responsible to coordinate with the franchise operator, relationships with regulatory agencies and overall facilities management. The Manager will also be responsible for implementation of the transition in operations management.

Knowledge, Skills and Abilities.

The position requires significant professional and management experience in

environmental planning, environmental engineering, waste management program analysis and administration; and possession of a Bachelor's Degree in a relevant field (Business Administration, Public Administration, Public Policy, Planning and Environmental Science) is desirable. Equivalent experience will be evaluated in lieu of education.

Competency.

The individual should be capable in the following areas:

- Demonstrate a competent knowledge of Solid Waste issues.
- Demonstrated ability to serve a diverse group of elected officials and execute policies in a manner which gains their trust and confidence.
- Exemplary management skills in all general areas including budget, project planning, management and finance.
- Extensive experience in management/supervision of personnel.
- Outstanding communication skills; ability to explain complex subjects to individuals having varying levels of technical knowledge.
- Ability to design policy alternatives in such a manner that elected officials can readily assess consequences of their preferred actions.
- Skilled at negotiating solutions to various issues.
- Capability to explain programs and policies of agency to the public in an open positive manner.
- Adept at addressing diverse interests.
- Proven record of successfully managing complex programs having diverse requirements and needs.

Management Style.

- Professional; all individuals and groups treated equally.
- Ensures that approach to each issue is appropriate for the situation.
- Anticipates issues; responds to potential problems before they escalate to a crisis.

- Demonstrates proper judgement when addressing sensitive and complex issues.
- Is sensitive to the role of a director of a large public agency and the needs of elected officials.

Selection Process.

Applications will be screened with those found to be most qualified invited for interview with the Solid Waste Management Authority. Appointment will be made by the Del Norte Solid Waste Management Authority and the Manager will have an employment contract with the Authority.

Compensation.

\$47,000 - \$51,000 annually.

Application Deadline:

5:00 p.m., Thursday, December 10, 1992. Application forms may be obtained from and returned to Del Norte County Personnel Office, 450 "H" Street, Crescent City, CA 95531 (707) 464-7214.

Del Norte Solid Waste Authority Job Description

Job Title: Solid Waste Manager
Date: March 2014

Approved by Authority Board:

Summary Description:

Under the direction of the Authority Board the Solid Waste Manager is responsible for the efficient and effective management of the finances and daily operations of the Del Norte Solid Waste Authority. The position administers programs designed to properly dispose of solid waste and to reduce, recycle and reuse waste efficiently in compliance with all local, state and federal regulations and in cooperation with contracted vendors. It provides management, oversight, leadership and direction of the Authority's financial operation, including forecasting, planning, budgeting, purchasing, accounting, insurance, and auditing activities of the organization in cooperation with the Del Norte County Auditor and Treasurer.

Essential Duties and Responsibilities: (include but are not limited to the following):

Regulatory Compliance

- ✓ Develops and maintains effective relationships with regulatory agencies.
- ✓ Assures that the Authority is in compliance with all applicable Federal, State and Local laws, rules and regulations.
- ✓ Conduct and/or manage the work of contactors necessary to maintain regulatory compliance.
- ✓ Monitor the development of new and changing regulations pertaining to waste management developments in the industry and legal occurrences or events and regularly report such to the Authority Board

Budgeting

- ✓ Prepares and administers the Authority's annual budget by analyzing actual program expenditures to develop cost data for budgeting; obtains and reviews budget data from County Auditor financial statements and responds to Authority Board requests for financial information and program revenues and expenses.
- ✓ Contributes as needed to budget discussions with the Authority Board and contracted County service providers.
- ✓ Provides periodic detailed and technical financial reports to the Authority Board.

Finance

- ✓ Reviews monthly reports from the custodian of funds, the Del Norte County Auditor and monitors all claims and pay demands.
- ✓ Under the direction of the Authority Board, plans, organizes, manages and oversees all financial activities including cash accounting, budgeting, payroll, and cost effectiveness of programs in cooperation with the Del Norte County Auditor.
- ✓ Coordinates with the Del Norte County Auditor the Authority's annual audit process and directly assists in the preparation of the annual independent audit of Authority funds.
- ✓ Reviews, researches, analyzes and summarizes fiscal, statistical, and administrative information; prepares related reports and correspondence.
- ✓ Analyzes proposals, tonnage reports, budgets and business plans.
- ✓ Works with contract vendors to administer and interpret agreements for revenue for the Authority and payments to all service providers.
- ✓ Reviews, monitors and amends current franchise and contract provisions; develops proposals for changes to franchise and contract provisions to enhance customer services in an effective, fair, and cost efficient manner.
- ✓ Administer grant funds and act as liaison and coordinator in program areas in accordance and cooperation with contract agreements with relevant vendors.

Accounting

- ✓ Prepares, reviews and processes claims for payment by the County Auditor for Authority transactions and invoices; resolves accounting issues; maintains and reconciles scale house bank funds; makes deposits of daily receipts.
- ✓ Reviews general ledger reports from the County Auditor and reconciles any outstanding issues or discrepancies.
- ✓ Prepares and submits expenditure and budget status reports for Authority Board information; generates in-depth written reports for any significant changes in the financial situation of the Authority and presents five and ten year revenue projections.
- ✓ Performs month and year-end review of accounts, reconciles adjusting and closing entries, and reviews monthly and year-end financial statements from the Del Norte County Auditor.
- ✓ Manages scale house reporting systems and reconciles Authority revenue, franchise fees, billings and commodity materials revenue.
- ✓ Monitors and administers contract payments for professional services, vendor services, regulatory fees and other services.

- ✓ Designs and maintains databases and spreadsheets to track budgets, tonnages, transactions and compliance requirements. Tracking includes service provider statistics, rate analysis, diversion and disposal data and relevant scale house information.
- ✓ Performs internal cash control auditing of transactions and collections at the scale house, inventories, assets and petty cash funds by examining, analyzing, and verifying financial records.
- ✓ Writes, implements and maintains procedures to ensure compliance with accounting policies, cash security, and internal checks and balances.

Contracting

- ✓ Manages and oversees all Authority contracts to assure compliance with all contractual terms and conditions.
- ✓ With Authority Board direction may negotiate agreements with other public and private entities including franchised solid waste service providers.
- ✓ Seeks contracting opportunities for projects to assure effective and efficient delivery of services.
- ✓ Develop Request for Proposals for professional services as needed; provide clear, concise and consistent direction to contractors; monitors contracts to ensure compliance with contractual obligations.
- ✓ Delivers timely resolution of any customer or jurisdictional complaint.
- ✓ Conduct monthly on-site inspections of Authority facilities to assure their ongoing safe and effective operation and adherence with current agreements.
- ✓ Performs related duties as required.

Business Development

- ✓ Conduct and provide oversight for the selection, training, and evaluation of Authority personnel and administer human resources policies and procedures.
- ✓ Coordinates reports and program activities with CalRecycle and other agencies to assure cooperation and efficiency.
- ✓ Meets regularly with contractors to make sure programs to reduce and divert solid waste from landfilling in compliance with mandated government agency requirements are fully implemented.
- ✓ Prepare and deliver in cooperation with relevant contractor the CalRecycle annual report.

Manage External Relationships

- ✓ Serve as liaison and coordinate activities between the Authority and other agencies, governmental bodies, groups and organizations.

- ✓ Advise the Authority Board and member jurisdictions concerning issues related to solid waste facilities, programs, rates, and charges.
- ✓ Establish and maintain cooperative relationships with elected officials, staffs, consultants, and the public.

Board Responsibilities

- ✓ Assist the Authority Board in all normal and customary matters in accordance with California laws and regulations.
- ✓ Provide the Authority Board with staff support including the preparation of meeting agendas and notices as well as succinct written and oral reports relating to items on the agenda.
- ✓ Develop, implement and manage a “management by metrics” system of key benchmarks/metrics for tracking progress relative to the established short-, medium- and long-range goals and objectives of the Authority and to regularly report that progress to the Authority Board.
- ✓ Attend all Authority Board meetings.
- ✓ Attend member jurisdiction Council/Board meetings as needed to update members on Authority activities.
- ✓ Schedule and perform orientation sessions for new Authority Board members based on Board approved goals and objections, mission statements and defined roles of member jurisdictions.

Supervisory Responsibilities

- ✓ Responsible for the supervision of all Authority employees. Provides the overall direction, coordination and evaluation of the daily operations.
- ✓ Carries out the supervisory responsibilities in accordance with Authority policies and applicable laws and agreements.
- ✓ Responsible for the interviewing, hiring, and training of employees; plans, assigns and directs the work of employees; complaints timely performance reviews, handles complaints and resolves problems as needed.
- ✓ Maintains communication with the bargaining unit representative(s).

Knowledge, Skills and Abilities:

- ✓ Principles and practices of integrated solid waste management.
- ✓ Normal and customary practices of government enterprise fund operations.
- ✓ Governmental enterprise fund accounting and financial planning.
- ✓ Principles and practices of proposals and contract administration in the State of California.

- ✓ Regulatory provisions of solid waste prevention, reduction, recycling and disposal activities in California.
- ✓ A working knowledge of SRRE's, water quality issues and air quality issues related to solid waste facilities.
- ✓ A working knowledge of solid waste legal terminology and current statutes governing the procedures of a joint powers authority and the responsibilities of the Board of Directors.
- ✓ Ability to maintain discretion and good judgment with sensitive and confidential information.

Education or Experience:

Bachelor's degree in public administration, waste management, planning, engineering, business, environmental studies or related field and five (5) years responsible professional experience in solid waste management or a related field; or an equivalent combination of education and experience.

Language Skills:

- ✓ Ability to read, analyze and interpret financial reports, legal documents and common to the industry scientific and technical journals.
- ✓ Ability to respond to inquiries and complaints from customers, contractors, regulatory agencies, member jurisdictions, and members of the business community.
- ✓ Ability to write reports and letters in accordance with the prescribed style and format common to the industry.
- ✓ Ability to make effective and succinct presentations to the public, member jurisdictions, the Authority Board and regulatory agencies.

Computer Skills:

A working ability with Microsoft Office; Word and Excel, Internet tools, e-mail, Facebook, accounting software and solid waste management scale house software.

Certificates, Licenses, Registrations:

Valid CA Drivers License

Physical Demands:

- ✓ The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- ✓ Required to sit up to 3-6 hours a day with intermittent walking and standing.

- ✓ Occasionally may be required to lift items up to 50 pounds up to a height of 4 feet.

Work Environment:

- ✓ The work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- ✓ Office work environment with normal noise levels.
- ✓ Scale house work environment with higher than average noise and dust levels with some exposure to exterior elements.
- ✓ Off site and field visits may be chaotic at times and may require personal protective equipment to be worn such as hearing protection, hard hats, gloves, steel toed foot ware and eye protection.

SALARY RANGE \$70,000 - \$80,000 depending on qualifications

FLSA Status: Full Time Exempt

No need to restructure Solid Waste Authority

Some time ago a supervisor was quoted in the paper (“Consultant report on Waste Authority draws mixed response,” April 4) saying that the Solid Waste Authority should function more as a utility than as a social change agent. During public comment at a Solid Waste Authority meeting, I spoke to share the school district’s experience, and to push back a bit at the idea that there is something wrong with a utility functioning to change behavior.

My opinion is that the agency has been doing exactly what we would want a public agency to do. That is, it has been innovating and working to meet public goals. When we closed the landfill, the cost of transporting our waste rose and the authority developed innovative programs to reduce waste. That is good management and just makes sense.

Once the school district became aware that our cost of disposal was going to go up, the district worked with Mr. Ward, Mr. Hendrik and Recology to change our operations, alter our waste stream and educate staff and students to recycle. In the seven years preceding the rate change we spent an average of \$170,000 per year. In the three years since we have spent an average of \$142,000 per year. These savings resulted primarily because of the advice Mr. Hendrik and Mr. Ward gave us about how we could alter our operations to trim costs and increase efficiency, including improving recycling. It’s not clear to me that a private entity would have been so forthcoming about changes we could make that would result in lower payments to them. That the authority operates for the benefit of the community as a whole is an asset to all of us — and it’s saving the school district significant money.

Utilities commonly attempt to change behavior. Energy utilities encourage energy conservation. All across the state, in response to drought, water utilities are working to reduce water consumption. It is an old and even a conservative idea to use price signals to influence behavior. It makes perfect sense to me that the Solid Waste Authority would use its price structure to encourage recycling given that the costs of transporting waste are increasing.

I urge the Solid Waste Board — and the community — to support the work of the authority. There is no point in fixing what is not broken.

Don McArthur,

Crescent City



Del Norte Solid Waste Management Authority

1700 State Street, Crescent City, CA 95531

Phone (707) 465-1100 Fax (707) 465-1300

Director's Report

Date: 10 October 2014
To: Commissioners of the
Del Norte Solid Waste Management Authority
From: Tedd Ward, M.S. - Acting Director / Program Manager
Attachments: Text of AB 270 as signed into law
01 October 2014 letter from the North Coast Regional Water
Quality Control Board regarding stormwater monitoring
File: 231501 – Authority Work Plans

Summary: The Del Norte Solid Waste Management Authority continues to operate the Klamath, Gasquet and Del Norte County Transfer Stations and to provide required monitoring, accounting and reports to overseeing agencies, though some of these reports have been delayed due to staff shortages. Between October and June, the Gasquet Transfer Station is open on Saturday, but is not open on Thursday. Similarly, the Klamath Transfer Station is no longer open on Friday and Sunday, but is open on Wednesday and Sundays.

Partial List of Significant Activities since 05 September 2014:

1. I confirmed with the Carpet America Recovery Effort (CARE) that the carpet recycling program at the Del Norte County Transfer Station is approved to accept carpet padding in addition to carpeting, and that carpet is now acceptable for recycling whether it is rolled with the fiber side out OR with the fiber side in.
2. Ordered a new 'trash pump', sample bottles, and coordinated with Rick Lauchstedt and Mike Peoples of the County to collect remaining samples to monitor for Constituents of Concern at the Crescent City Landfill, as was to be completed in August. (4 hours)
3. Prepared promotional ads and press releases (Del Norte Triplicate, KCRE, KPOD, KFUG, flyers) and made preparations for the annual Hazardous Waste Collection Event planned for October 3rd and 4th at the Del Norte County Transfer Station.
4. Submitted a completed Form 303 describing hazardous waste management in Del Norte in FY 13/14.
5. Submitted the quarterly disposal report to CalRecycle.
6. Worked with Creative Information Systems and X-Charge regarding partial

payments using credit or debit cards and a custom report in the Scale Management System software related to how oil recycling payments are tracked and reported. (3 hours, not completed).

Personnel / Staffing: All Authority-managed facilities were open during posted hours and all shifts were covered. We are coordinating staffing schedules to continue completion of ICS-100 and ICS-700 training related to emergency preparedness and incident command procedures. I am coordinating with Refuse Site Attendant Charles Steel to repair the metal flaps and safety painting of bumper stops at the Klamath and Gasquet Transfer Stations.

Finances and Audits: The need for and the complexity of budget transfers increases with the close of the fiscal year. Staff are also working on the additional accounts receivable and accounts payable reports due to the County Auditor's office in association with the close of the fiscal year. At this meeting, the Board is being asked to approve the budget amount for other post-employment benefits for FY 13/14.

I am working with Treasurer Rich Taylor and our Administrative Assistant to assemble the list of insufficient fund checks and past due commercial accounts that are unlikely to be collected so those amounts can be approved by the County Auditor to be written off the Authority's accounts in compliance with the procedures adopted in September 2013.

I am also working with Rich Taylor to complete and submit the necessary information for the external auditor, including an assessment of the financial liabilities associated with the Crescent City Landfill.

Vendor Contract Management and Oversight: Under item 5.1 of this agenda, there is a discussion of the Authority-directed bin pulls available under the Recology Del Norte agreement. Item 5.2 of this agenda addresses the potential for the Harbor District to participate in the 'Fishing for Energy' project for which the Authority and Recology Del Norte may waive the exclusive right to collect trash. Staff recommendation on item 6.1 of this agenda is to extend our existing hazardous waste collection contract through August 2017, else the Authority should prepare a request for proposals to continue the annual HHW collection events.

Compliance: During a previous break-in, a mechanical pump was stolen that had been used for pumping water for sampling from five landfill groundwater wells. Before the Constituent of Concern sampling can be completed, a replacement pumping mechanism must be procured. Staff have ordered the replacement pump, but this has delayed completion of the Constituent of Concern monitoring.

Attached to this report is a letter from the North Coast Regional Water Quality Control Board highlighting the additional requirements likely to be associated with stormwater monitoring and reporting starting in July 2015. If time allows, staff should be working to remove stormwater monitoring and reporting requirements associated with the Crescent City Landfill before these additional requirements become effective.

Programs / Policies: The Electronic Annual Report to CalRecycle is the starting point for

discussing the Five Year Review with the Del Norte Solid Waste Task Force (due by January 2015). Staff will do the best we can to not delay that process, though staff shortages are challenging at present.

Assembly Bill 270, a ban on plastic grocery bags, passed both the State Assembly and Senate, and has been signed into law. The text of this new law is attached to this report.

Concerns: The number and intensity of tasks and report that are being deferred by staff are mounting. Some items on this agenda do not have a complete staff report as there was not staff capacity and / or time available to do so.

Major Activities on the 'To-Do' list:

I recognize that several of the items I have listed in this section have not been completed within the past few months. Still, such items remain on the 'To Do' list as time and staff capacity is available.

1. Personally conduct inspections of certified oil recycling centers in Del Norte County, as required under CalRecycle's Oil Payment Program.
2. Coordinate the collection of samples for Constituents of Concern monitoring at the Crescent City Landfill in August.
3. Complete inspection and sampling of stormwater and surface water at the Crescent City Landfill and stormwater at the Del Norte County Transfer Station.
4. Follow-up on requests for information from Smith & Newell, the Authority's contracted external auditing firm.
5. Coordinate meetings related to management of expired marine flares.
6. Clean out and filing the backlog of documents accumulated in the former Director's and Program Manager's offices.
7. Work with Creative Information Systems and X-Charge regarding partial payments using credit and debit cards, and accounting for oil payments.
8. Coordinate with staff of Sutter Coast hospital to assure that accurate and correct information is being provided to patients regarding management of expired medicines and home-generated sharps.
9. Draft letter to the North Coast Regional Water Quality Control Board regarding the investigation wells and how data collected relates to the Authority's appeal of the Threat/Complexity rating (and WDR Fees) pertaining to the landfill.

Assembly Bill No. 270 -

CHAPTER 610

An act to add Sections 589 and 747.6 to the Public Utilities Code, relating to public utilities.

[Approved by Governor October 07, 2013. Filed with Secretary of State October 07, 2013.]

LEGISLATIVE COUNSEL'S DIGEST

AB 270, Bradford. Public utilities: ratepayer-funded energy efficiency assistance.

(1) Under existing law, the Public Utilities Commission has regulatory authority over public utilities, including electrical and gas corporations. The Public Utilities Act requires the commission to require electrical and gas corporations to establish various ratepayer-funded energy efficiency assistance programs. Under existing law, a violation of the Public Utilities Act or any order, decision, rule, direction, demand, or requirement of the commission is a crime.

This bill would require the commission to require the electrical and gas corporations to cooperate in establishing, by June 1, 2014, a publicly available Internet Web site containing specified information regarding ratepayer-funded energy efficiency programs. Because a violation of this provision is a crime, this bill would create a state-mandated local program.

(2) Existing law requires the commission to prepare and submit to the Governor and the Legislature an annual report on the costs of programs and activities conducted by each electrical and gas corporation.

This bill would require the commission to include in that annual report information on its effort to identify ratepayer-funded energy efficiency programs that are similar to programs administered by other specified state agencies and to require revisions to ratepayer-funded energy efficiency programs to ensure that those programs complement and do not duplicate the programs of other state agencies.

(3) The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that no reimbursement is required by this act for a specified reason.

**THE PEOPLE OF THE STATE OF CALIFORNIA DO
ENACT AS FOLLOWS:**

SECTION 1.

The Legislature finds and declares all of the following:

- (a) It is in the public interest to be able to measure the effectiveness of energy efficiency programs to ensure that the state's interest in achieving its energy efficiency and climate change goals are met.
- (b) Over the past 15 years, California ratepayers and taxpayers have spent a combined total of roughly \$15 billion to support development of energy efficiency and renewable energy in California.
- (c) California currently lacks a comprehensive framework that coordinates its efforts among programs administered by the Public Utilities Commission, the State Energy Resources Conservation and Development Commission, the State Air Resources Board, and the California Alternative Energy and Advanced Transportation Financing Authority.
- (d) Current expenditures planned for energy efficiency in 2012–13 are \$1 billion, and, historically, \$9 billion have been expended for energy efficiency programs funded by California ratepayers.
- (e) There currently exists an information gap that inhibits assessment and monitoring of the expenditures of ratepayer funds expended toward energy efficiency improvements and programs, and research, development, and demonstration programs.

SEC. 2.

Section 589 is added to the Public Utilities Code, to read:

589.

- (a) In an existing or new proceeding, the commission shall require the electrical and gas corporations to cooperate in establishing a single Internet Web site available to the public that provides up-to-date information, no less frequent than once every 30 days, regarding ratepayer-funded energy efficiency assistance programs that, to the extent the information is available, in an aggregate format that would not provide identifying information about individual customers of the electrical and gas corporations, include all of the following:
 - (1) The types of energy efficiency measures installed.
 - (2) The ZIP Code location of each customer receiving ratepayer-funded energy efficiency assistance.
 - (3) The amount of funds expended at each ZIP Code location.
 - (4) The expected annual energy savings and reduced energy usage expected in kilowatthours or therms.
- (b) (1) The commission shall order the electrical and gas corporations to establish, based on data, ratepayer-funded energy efficiency assistance program reports on program totals, geographical and monthly statistics, cost distribution, and progress toward program goals.
 - (2) The electrical and gas corporations shall make the reports available on the Internet Web site established pursuant to subdivision (a).
- (c) The commission shall require the electrical and gas corporations to publish data, including the amount expended, on the ratepayer-funded energy efficiency programs that are not direct retrofits, including, but not limited to, research on building and appliance standards and marketing and outreach, on the Internet Web site established pursuant to subdivision (a).
- (d) The commission shall take necessary steps to ensure the Internet Web site established pursuant to subdivision (a) is available to the public on or before June 1, 2014.

(e) The commission shall have a link to the Internet Web site established pursuant to subdivision (a) on the commission's Internet Web site and require the electrical and gas corporations to have a link to the Internet Web site established pursuant to subdivision (a) on the appropriate page of the Internet Web site of each electrical and gas corporation.

SEC. 3.

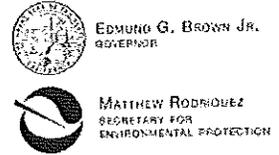
Section 747.6 is added to the Public Utilities Code, to read:

747.6.

The commission shall report annually on its effort to identify ratepayer-funded energy efficiency programs that are similar to programs administered by the Energy Commission, the State Air Resources Board, and the California Alternative Energy and Advanced Transportation Financing Authority in its annual report prepared pursuant to subdivision (b) of Section 747 and to require revisions to ratepayer-funded programs, as necessary, to ensure that the ratepayer-funded programs complement and do not duplicate programs of other state agencies.

SEC. 4.

No reimbursement is required by this act pursuant to Section 6 of Article XIII B of the California Constitution because the only costs that may be incurred by a local agency or school district will be incurred because this act creates a new crime or infraction, eliminates a crime or infraction, or changes the penalty for a crime or infraction, within the meaning of Section 17556 of the Government Code, or changes the definition of a crime within the meaning of Section 6 of Article XIII B of the California Constitution.



EDMUND G. BROWN JR.
GOVERNOR

MATTHEW RODRIGUEZ
SECRETARY FOR
ENVIRONMENTAL PROTECTION

North Coast Regional Water Quality Control Board

October 1, 2014

Tedd Ward
Del Norte Cnty Transfer Station
1700 State St
Crescent City, CA 95531

Dear Tedd Ward:

Subject: Regional Water Board Review of 2013-2014 Annual Report Required by the Industrial General Storm Water Permit, State Water Resources Control Board Order No. 97-03-DWQ

File: Del Norte Cnty Transfer Station, WDID No. 1 08I019099

Thank you for submitting your 2013-2014 Annual Report, a requirement for coverage under the Industrial General Storm Water Permit (IGP). This report can provide a basis for determining whether storm water discharges from your industrial activities are causing or contributing to water quality impacts in receiving waters. Given the drought conditions that presently exist statewide we appreciate your efforts in collecting two representative storm water samples. The North Coast Regional Water Quality Control Board (Regional Water Board) is committed to annually reviewing all industrial storm water reports.

Be advised that the recently renewed industrial permit becomes active on *July 1, 2015*. Significant changes in this revised permit include additional routine storm water sampling, increased visual monitoring and reporting, and complying with Numeric Action Levels (NALS), which are comprised of both instantaneous and annual limits. Storm water samples showing NALS that exceed stated federal benchmark levels will require permittees to employ trained personnel to develop and implement additional onsite best management practices (BMPs). In order to record and monitor any and all rainfall events, quarterly-sampling will be required, and claims of no discharge could result in a violation and/or inspection precedence. Depending on the pollutants generated on industrial sites, additional sampling parameters may also be required; if a facility discharges storm water to impaired waters.

JOHN W. CORBETT, CHAIR | MATTHIAS ST. JOHN, EXECUTIVE OFFICER

5550 Skylark Blvd., Suite A, Santa Rosa, CA 95403 | www.waterboards.ca.gov/northcoast

Tedd Ward

- 2 -

October 1, 2014

If you have any questions regarding this correspondence, please contact Paul Keiran at (707) 576-2753 or at Paul.Keiran@waterboards.ca.gov.

Sincerely,



Mona Dougherty, P.E.
Senior Water Resource Control Engineer

141001_PRK_ef_IGPThankYou_Del Norte Cnty Transfer Station

Solid Waste
Balance Sheet
August 31, 2014

Unaudited

ASSETS

422 010 00000	Cash Solid Waste	648,620.77
422 010 00300	Imprest Cash	3,500.00
422 010 00500	I Bank Loan Deposit Held by County	198,177.17
422 010 01100	Accounts Receivable	2,959.32
422 010 01110	Due From Other Governments	43,906.84
422 010 03200	Land	493,000.00
422 010 03300	Transfer Station	3,266,990.64
422 010 03400	Equipment	158,443.55
422 010 03410	Buildings & Improvements	141,638.89
422 010 03440	Accum Depr Equipment	(155,589.00)
422 010 03450	Accum Depr Bldg & Improv	(87,556.00)
422 010 03460	Accum Depr Transfer Station	(755,527.00)
	Total Assets	<u><u>3,958,565.18</u></u>

LIABILITIES AND FUND EQUITY

422 010 05103	A/P Services	160.16
422 010 05105	Sales Tax Payable	37.76
422 010 05210	Sublease Payable	2,927,831.58
422 010 05300	Compensated Absences Payable	39,330.71
422 010 05500	Post Closure Liability	2,226,050.00
422 010 05600	Net OPEB Obligation	139,766.00
422 010 07100	Fund Balance	(2,145,804.11)
422 010 09600	Investment in Capital Assets net of related debt	529,203.00
	Revenue	329,893.31
	Expenditure	(87,903.23)
	Total Liabilities and Fund Equity	<u><u>3,958,565.18</u></u>

8.2

Solid Waste

Statement of Revenues and Expenditures
2 Months Ended 8/31/2014

	CURRENT MONTH ACTUAL	YTD ACTUAL	YTD BUDGET	YTD VARIANCE	% EXPENDED
Revenues:					
422-421-90153 Franchise Fees	19,120.00	19,120.00	247,725.00	(228,605.00)	7.72%
422-421-90210 Code Enforcement	0.00	0.00	500.00	(500.00)	0.00%
422-421-90300 Interest - Solid Waste	0.00	0.00	1,605.00	(1,605.00)	0.00%
422-421-91003 Gate Tipping Fees	145,158.60	197,222.66	1,734,000.00	(1,536,777.34)	11.37%
422-421-91004 Authority Service Fees	80,066.32	113,500.65	959,552.00	(846,051.35)	11.83%
422-421-91121 Misc Reimbursements	0.00	0.00	1,000.00	(1,000.00)	0.00%
422-421-90650-061 Oil Grant 13/14	0.00	0.00	15,000.00	(15,000.00)	0.00%
422-421-90650-075 Oil Grant - 14/15	0.00	0.00	15,000.00	(15,000.00)	0.00%
422-421-91121-123 Bad Check Fee Reimb	50.00	50.00	0.00	50.00	0.00%
422-421-91129-068 DOC Grant 13/14	0.00	0.00	15,000.00	(15,000.00)	0.00%
Total Revenues	244,394.92	329,893.31	2,989,382.00	(2,659,488.69)	11.04%
Expenses:					
422-421-10010 Payroll	13,151.65	25,776.16	288,931.00	263,154.84	8.92%
422-421-10012 Overtime	222.43	498.13	500.00	1.87	99.63%
422-421-10015 Part-time/Temp	4,052.55	7,282.55	16,600.00	9,317.45	43.87%
422-421-10020 Retirement	4,033.94	7,818.32	83,331.00	75,512.68	9.38%
422-421-10030 Employee Benefits	7,665.70	15,318.73	82,899.00	67,580.27	18.48%
422-421-10033 Employee Life Insurance	16.00	32.00	331.00	299.00	9.67%
422-421-10035 Management Life Insurance	41.53	82.38	920.00	837.62	8.95%
422-421-10040 Worker's Compensation	2,182.67	4,365.34	26,890.00	22,524.66	16.23%
Total Salaries and Benefits	31,366.47	61,173.61	500,402.00	439,228.39	12.22%
422-421-20121 Communications	245.85	245.85	3,220.00	2,974.15	7.64%
422-421-20140 Household Expense	887.74	887.74	3,725.00	2,837.26	23.83%
422-421-20150 Insurance-Office	1,080.00	1,080.00	6,450.00	5,370.00	16.74%
422-421-20152 Vehicle Insurance	0.00	0.00	1,587.00	1,587.00	0.00%
422-421-20155 Liability Insurance	0.00	0.00	1,600.00	1,600.00	0.00%
422-421-20170 Maintenance-Equipment	28.86	28.86	350.00	321.14	8.25%
422-421-20171 Maintenance-Vehicles	0.00	0.00	500.00	500.00	0.00%
422-421-20175 Maintenance-Computers	0.00	0.00	500.00	500.00	0.00%
422-421-20180 Maint-Structures/Improvements & TS M	0.00	0.00	250.00	250.00	0.00%
422-421-20200 Memberships	1,000.00	1,000.00	1,500.00	500.00	66.67%

422-421-20285-075	Spec Dept Exp - Oil Grant 14/15	0.00	0.00	6,500.00	6,500.00	0.00%
422-421-20290-061	Travel - Oil Grant 13/14	0.00	0.00	1,000.00	1,000.00	0.00%
422-421-20290-068	Travel - DOC 13/14	0.00	0.00	2,000.00	2,000.00	0.00%
422-421-20290-075	Travel - Oil Grant 14/15	0.00	0.00	1,000.00	1,000.00	0.00%
	Total Services and Supplies	14,309.14	18,757.62	2,122,605.00	2,103,847.38	0.88%
422-421-30490	Depreciation Expense	0.00	0.00	97,975.00	97,975.00	0.00%
	Total Other Charges	0.00	0.00	97,975.00	97,975.00	0.00%
	Total Fixed Assets	0.00	0.00	0.00	0.00	0.00%
422-421-70800	ARC Payment OPEB	0.00	0.00	11,125.00	11,125.00	0.00%
422-421-81000	Contingency	0.00	0.00	3,000.00	3,000.00	0.00%
422-421-70530-025	Interfund-Repayment to County	0.00	0.00	202,633.00	202,633.00	0.00%
422-421-70530-199	Interfund-Cost Plan	3,961.00	7,922.00	51,639.00	43,717.00	15.34%
422-421-70910-123	Op Trans Out Bad Check Fee	50.00	50.00	0.00	(50.00)	0.00%
	Total Intrafund Transfers	4,011.00	7,972.00	268,397.00	260,425.00	2.97%
	Total Expenses	49,686.61	87,903.23	2,989,379.00	2,901,475.77	2.94%
	Revenues Over (Under) Expenditures	194,708.31	241,990.08	3.00	241,987.08	#####

CLAIMS APPROVED BY THE DIRECTOR				Sep-14
Date Paid	Paid to:	Budget	Amt. Paid	Description
9/1/2014	CalPERS	70800	11,125.00	Postemployment benefits
9/4/2014	Black & Rice	20234	\$2,165.80	August legal services
9/4/2014	U.S. Bank	20140	\$726.29	household expenses
9/4/2014	U.S. Bank	20239-001	\$256.73	post closure maintenance
9/4/2014	U.S. Bank	20290-061	\$947.36	CRRA conference
9/8/2014	Hambro/WSG	20239	\$161,680.05	August totals
9/8/2014	Crescent Ace Hardware	20239-001	\$433.95	post closure maintenance
9/8/2014	Bickmore Risk Services	20231	\$3,150.00	professional services
9/8/2014	Richard Taylor	20235	\$1,560.00	treasurer/controller services
9/9/2014	DNC Comm. Dev. Dept	20239-001	\$877.25	Reimbursable time for landfill
9/9/2014	Frontier	20121	\$162.26	service 08/13/14-09/12/14
9/9/2014	Curry Transfer Roto-Rooter	20140	\$269.12	KTS/GTS August
9/9/2014	Erika Seminoff	20290	\$49.28	personal mileage
9/9/2014	Recology Del Norte	20283	\$452.24	500 Cooper Avenue
9/9/2014	Recology Del Norte	20288	\$1,559.44	1001 Front Street, 900 Tenth Street
9/9/2014	Recology Del Norte	20238	\$3,328.56	Old Gasquet Toll Rd, Klamath Beach Rd
9/9/2014	Theodore Ward	20290-061	\$100.00	Travel reimbursement
9/9/2014	Charles Steel	20290	\$259.84	personal mileage
9/9/2014	Josey's Delivery Service	20280	\$126.00	delivery service
9/11/2014	Mission Linen Supply	20140	\$126.82	August linen service and mat replacement
9/11/2014	Bi-Coastal Media	20240-061	\$350.00	Radio ads
9/11/2014	G.H. Outreach	20285	\$100.00	August recycle pick-up
9/11/2014	P.S. Business Services	20231	\$401.30	August clerical services
9/19/2014	U.S. Cellular	20121	\$93.34	Service 09/04-10/03
9/26/2014	AGCS Marine Ins. Comp.	20150	\$1,620.75	Insurance payment
9/26/2014	Ricoh, USA	20250	\$261.01	charges 08/30-09/29
9/26/2014	Lisa Babcock	20290	\$57.12	personal mileage
9/26/2014	Frontier	20121	\$170.66	09/13-10/12
9/26/2014	Sharps Solutions	20281	\$825.00	38 gallon regulated waste container
9/26/2014	Crescent Ace Hardware	20239-001	\$198.49	post closure maintenance
9/26/2014	Crescent Ace Hardware	20140	\$39.60	office supplies
9/26/2014	Del Norte Fire Safe Council	20239-001	\$400.00	landfill equipment rental 09/03-09/04
9/26/2014	Recology Del Norte	20288	\$1,559.44	1001 Front Street, 900 Tenth Street
9/26/2014	Recology Del Norte	20283	\$452.24	500 Cooper Avenue
9/26/2014	Recology Del Norte	20238	\$2,403.96	Old Gasquet Toll Rd, Klamath Beach Rd
	TOTAL		\$ 198,288.90	

8.3

**DNSWMA
GRAND TOTALS
SEPTEMBER 2014**

	Amount to 422-421 91003	Amount to 422-421 91004	TOTAL AMOUNT
	66.53%	33.47%	
DNCTS Cash Total	29,798.28	14,990.96	44,789.24
DNCTS Charge Total	112,763.47	56,729.20	169,492.67
DNCTS Credit/Debit	14,640.50	7,365.36	22,005.86
DNCTS Totals	157,202.25	79,085.52	236,287.77
Klamath Cash Total		3,566.88	3,566.88
Klamath Charge Total		116.08	116.08
Klamath Totals		3,682.96	3,682.96
Gasquet Cash Total		1,936.05	1,936.05
Gasquet Charge Total		0.00	0.00
Gasquet Totals		1,936.05	1,936.05
Adjustments			
GRAND TOTALS	157,202.25	84,704.53	241,906.78

**MONTHLY SPLIT SHEET
DNSWMA TRANSFER STATION
MONTH: SEPTEMBER 2014**

Date	Cash	Checks	Cash/Check Total	Visa	Master	Discover	AmExp	Credit Card Total	Charges	Grand Total	66.53% 91003	33.47% 91004	20286	Total
1			\$ -											
2	\$ 1,834.04	\$ 312.12	\$ 2,146.16	\$ 780.06	\$ 125.16	\$ 17.07	\$ 4.48	\$ 926.77	\$ 11,192.97	\$ 14,265.90	\$ 1,427.84	\$ 718.32	\$ 0.07	\$ 2,146.23
3	\$ 1,788.90	\$ 248.06	\$ 2,036.96	\$ 755.47	\$ 248.58	\$ -	\$ 22.76	\$ 1,026.81	\$ 11,182.78	\$ 14,246.55	\$ 1,355.19	\$ 681.77	\$ (0.10)	\$ 2,036.86
4	\$ 1,349.48	\$ 224.27	\$ 1,573.75	\$ 932.39	\$ 16.16	\$ -	\$ 41.25	\$ 989.80	\$ 7,142.14	\$ 9,705.69	\$ 1,047.02	\$ 526.73	\$ (0.09)	\$ 1,573.66
5	\$ 1,321.29	\$ 272.51	\$ 1,593.80	\$ 446.71	\$ 108.59	\$ -	\$ -	\$ 555.30	\$ 7,493.21	\$ 9,642.31	\$ 1,060.36	\$ 533.44	\$ (0.20)	\$ 1,593.60
6	\$ 1,429.03	\$ 238.95	\$ 1,667.98	\$ 762.39	\$ 35.56	\$ 54.05	\$ 12.80	\$ 864.80	\$ 5,547.22	\$ 8,080.00	\$ 1,109.71	\$ 558.27	\$ 0.03	\$ 1,668.01
7	\$ 1,397.26	\$ 428.10	\$ 1,825.36	\$ 756.46	\$ 86.18	\$ -	\$ -	\$ 842.64	\$ 28.45	\$ 2,696.45	\$ 1,214.41	\$ 610.95	\$ 0.01	\$ 1,825.37
8	\$ 1,239.65	\$ 217.12	\$ 1,456.77	\$ 381.98	\$ 182.39	\$ -	\$ -	\$ 564.37	\$ 7,109.79	\$ 9,130.93	\$ 969.19	\$ 487.58	\$ (2.46)	\$ 1,454.31
9	\$ 1,044.49	\$ 95.35	\$ 1,139.84	\$ 631.51	\$ 50.92	\$ -	\$ -	\$ 682.43	\$ 7,042.70	\$ 8,864.97	\$ 758.34	\$ 381.50	\$ 2.01	\$ 1,141.85
10	\$ 1,024.56	\$ 136.64	\$ 1,161.20	\$ 425.36	\$ 25.59	\$ -	\$ -	\$ 450.95	\$ 5,164.75	\$ 6,776.90	\$ 772.55	\$ 388.65	\$ 4.25	\$ 1,165.45
11	\$ 1,051.51	\$ 41.82	\$ 1,093.33	\$ 408.34	\$ 156.47	\$ -	\$ -	\$ 564.81	\$ 7,559.35	\$ 9,217.49	\$ 727.39	\$ 365.94	\$ 0.09	\$ 1,093.42
12	\$ 1,249.97	\$ 406.39	\$ 1,656.36	\$ 691.71	\$ 33.15	\$ -	\$ 85.35	\$ 810.21	\$ 7,487.00	\$ 9,953.57	\$ 1,101.98	\$ 554.38	\$ 4.93	\$ 1,661.29
13	\$ 2,373.00	\$ 333.05	\$ 2,706.05	\$ 1,358.51	\$ 39.48	\$ -	\$ 27.03	\$ 1,425.02	\$ 110.69	\$ 4,241.76	\$ 1,800.34	\$ 905.71	\$ 0.12	\$ 2,706.17
14	\$ 1,222.27	\$ 323.84	\$ 1,546.11	\$ 614.37	\$ -	\$ -	\$ 7.11	\$ 621.48	\$ 232.78	\$ 2,400.37	\$ 1,028.63	\$ 517.48	\$ 0.12	\$ 1,546.23
15	\$ 1,348.84	\$ 399.70	\$ 1,748.54	\$ 783.03	\$ 45.45	\$ -	\$ -	\$ 828.48	\$ 9,647.07	\$ 12,224.09	\$ 1,163.30	\$ 585.24	\$ 0.39	\$ 1,748.93
16	\$ 1,365.66	\$ 181.56	\$ 1,547.22	\$ 505.74	\$ 40.76	\$ -	\$ 12.80	\$ 559.30	\$ 11,354.46	\$ 13,460.98	\$ 1,029.37	\$ 517.85	\$ 0.53	\$ 1,547.75
17	\$ 711.92	\$ 176.04	\$ 887.96	\$ 428.09	\$ 24.80	\$ -	\$ -	\$ 452.89	\$ 5,442.57	\$ 6,783.42	\$ 590.76	\$ 297.20	\$ (0.01)	\$ 887.95
18	\$ 835.20	\$ 191.77	\$ 1,026.97	\$ 598.63	\$ -	\$ -	\$ -	\$ 598.63	\$ 4,997.37	\$ 6,622.97	\$ 683.24	\$ 343.73	\$ 0.01	\$ 1,026.98
19	\$ 1,025.23	\$ 131.96	\$ 1,157.19	\$ 471.73	\$ 53.80	\$ -	\$ -	\$ 525.53	\$ 8,320.49	\$ 10,003.21	\$ 769.88	\$ 387.31	\$ 0.12	\$ 1,157.31
20	\$ 1,073.66	\$ 122.33	\$ 1,195.99	\$ 862.18	\$ 181.65	\$ 18.48	\$ -	\$ 1,062.31	\$ 380.05	\$ 2,638.35	\$ 795.69	\$ 400.30	\$ 0.16	\$ 1,196.15
21	\$ 1,025.87	\$ 209.07	\$ 1,234.94	\$ 794.28	\$ 14.22	\$ -	\$ -	\$ 808.50	\$ 972.68	\$ 3,016.12	\$ 821.61	\$ 413.33	\$ 0.08	\$ 1,235.02
22	\$ 1,579.80	\$ 399.49	\$ 1,979.29	\$ 731.43	\$ 94.24	\$ -	\$ -	\$ 825.67	\$ 8,716.28	\$ 11,521.24	\$ 1,316.82	\$ 662.47	\$ (21.46)	\$ 1,957.83
23	\$ 1,554.59	\$ 116.61	\$ 1,671.20	\$ 765.38	\$ 65.54	\$ -	\$ 62.34	\$ 893.26	\$ 6,161.16	\$ 8,725.62	\$ 1,111.85	\$ 559.35	\$ 15.26	\$ 1,686.46
24	\$ 343.03		\$ 343.03	\$ 389.86	\$ -	\$ -	\$ -	\$ 389.86	\$ 5,895.54	\$ 6,628.43	\$ 228.22	\$ 114.81	\$ -	\$ 343.03
25	\$ 990.35	\$ 148.14	\$ 1,138.49	\$ 389.95	\$ -	\$ 7.10	\$ -	\$ 397.05	\$ 5,778.34	\$ 7,313.88	\$ 757.44	\$ 381.05	\$ (0.09)	\$ 1,138.40
26	\$ 1,402.54	\$ 405.64	\$ 1,808.18	\$ 558.43	\$ -	\$ 14.22	\$ -	\$ 572.65	\$ 7,427.23	\$ 9,808.06	\$ 1,202.98	\$ 605.20	\$ (0.02)	\$ 1,808.16
27	\$ 1,644.26	\$ 369.95	\$ 2,014.21	\$ 1,344.44	\$ 85.34	\$ -	\$ -	\$ 1,429.78	\$ 1,250.65	\$ 4,694.64	\$ 1,340.05	\$ 674.16	\$ (0.23)	\$ 2,013.98
28	\$ 1,977.45	\$ 93.14	\$ 2,070.59	\$ 1,186.29	\$ 17.07	\$ -	\$ -	\$ 1,203.36	\$ 183.79	\$ 3,457.74	\$ 1,377.56	\$ 693.03	\$ 0.39	\$ 2,070.98
29	\$ 1,257.89	\$ 411.14	\$ 1,669.03	\$ 424.04	\$ 19.90	\$ -	\$ -	\$ 443.94	\$ 8,879.01	\$ 10,991.98	\$ 1,110.41	\$ 558.62	\$ (41.00)	\$ 1,628.03
30	\$ 1,511.64	\$ 181.10	\$ 1,692.74	\$ 665.08	\$ 24.18	\$ -	\$ -	\$ 699.26	\$ 6,792.15	\$ 9,174.15	\$ 1,126.18	\$ 566.56	\$ 39.98	\$ 1,732.72
TOTALS	\$ 37,973.38	\$ 6,815.86	\$ 44,789.24	\$ 19,843.84	\$ 1,775.18	\$ 110.92	\$ 275.92	\$ 22,005.86	\$ 169,492.67	\$ 236,287.77	\$ 29,798.28	\$ 14,990.96	\$ 2.89	\$ 44,792.13

**DAILY TICKET REPORT
 DNSWMA TRANSFER STATION
 MONTH: SEPTEMBER 2014**

Date	BEGIN	END	VOIDED TICKETS	TICKET COUNT
1				
2	778408	778664		257
3	778665	778862		198
4	778863	779048		186
5	779049	779221		173
6	779222	779423		202
7	779424	779588		165
8	779589	779760	1	171
9	779761	779915		155
10	779916	780073		158
11	780074	780222		149
12	780223	780421	2	197
13	780422	780638		217
14	780639	780805		167
15	780806	780994		189
16	780995	781157	1	162
17	781158	781275		118
18	781276	781412	1	136
19	781413	781574		162
20	781575	781737	1	162
21	781738	781883		146
22	781884	782077		194
23	782078	782263		186
24	782264	782327		64
25	782328	782459		132
26	782460	782635		176
27	782636	782843		208
28	782844	783036	2	191
29	783037	783203		167
30	783204	783363		160
TOTAL			8	4948

DNSWMA

KLAMATH TRANSFER STATION - CASH

SEPTEMBER 2014

Date	Amount to 422-421-	TOTAL CASH
	91004	AMOUNT
<i>September 3, 2014</i>	433.41	433.41
<i>September 5, 2014</i>	78.55	78.55
<i>September 7, 2014</i>	350.76	350.76
<i>September 10, 2014</i>	328.49	328.49
<i>September 12, 2014</i>	78.54	78.54
<i>September 14, 2014</i>	599.33	599.33
<i>September 17, 2014</i>	400.57	400.57
<i>September 19, 2014</i>	28.79	28.79
<i>September 21, 2014</i>	293.40	293.40
<i>September 24, 2014</i>	411.12	411.12
<i>September 26, 2014</i>	136.46	136.46
<i>September 28, 2014</i>	427.46	427.46
		0.00
		0.00
		0.00
TOTALS	3,566.88	3,566.88

DNSWMA

GASQUET TRANSFER STATION - CASH

SEPTEMBER 2014

Date	Amount to 422-421- 91004	TOTAL CASH AMOUNT
September 4, 2014	192.84	192.84
September 6, 2014	393.57	393.57
September 11, 2014	52.22	52.22
September 13, 2014	230.21	230.21
September 18, 2014	210.19	210.19
September 20, 2014	293.07	293.07
September 25, 2014	111.96	111.96
September 27, 2014	451.99	451.99
		0.00
		0.00
		0.00
TOTALS	1,936.05	1,936.05

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Del Norte Solid Waste Management Authority A/R Aging Summary As of October 6, 2014

	Current	1 - 30	31 - 60	61 - 90	> 90
Abandoned Vehicle Abatement	1,085.83	2,727.47	0.00	0.00	0.00
Affordable Home & Rental Rep.	28.45	0.00	0.00	0.00	0.00
Agricultural Commission(solid waste only)	18.77	0.00	0.00	0.00	0.00
Aladdin Realty	0.00	7.10	15.63	14.00	0.00
Alexandre EcoDairy Farms	0.00	153.62	0.00	0.00	0.00
All About Town Home Repair	0.00	128.02	29.86	0.00	106.90
Babich Construction	249.34	0.00	0.00	0.00	0.00
Bad Checks/Co Collector	0.00	0.00	0.00	0.00	43.78
Bart Kast Builders	112.37	0.00	0.00	0.00	0.00
Bayside Escavation	2,211.50	0.00	0.00	0.00	0.00
Benner Mini Storage	46.94	0.00	0.00	0.00	0.00
Bommelyn Construction	0.00	0.00	428.63	0.00	0.00
Borges Dairy	62.59	0.00	0.00	0.00	0.00
Brown, Hector	550.05	0.00	0.00	0.00	0.00
C.A.R.R.E. / Full - Spectrum	203.36	0.00	0.00	0.00	0.00
Cal-Fire	0.00	0.00	39.37	0.00	0.00
Cal-Ore LIFE FLIGHT	133.95	0.00	0.00	0.00	0.00
California Auto Image	275.95	0.00	0.00	0.00	0.00
California Construction Co.	45.84	0.00	0.00	0.00	0.00
California Dept. Parks & Rec.	943.00	1,190.82	408.56	0.00	0.00
Castle Rock Countertop's	27.03	0.00	0.00	0.00	0.00
Certified Construction	0.00	0.00	0.00	0.00	6.90
Certified Plumbing Co.	0.00	0.00	0.00	0.00	12.76
Cetnar Construction Inc.	7.11	65.43	0.00	0.00	0.00
City of Crescent City.	0.00	16.44	0.00	0.00	0.00
College of the Redwoods	12.80	0.00	0.00	0.00	0.00
Corner Stone Assembly of God	35.56	0.00	0.00	0.00	0.00
Cory, Charles	0.00	0.00	0.00	0.00	576.49
Crescent Ace Hardware.	261.71	0.00	0.00	0.00	0.00
Crescent City KOA	327.15	0.00	0.00	0.00	0.00
Crescent City Nursing & Rehab	39.99	0.00	0.00	0.00	0.00
Crescent Fire Protection Dist.	16.50	12.80	0.00	0.00	0.00
Crescent Senior Estates	20.43	0.00	0.00	0.00	0.00
Del Norte Ambulance	4.98	35.56	0.00	0.00	0.00
Del Norte Office Supply.	65.43	0.00	0.00	0.00	0.00
Del Norte Realty	571.08	708.51	0.00	0.00	0.00
Del Norte Roofing	87.13	41.34	0.00	0.00	0.00
Direct TV	0.00	0.00	0.00	0.00	27.98
DN Fire Safe Council	0.00	0.00	0.00	0.00	37.30
DN Unified School District	220.95	0.00	0.00	0.00	0.00
DNC Public Nuisance Abatement	0.00	488.68	0.00	0.00	0.00
Elk Valley Storage	0.00	4.11	0.00	0.00	0.00
Ellers Fort Dick Market	210.52	0.00	0.00	0.00	0.00
Fashion Blacksmith	17.44	0.00	0.00	0.00	0.00
FRANKLIN	8.53	0.00	0.00	0.00	0.00
G. H. Outreach	215.76	0.00	0.00	0.00	0.00
Gasquet Mobile Home Park	0.00	51.21	0.00	0.00	0.00
Golden State Construction	796.55	0.00	0.00	0.00	0.00
GR Construction	204.83	114.35	0.00	0.00	0.00
Green Scapes	286.14	0.00	0.00	0.00	0.00
Griffin's Furniture Outlet	71.31	0.00	0.00	0.00	0.00
Hambro/Waste Solutions Group June 2014	342.02	0.00	0.00	0.00	0.00
Total Hambro/Waste Solutions Group	342.02	0.00	0.00	0.00	0.00

Del Norte Solid Waste Management Authority
A/R Aging Summary
 As of October 6, 2014

	Current	1 - 30	31 - 60	61 - 90	> 90
Hank's Hauling	167.05	0.00	0.00	0.00	0.00
Hartley Construction	0.00	443.79	0.00	0.00	0.00
HASP / Jordan Recovery Centers	592.86	0.00	561.56	0.00	0.00
Hemmingsen Contracting Company	1,748.14	0.00	0.00	0.00	0.00
Hintz Construction	0.00	0.00	0.00	0.00	127.60
Hiouchi Community Fellowship	0.00	0.00	0.00	-10.90	0.00
Humane Society Of Del Norte	22.76	0.00	0.00	0.00	0.00
Humboldt Moving & Storage	46.94	0.00	0.00	0.00	0.00
Investment Realty	155.41	0.00	0.00	0.00	0.00
Larson Services	27.03	0.00	0.00	0.00	0.00
Lehman Property Management	0.00	0.00	0.00	0.00	1,885.22
Lesina Trucking	11.38	0.00	0.00	0.00	0.00
Lighthouse Community Church	44.09	0.00	0.00	0.00	0.00
Lighthouse Repertory Theatre	0.00	0.00	0.00	0.00	-3.78
Loren Stonebrink's Const.	130.86	0.00	0.00	0.00	0.00
Lucky 7 Casino	99.21	0.00	0.00	0.00	0.00
Malloroy Construction	23.93	0.00	8.60	0.00	0.00
Mark Wooding Construction	0.00	0.00	0.00	0.00	-120.00
Mastaloudis Homes Inc.	214.56	0.00	0.00	0.00	0.00
Ming Tree Real Estate	0.00	0.00	0.00	0.00	-16.10
Mountain Power Tree Co.	87.67	44.60	12.80	0.00	0.00
Mow Blow and Go	118.59	0.00	0.00	0.00	0.00
Murray Construction	46.94	0.00	0.00	0.00	0.00
Norbury Construction	0.00	0.00	0.00	0.00	116.70
North Coast Properties	15.65	0.00	0.00	0.00	0.00
North Woods Realty	8.53	0.00	0.00	0.00	0.00
Northridge Electric	15.65	176.37	456.59	0.00	0.00
Pacific Northwest Physical Therapy	11.68	0.00	0.00	0.00	0.00
Pappas Dry Wall	199.14	0.00	0.00	0.00	0.00
Parkway Feed	76.81	0.00	0.00	0.00	0.00
Peasley's Property Mang.	66.25	0.00	0.00	0.00	0.00
Pelican Bay Evangelical Free Church	14.21	0.00	0.00	0.00	0.00
Pelican Bay Roofing Co.	876.19	0.00	0.00	0.00	0.00
Plunkett's Family Painting	13.87	0.39	0.00	0.00	0.00
Porter's Trucking & Logging	238.96	42.67	1,635.63	116.58	0.00
Ray's Mobile Home Service	68.58	3.99	0.00	0.00	0.00
Recology Del Norte (Franchise)	106,641.76	0.00	0.00	0.00	0.01
Recology Del Norte (Prison)	11,135.98	0.00	0.00	0.00	0.00
Red Sky Roofing	7,962.71	0.00	0.00	0.00	0.00
Redwood Community Action Agency	429.50	0.00	0.00	0.00	0.00
Redwood National Park	1,149.63	661.41	174.27	0.00	3,157.92
Reservation Ranch	874.77	0.00	0.00	0.00	0.00
Richard Brown Construction	7.10	0.00	0.00	0.00	0.00
Richerich & Jones Const	787.07	0.00	0.00	0.00	0.00
Rick Parker Construction	92.46	0.00	0.00	0.00	0.00
Ritchie Homes	406.80	0.00	0.00	0.00	0.00
Ron's Hauling	71.12	0.00	0.00	0.00	0.00
Roy Rook Construction	637.24	43.03	78.25	0.00	0.00
Ruiz Construction	89.61	0.00	0.00	0.00	0.00
Rumiano Cheese Company	44.09	0.00	0.00	0.00	0.00
Schnacker's General Hauling	8.53	79.66	0.00	0.00	0.00
Seagull Apartments	0.00	0.00	0.00	0.00	-29.01
Seawood Village	10,232.76	10,152.82	0.00	0.00	0.00
Sprint Courier Service	349.87	0.00	0.00	0.00	0.00
Spruce Haven Mobile Home Park	59.74	0.00	0.00	0.00	0.00
St. Joseph's Parish	89.61	12.80	0.00	0.00	0.00
St. Vincent de Paul	19.91	0.00	0.00	0.00	0.00
Steel	0.00	72.65	28.45	155.29	41.52
Stephen F White Gen.Cont. Inc.	14.22	0.00	0.00	0.00	0.00
Stone Roofing	5,011.11	0.00	0.00	0.00	0.00
Sutter Coast Hospital	110.95	0.00	0.00	0.00	0.00
SWEEP ALOT	0.00	0.00	0.00	0.00	0.00
Tab & Associates	253.21	0.00	0.00	0.00	0.00
Thermo Fluids, Inc. / Outbound OIL	0.00	0.00	0.00	0.00	-55.80
Thomas Gavin Construction	19.91	0.00	0.00	0.00	0.00
Thrifty Supply	21.34	0.00	0.00	0.00	0.00

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Del Norte Solid Waste Management Authority
A/R Aging Summary
As of October 6, 2014

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>
Tim Haban Construction	49.79	0.00	0.00	0.00	0.00
Totem Villa Apartments	52.76	0.00	0.00	0.00	0.00
U.S. Forest Service-Gasquet CA	1,215.67	0.00	0.00	569.71	0.00
V Primo Construction	62.59	0.00	44.09	0.00	0.00
Van Arsdale Construction	378.39	0.00	0.00	0.00	0.00
Van Nocker's Cleaning	17.07	0.00	0.00	0.00	0.00
Wigley Contracting	51.83	0.00	0.00	0.00	0.00
Winn's Maintance Service	0.00	0.00	0.00	0.00	-25.00
Your Creatlon	0.00	0.00	0.00	0.00	1,092.66
Yurok Tribe	130.69	0.00	0.00	0.00	0.00
TOTAL	<u><u>163,441.62</u></u>	<u><u>17,479.64</u></u>	<u><u>3,922.29</u></u>	<u><u>844.68</u></u>	<u><u>6,984.05</u></u>

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Del Norte Solid Waste Management Authority
A/R Aging Summary
As of October 6, 2014

	<u>TOTAL</u>
Abandoned Vehicle Abatement	3,813.30
Affordable Home & Rental Rep.	28.45
Agricultural Commission(solid waste only)	18.77
Aladdin Realty	36.73
Alexandre EcoDairy Farms	153.62
All About Town Home Repair	264.78
Babich Construction	249.34
Bad Checks/Co Collector	43.78
Bart Kast Builders	112.37
Bayside Escavation	2,211.50
Benner Mini Storage	46.94
Bommelyn Construction	428.63
Borges Dairy	62.59
Brown, Hector	550.05
C.A.R.R.E. / Full - Spectrum	203.36
Cal-Fire	39.37
Cal-Ore LIFE FLIGHT	133.95
California Auto Image	275.95
California Construction Co.	45.84
California Dept. Parks & Rec.	2,542.38
Castle Rock Countertop's	27.03
Certified Construction	6.90
Certified Plumbing Co.	12.76
Cetnar Construction Inc.	72.54
City of Crescent City.	16.44
College of the Redwoods	12.80
Corner Stone Assembly of God	35.56
Cory, Charles	576.49
Crescent Ace Hardware.	261.71
Crescent City KOA	327.15
Crescent City Nursing & Rehab	39.99
Crescent Fire Protection Dist.	29.30
Crescent Senior Estates	20.43
Del Norte Ambulance	40.54
Del Norte Office Supply.	65.43
Del Norte Realty	1,279.59
Del Norte Roofing	128.47
Direct TV	27.98
DN Fire Safe Council	37.30
DN Unified School District	220.95
DNC Public Nuisance Abatement	488.68
Elk Valley Storage	4.11
Ellers Fort Dick Market	210.52
Fashion Blacksmith	17.44
FRANKLIN	8.53
G. H. Outreach	215.76
Gasquet Mobile Home Park	51.21
Golden State Construction	796.55
GR Construction	319.18
Green Scapes	286.14
Griffin's Furniture Outlet	71.31
Hambro/Waste Solutions Group June 2014	<u>342.02</u>
Total Hambro/Waste Solutions Group	342.02

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Del Norte Solid Waste Management Authority
A/R Aging Summary
 As of October 6, 2014

	TOTAL
Hank's Hauling	167.05
Hartley Construction	443.79
HASP / Jordan Recovery Centers	1,154.42
Hemmingsen Contracting Company	1,748.14
Hintz Construction	127.60
Hiouchi Community Fellowship	-10.90
Humane Society Of Del Norte	22.76
Humboldt Moving & Storage	46.94
Investment Realty	155.41
Larson Services	27.03
Lehman Property Management	1,885.22
Lesina Trucking	11.38
Lighthouse Community Church	44.09
Lighthouse Repertory Theatre	-3.78
Loren Stonebrink's Const.	130.86
Lucky 7 Casino	99.21
Malloroy Construction	32.53
Mark Wooding Construction	-120.00
Mastaloudis Homes Inc.	214.56
Ming Tree Real Estate	-16.10
Mountain Power Tree Co.	145.07
Mow Blow and Go	118.59
Murray Construction	46.94
Norbury Construction	116.70
North Coast Properties	15.65
North Woods Realty	8.53
Northridge Electric	648.61
Pacific Northwest Physical Therapy	11.68
Pappas Dry Wall	199.14
Parkway Feed	76.81
Peasley's Property Mang.	66.25
Pelican Bay Evangelical Free Church	14.21
Pelican Bay Roofing Co.	876.19
Plunkett's Family Painting	14.26
Porter's Trucking & Logging	2,033.84
Ray's Mobile Home Service	72.57
Recology Del Norte (Franchise)	106,641.77
Recology Del Norte (Prison)	11,135.98
Red Sky Roofing	7,962.71
Redwood Community Action Agency	429.50
Redwood National Park	5,143.23
Reservation Ranch	874.77
Richard Brown Construction	7.10
Richerich & Jones Const	787.07
Rick Parker Construction	92.46
Ritche Homes	406.80
Ron's Hauling	71.12
Roy Rook Construction	758.52
Ruiz Construction	89.61
Rumiano Cheese Company	44.09
Schnacker's General Hauling	88.19
Seagull Apartments	-29.01
Seawood Village	20,385.58
Sprint Courier Service	349.87
Spruce Haven Mobile Home Park	59.74
St. Joseph's Parish	102.41
St. Vincent de Paul	19.91
Steel	297.91
Stephen F White Gen.Cont. Inc.	14.22
Stone Roofing	5,011.11
Sutter Coast Hospital	110.95
SWEEP ALOT	0.00
Tab & Associates	253.21
Thermo Fluids, Inc. / Outbound OIL	-55.80
Thomas Gavin Construction	19.91
Thrifty Supply	21.34

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Del Norte Solid Waste Management Authority
A/R Aging Summary
As of October 6, 2014

	<u>TOTAL</u>
Tim Haban Construction	49.79
Totem Villa Apartments	52.76
U.S. Forest Service-Gasquet CA	1,785.38
V Primo Construction	106.68
Van Arsdale Construction	378.39
Van Nocker's Cleaning	17.07
Wigley Contracting	51.83
Winn's Maintenance Service	-25.00
Your Creation	1,092.66
Yurok Tribe	130.69
TOTAL	<u><u>192,672.28</u></u>

AUTHORITY REVENUE REPORT August 2014

Source		2013/2014	2014/2015	
Authority		Actual Annual	Budget/Month	Budget/Year
Service Fees		\$ 976,517.87	\$ 79,962.67	\$ 959,552.00
		Actual/Month	Actual/Month	Over Budget
		Comparison		
		FYE13 & FYE14		
July	\$ 93,409.33	\$ 2,594.88	\$ 96,004.21	\$ 16,041.54
August	\$ 91,982.30	\$ (2,544.43)	\$ 89,437.87	\$ 9,475.20
September	\$ 81,572.16	\$ 3,132.37	\$ 84,704.53	\$ 4,741.86
October	\$ 90,070.63	\$ -		\$ -
November	\$ 73,073.25	\$ -		\$ -
December	\$ 68,239.89	\$ -		\$ -
January	\$ 73,574.88	\$ -		\$ -
February	\$ 69,527.00	\$ -		\$ -
March	\$ 76,183.02	\$ -		\$ -
April	\$ 88,290.79	\$ -		\$ -
May	\$ 86,383.95	\$ -		\$ -
June	\$ 84,210.67	\$ -		\$ -
Total	\$ 976,517.87	\$ 3,182.82	\$ 270,146.61	\$ 30,258.61

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AUTHORITY 2013/2014 REVENUE REPORT September 2014

2014/2015

Source 2013/2014 Actual Annual Budget/Month Budget/Year

Franchise Fee \$ 20,643.75 \$ 247,725.00

	Actual/Month		Comparison	Actual/Month		Over/Under Budget
			FY 13/14			
July	\$ 19,964.00	\$ (844.00)		\$ 19,120.00	\$ (1,523.75)	
August	\$ 19,902.00	\$ 545.00		\$ 20,447.00	\$ (196.75)	
September	\$ 20,871.00	\$ (296.00)		\$ 20,575.00	\$ (68.75)	
October	\$ 20,538.00	\$ -			\$ -	
November	\$ 20,103.00	\$ -			\$ -	
December	\$ 20,453.00	\$ -			\$ -	
January	\$ 20,420.00	\$ -			\$ -	
February	\$ 20,022.00	\$ -			\$ -	
March	\$ 19,503.00	\$ -			\$ -	
April	\$ 19,276.00	\$ -			\$ -	
May	\$ 21,261.00	\$ -			\$ -	
June	\$ 20,267.00	\$ -			\$ -	
Total	\$ 242,580.00	\$ (595.00)		\$ 60,142.00	\$ (1,789.25)	

-2.98%