

**DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
CITY OF CRESCENT CITY
COUNTY OF DEL NORTE
STATE OF CALIFORNIA**

**Board of Supervisors Chambers
Flynn Center 981 H Street
Crescent City, CA**

Regular Session Tuesday March 17, 2015 3:30 PM

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The Solid Waste Management Authority of the City of Crescent City and the County of Del Norte, State of California, is now meeting in Regular Session. Only those items that indicate a specific time will be heard at the assigned time. All items may be taken out of sequence to accommodate public and staff availability.

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All documents referred to in this agenda are available at the Office of the Del Norte Solid Waste Management Authority at 1700 State Street in Crescent City, between the hours of 8 A.M. and 5 P.M. Monday through Friday OR online at www.recycledelnorte.ca.gov

For more information call 465-1100 or email dnswwa@recycledelnorte.ca.gov

3:30 PM CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

OBSERVE A MOMENT OF SILENCE to commemorate the passing of the general manager of Recology Del Norte, Tommy Sparrow

PUBLIC COMMENTS:

3:30 PM ANY MEMBER OF THE PUBLIC MAY ADDRESS THE SOLID WASTE MANAGEMENT AUTHORITY ON ANY MATTER ON OR OFF THE AGENDA. After receiving recognition from the Chair, please give your name and address for the record. Comments will be limited to three minutes.

3:30 PM OPEN SESSION ITEMS:

1. CONSENT AGENDA

- 1.1 Approve minutes, Regular Session, Wednesday, February 11, 2015. **
- 1.2 Approve minutes, Special Session, Wednesday, February 24, 2015. **
- 1.3 Acknowledge and file letter sent to North Coast Regional Water Quality Control Board. **
- 1.4 Approve budget transfer in the amount of \$32,930.00 **

END CONSENT AGENDA

DISCUSSION/ACTION ITEMS

2. LANDFILL POSTCLOSURE

- 2.1 Acknowledge and file the 25 February 2015 letter from the Norte Coast Regional Water Quality Control Board approving the Notice of Termination for stormwater monitoring and reporting related to the Crescent City Landfill. **

3. COLLECTIONS FRANCHISE

- 3.1 Discussion and possible action regarding the process for selecting and training a General Manager for Recology Del Norte as described by Ed Farewell, Recology's Regional Manager. **

4. TRANSFER STATION – No Items

5. GENERAL SOLID WASTE AUTHORITY MATTERS

- 5.1 Discussion and possible action regarding the selection process for a Public Commissioner to serve on the Del Norte Solid Waste Management Authority Board for a term of 24 months. **
- 5.2 Discussion and possible action regarding possible execution of an agreement with either Total Compensation Systems, Inc. or Bickmore to conduct a required actuarial evaluation for an amount not to exceed \$2,600.00 **
- 5.3 Discussion and possible action regarding a request from the Yurok Tribe Environmental Program for technical and financial support for the Klamath River Cleanup Event on April 18th from 9 AM until 2 PM. **
- 5.4 Discussion and possible action regarding a request from the U.S. Fish and Wildlife Service for allocation of an Authority-directed bin and waiving of disposal fees for scotch broom and other debris to be removed from the Pacific Shores subdivision on March 28, 2015. **
- 5.5 Discussion and possible action regarding the Authority's participation with the Youth and Family Fair on April 18th to promote and provide outreach regarding the Authority's and Recology Del Norte's reuse, recycling, composting, product stewardship, and hazardous waste programs.
- 5.6 Discussion and possible action regarding the Authority's Ethics policy and Form 700 Financial Disclosures required by the California Fair Political Practices Act. **

6. DIRECTOR'S & TREASURER'S REPORTS

Agenda items 6.1 through 6.5 are provided for information only

- 6.1 Acting Director's Report **
- 6.2 Treasurer/Controller Report for January 2015 **
- 6.3 Claims approved by Treasurer & Director for January 2015 **
- 6.4 Monthly Cash and Charge Reports for January 2015 **
- 6.5 Earned Revenue Comparisons between FY13/14 and FY14/15 **

ABANDONED VEHICLE ABATEMENT SERVICE AUTHORITY

7. CLOSED SESSION – CONFERENCE WITH LEGAL COUNSEL

-- POTENTIAL LITIGATION (Gov. Code § 54956.9) - One Case

8. ADJOURNMENT

Adjourn to the next meeting of the Del Norte Solid Waste Management Authority scheduled for 3:30 P.M., April 21, 2015 at the Del Norte County Board of Supervisor's Chambers, 981 H Street, Suite 100 in Crescent City.

**** Asterisks next to Agenda Item indicates an associated attachment**

MINUTES
DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
CITY OF CRESCENT CITY
COUNTY OF DEL NORTE
STATE OF CALIFORNIA

Regular Session, Wednesday February 11, 2015, 4:00 PM

PRESENT: Commissioner Ron Gastineau
Commissioner Roger Gitlin, Former Chair
Commissioner Rick Holley, Vice-Chair
Commissioner Mary Wilson
Legal Counsel Martha Rice
Acting Director / Program Manager Tedd Ward
Treasurer/Controller Richard Taylor

ABSENT: Commissioner Martha McClure

ALSO PRESENT: Tommy Sparrow, Recology Del Norte
Jeremy Herber, Recology Del Norte
Kathryn Murray, Crescent City Councilperson
Wes Nunn, Del Norte Solid Waste Task Force
Karen Phillips, PS Business Services
Joel Wallen, Hambro / WSG
Wes White, Hambro / WSG

4:00 PM CALL MEETING TO ORDER
PLEDGE OF ALLEGIANCE

Chairman Gitlin called the meeting to order at 4:00 p.m. and the pledge was led by the Chairman.

4:00 PM PUBLIC COMMENTS: ANY MEMBER OF THE PUBLIC MAY ADDRESS THE SOLID WASTE MANAGEMENT AUTHORITY ON ANY MATTER ON OR OFF THE AGENDA.

The following person(s) addressed the Commission: Laurie Markel expressed her concerns regarding Rich Taylor as Treasurer, CPA Don Scanlon's forensic report, and her concern regarding the missing funds from the Authority and comments made to her over the years. She would like to have the treasurer replaced and the forensic audit report made public.

4:00 PM OPEN SESSION ITEMS:

1. CONSENT AGENDA

- 1.1 Approve minutes, Regular Session, Wednesday, December 10, 2014.
- 1.2 Approve minutes, Regular Session, Wednesday, January 14, 2015.

- 1.3 Acknowledge and file Semi-annual Monitoring and Reporting report submitted to the North Coast Regional Water Quality Control Board regarding the Crescent City Landfill for the period July – December 2014.
- 1.4 Payment of Invoice #397 from Tim Haban Construction for the repair of the wall panel at the Del Norte County Transfer Station in the amount of \$7,764.00.
- 1.5 Payment to Smith & Newell Certified Public Accountants for completion of the audit of Authority financial records for fiscal year 13/14 in the amount of \$9,200.00.
- 1.6 Direct staff to execute an agreement with Total Compensation Systems, Inc. to conduct a required actuarial evaluation for an amount not to exceed \$2,600.00.
- 1.7 Approve budget transfer in the amount of \$19,200.00.

END CONSENT AGENDA

On a motion by Commissioner Wilson, seconded by Commissioner Holley, and unanimously carried, the Del Norte Solid Waste Management Authority approved and adopted the minutes of December 10, 2014 as presented.

On a motion by Commissioner Holley, seconded by Commissioner Gastineau, and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority corrected and approved the minutes of January 14, 2014. Correction was made to (page 3, line 10) 4.1 talks about "...back log of paint..." and it should be "...back log of money to help with paint disposal...".

Tedd Ward requested that item 1.6 be pulled for separate discussion due to receiving a letter from Bickmore dated Feb 9th.

Commissioner Wilson asked to have 1.3 pulled for separate discussion also.

On a motion by Commissioner Gastineau, seconded by Commissioner Holley, and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority approved and adopted consent agenda items 1.4, 1.5, and 1.7, as presented

Commissioner Wilson suggested some changes and points to item 1.3.

On a motion by Commissioner Wilson, seconded by Commissioner Gastineau, and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority Board of Commissioners approved and adopted consent agenda item 1.3, as presented.

Discussion was held regarding item 1.6 of an unsolicited proposal from Total Compensation Systems and Bickmore's amendment for the actuarial valuation of other post-employment benefit liabilities under the GASB 45. Commissioners Holley and Wilson expressed interest in getting a re-evaluation of the bids from both agencies to be fair, and the amount of the bids

A motion was made by Commissioner Wilson and seconded by Commissioner Holley to direct staff to renegotiate (item 1.6) with TCS and bring back the result at the next meeting for discussion and action. Discussion of the awkwardness of the process was held and being fair to both parties. Commissioners Wilson and Holley withdrew their motion and second.

On a motion by Commissioner Gastineau, seconded by Commissioner Wilson, and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority voted to table item 1.6 until next meeting.

DISCUSSION/ACTION ITEMS

2. LANDFILL POSTCLOSURE

- 2.1 Discussion and possible action regarding submitting a Notice of Termination or Notice of Intent for Recertification under the new Statewide Industrial General Storm Water Permit for the Crescent City Landfill.
230101 A

Discussion was held regarding the notices. Storm water, surface water and groundwater are all three monitored. Staff recommended that the Notice of Termination be requested; there would be a significant reduction in the cost if this notice is approved. Commissioners expressed their happiness at seeing this matter on the agenda and being discussed.

On a motion by Commissioner Wilson, seconded by Commissioner Holley, and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority Board of Commissioners approved submittal of the Notice of Termination as proposed by staff.

- 2.2 Discussion and possible action regarding payment or partial payment and possible appeal of Invoice WD-0108569 from the State Water Resources Control Board for the annual permit fee for the Crescent City Landfill in the amount of \$70,781.00. **230102**

Discussion was held regarding the annual permit fee, which includes everything, but the storm water permitting. Del Norte County has a "1A" threat/complexity rating at this time. Staff suggested paying WDR fee associated with a 2A rating, and then appeal the rate they had done last year. Connie Morrison commented that she would like to look at the groundwater run-off and see if a reduction could be obtained if the public was educated about the landfill. The permit fees were described by staff.

On a motion by Commissioner Wilson, seconded by Commissioner Holley, and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority approved payment the 2A fee for Invoice WD-0108569 from the State Water Resources Control Board as the annual permit fee for the Crescent City Landfill and directed staff to appeal the permit "1A" fee/rating (\$30,625.00).

3. COLLECTIONS FRANCHISE – No Items

4. TRANSFER STATION

- 4.1 Discussion and possible action regarding submitting a Notice of Intent for Recertification, and possibly a No Exposure Certification under the new Statewide Industrial General Storm Water Permit for the Del Norte County Transfer Station. **230101 B**

Discussion was held regarding submitting the notice or certification. Staff recommended that both the No Exposure Certification (first) and the Notice of Intent (second) be sent to reduce costs, if possible. Commissioners expressed their appreciation for this and the cost savings to the community.

On a motion by Commissioner Wilson, seconded by Commissioner Gastineau, and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority authorized staff to submit a Notice of Intent for Recertification and the pursue a No Exposure Certification following that submittal.

5. GENERAL SOLID WASTE AUTHORITY MATTERS

- 5.1 Discussion and possible action regarding a request for a report from the Del Norte County Community Development Department for funding needs for Fiscal Year 15/16 for Code Enforcement and Blight removal / abatement.

Discussion was held regarding the request from the County of Del Norte Community Development Department regarding funding needs; this is a portion of the budgeting process. Heidi Kunstal, Director of Community Development, and Dave Mason, Code Enforcement Officer, reported. They would like to meet with staff prior to the 2015-16 budget and they will report back at a later date if there is any shortage of funds. No Authority action was necessary at this time.

- 5.2 Discussion and possible action regarding election of Authority Chair and Vice-Chair. **012104**

City resident Kathryn Murray noted she supports Commissioner Holley as Chairman, but feels that it would be wise to have a full board before electing the Vice-Chair. She introduced Mr. Fallman, who will be applying for the position as new public member.

On a motion by Commissioner Gastineau, seconded by Commissioner Wilson, and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority nominated and appointed Commissioner Holley as Chairman for 2015.

Kathryn Murray again stated that she believes that it would be prudent to wait for a full board before voting for a Vice-Chairman.

A motion by Commissioner Wilson, seconded by Commissioner Gitlin, to nominate and appoint Commissioner Gitlin as Vice-Chairman for 2015, did not pass on a 2-2 polled vote, with Commissioners Holley and Gastineau voting "no".

A motion by Commissioner Holley, seconded by Commissioner Gastineau, to wait for a full board to vote for a Vice-Chair, did not pass on a 2-2 vote polled vote, with Commissioners Wilson and Gitlin voting "no".

Chairman Holley took the gavel at this time (5:29 p.m.) and no other action was taken with regarding to officers.

5.3 Discussion and possible action regarding Resolution 2015-01, Modifying By-Laws and Meeting Dates. **101503**

Discussion was held regarding Resolution 2015-01, entitled, A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY MODIFYING BY-LAWS AND MEETING DATES. Staff noted that in order to change the meeting dates, the bylaws would need to be amended by resolution. The need for a meeting date change was brought up because new appointee, County Supervisor Martha McClure, has a conflict with dates of the California Coastal Commission, of which she is a member and that precludes her from attending the current meeting dates. Ms. McClure requested that the date of Solid Waste Authority meetings be changed so she can attend them. Donna Westfall, city resident, stated she feels it is ridiculous to change the meeting dates for one commissioner. Commissioner Holley noted that it is important to work with all five members present to be fair to all. Meeting the fourth Tuesday of each month right after the Del Norte County Board of Supervisors meeting would seem to work (second or fourth Tuesdays), however, other Commissioners were troubled with the request and trying to shuffle other meetings to accommodate one commissioner

On a motion by Commissioner Holley, seconded by Commissioner Gastineau to adopt Resolution No. 2015-01, designating meeting times and dates as the 4th Tuesday of each month at 4:00 p.m., failed to pass when Commissioner Gastineau withdrew his second after discussion.

The Clerk of the Board of Supervisors was consulted and the 4th Thursday and first Tuesday of the month were that dates that work on the Board of Supervisors Chambers calendar, according to staff.

A motion by Commissioner Gastineau to table the matter was withdrawn with no second.

Staff will bring the matter back for discuss as a special single item meeting to be announced.

5.4 Discussion regarding possible release of the Forensic Audit dated 16 July 2013 by Donald Scanlon. **012101**

Discussion was held regarding the release of the Forensic Audit. The report is involved in an open criminal investigation, which has not been closed, according to staff. CPA Don Scanlon, who prepared the report, is now deceased. Donna Westfall, city resident, noted that the cash and cash counting processes in place and noted that there was not enough evidence to charge the two suspects. She would like to know what the Scanlon report reveals so the public can follow up with the report. Connie Morrison noted she is aware this might be embezzlement, but she feels that all investigations should be transparent. Commissioner Holley does not want the release of this report at this time so that it does not poison any future investigation or charges in this case. Commissioner Wilson stated she felt comfortable with giving the report to the public to read, she does not see any reason not to open the report, noting there was a lack of evidence to charge anyone in this case. Commissioner Gastineau noted that it was unfortunate, but he is unopposed to opening the report to the public. Chairman Gitlin stated that there is no clear reason why the report is being held back at this time; he has no issue with releasing the report at the solid waste office for reading only.

On a motion by Commissioner Wilson, seconded by Commissioner Gastineau, and carried on a four-fifths polled vote, with Commissioner Holley voting "no", the Del Norte Solid Waste Management Authority authorized the release of the Forensic Audit, dated July 16, 2013 by Don Scanlon, to be held at the DNSWMA office for public reading only. The report is not to be copied or taken from the reading room.

5.5 Receive and file FY 13/14 Audit of the Del Norte Solid Waste Management Authority by Smith & Newell. **012101**

Discussion was held regarding the Fiscal Year 2013-2014 Audit by Smith & Newell. Commissioner Wilson noted on the Statement of Revenue and Expenses, page 5, that the 2004 franchise fees were not added by the auditor. She feels the positive was the change in the complexity rating and the fee decrease because of this reduction to this liability. She feels the audit was pretty "status quo" and noted that the Authority is moving forward. Chairman Holley asked if the cost of the R3 and Scanlon reports were not included in the report.

On a motion by Commissioner Wilson, seconded by Commissioner Gastineau, and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority Board of Commissioners received and filed the Fiscal Year 2013/2014 Smith and Newell Audit of the Del Norte Solid Waste Management Authority, as submitted.

6. DIRECTOR'S & TREASURER'S REPORTS

Agenda items 6.1 through 6.5 are provided for information only

- 6.1 Acting Director's Report **231501**
- 6.2 Treasurer/Controller Report for December 2014
- 6.3 Claims approved by Treasurer & Director for January 2015
- 6.4 Monthly Cash and Charge Reports for January 2015
- 6.5 Earned Revenue Comparisons between FY13/14 and FY14/15

The listed reports were discussed, including: the written Director's Report in the agenda packet; a fencing issue needing attention; the account clerk position open; the fifth surprise cash count came out to the penny, which shows that the policies and procedures in place are working; negotiation of additional capacity needs to be addressed; meetings and follow-up; and the staffing chart. Commissioner Wilson noted her concern regarding moving ahead with the administrative assistant who was hired. She feels that this position should have a very strong financial background. She asked for the procedure for the filling of positions. Mr. Ward indicated that he had conferred with the County Personnel Office regarding the procedure regarding filling positions and he has the authority to hire a person who was already working in the interim position. Commissioner Wilson expressed concerned with the job duties. Counsel noted that it is within the director's job duty to hire and fire and the interim director is fulfilling the job duties of the director at this time.

Mr. Gitlin left the dais at 5:43 p.m.

Counsel noted that it is standard for new positions to have a probationary period. The Commission cautioned that probationary periods need to be reviewed. Staff noted how helpful Ms. Babcock, the new administrative assistant, was during this transition and stated he has a high level of confidence in her work.

Richard Taylor reviewed the Treasurer/Controller's report. He indicated that the Authority is rolling along fine. He supports continued efforts to establish an accrual basis for tracking the Authority's revenues and expenses as a parallel system to the modified cash accounting used by Del Norte County.

It was noted that the Monthly Cash Reports well ahead of revenue projections this year and a little behind on franchise fees.

7. ADJOURNMENT

Adjourn to the next meeting of the Del Norte Solid Waste Management Authority scheduled for 4:00 PM March 11, 2015 at the Del Norte County Board of Supervisors Chambers, 981 H Street, Suite 100 in Crescent City.

There being no further business to come before the Authority, the Chairman adjourned the meeting at 5:49 P.M., until the next regularly scheduled meeting on March 11, 2015.

Richard Holley, Chair
Del Norte Solid Waste Management Authority

Date / /

ATTEST:

Mary Wilson, Secretary
Del Norte Solid Waste Management Authority

Date / /

MINUTES
DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
CITY OF CRESCENT CITY
COUNTY OF DEL NORTE
STATE OF CALIFORNIA
Special Session, Tuesday February 24, 2015, 4:00 PM

PRESENT: Commissioner Rick Holley, Chair
Commissioner Ron Gastineau
Commissioner Roger Gitlin
Commissioner Martha McClure
Acting Director / Program Manager Tedd Ward
Legal Counsel Martha Rice
Treasurer / Controller Rich Taylor

ABSENT: Commissioner Mary Wilson

ALSO PRESENT: Tom Sparrow, Recology Del Norte
Kathryn Murray, Crescent City Councilperson

4:00 PM CALL MEETING TO ORDER
PLEDGE OF ALLEGIANCE

Chairman Holley called the meeting to order at 4:00 p.m. and the pledge was led by the Chairman.

4:00 PM PUBLIC COMMENTS: ANY MEMBER OF THE PUBLIC MAY ADDRESS THE SOLID WASTE MANAGEMENT AUTHORITY ON ANY MATTER ON OR OFF THE AGENDA. Chair Holley called for public comments. Hearing none, the public comment period was closed at 4:02 PM.

OPEN SESSION: DISCUSSION/ACTION ITEMS

1. GENERAL SOLID WASTE AUTHORITY MATTERS

- 1.1 Discussion and possible action regarding Resolution 2015-01, Modifying By-Laws and Meeting Dates.

Commissioner Gitlin asked Chair Holley why a special meeting time was set when Ms. Wilson could not attend, especially considering that she has applied to be re-appointed to be the Public Commissioner. Chair Holley, noting Commissioner Gitlin's concerns, explained that he wanted to initiate this discussion promptly rather than waiting an additional month.

Chair Holley called for public comment on this item. Alex Fallman requested that the meetings continue to be in the afternoon. Elizabeth Henry commented that the regular meeting date was different when there was a ten member Board, and changing the meeting date should not be an issue of contention.

Acting Director Ward reviewed the dates for which the Del Norte County Board of Supervisor's chambers would be available.

Martha McClure thanked the Board for considering this change of dates, and felt that her experience will benefit the community through the works of this agency. Ms. McClure suggested that the fourth Tuesday would work.

Commissioner Gastineau suggested that Wednesdays worked better for him, or the first or third Tuesday.

Commissioner Gitlin said he was on the Chamber's visitor's bureau, which meets at 3:30 on the 4th Tuesday. He stated that he felt this to be a rush to accommodate one Commissioner at the expense of the others.

Chair Holley suggested that perhaps the third Tuesday, starting at 3:30 PM would work, as that was a regular meeting date for the Board of Supervisors.

Commissioner Gastineau moved that the regular Authority meetings be set to be the third Tuesday of each month starting at 3:30 P.M., with closed sessions set for the end of the meetings as needed, and to have this information incorporated into Authority Resolution 2015-01. This motion was seconded by Commissioner McClure. The motion was passed with Commissioner Gitlin voting no, and all other present Commissioners voting yes.

There being no further business to come before the Authority, the Chairman adjourned the meeting at 5:49 P.M., until the next regularly scheduled meeting on March 11, 2015 at 3:30 P.M.

Richard Holley, Chair
Del Norte Solid Waste Management Authority
Date / /

ATTEST:

Tedd Ward, Clerk for Mary Wilson, Secretary
Del Norte Solid Waste Management Authority
Date / /



Del Norte Solid Waste Management Authority

1700 State Street, Crescent City, CA 95531
Phone (707) 465-1100 Fax (707) 465-1300
www.recycledelnorte.ca.gov

The Authority's mission is the management of Del Norte County solid waste and recyclable material in an environmentally sound, cost effective, efficient and safe manner while ensuring 100% regulatory compliance with law.

19 February 2015

Mr. Matthias St. John, Executive Director
North Coast Regional Water Quality Control Board
5550 Skylane Boulevard, Suite A
Santa Rosa, CA 95403

SUBJECT: \$30,625 partial payment of Invoice WD-0108569 and the Del Norte Solid Waste Management Authority's Continuing Appeal of the '1A' Threat / Complexity Rating for the Crescent City Landfill

Dear Mr. St. John:

As you likely recall, the Del Norte Solid Waste Management Authority (Authority) continues our objection to the Threat/Complexity Rating of 1A associated with the closed Crescent City Landfill. Towards this end, the Board of Commissioners of the Del Norte Solid Waste Management Authority voted at their meeting of 11 February 2015 to authorize payment of this invoice in the full amount that would be due if this facility were – in our view, more appropriately – given a 2A Threat/Complexity rating.

While we respect the RWQCB's regulatory authority and the importance of these WDR fees to your agency's budget, the magnitude of these fees remains unreasonable to this rural community. This year's closed-landfill-permit fees amount to over \$2.35 per year for every man, woman and child in our County – including those in prison. Considered another way, it amounts to over \$3,077 per acre per year for a closed facility that your staff inspect once a year. Ask yourselves: how would you expect Sonoma County to react to a WDR fee for a 23 acre closed landfill in the amount of \$1.16 million annually? That is exactly equivalent to how this WDR fee is perceived in our rural community. Put simply, this is not financially or politically acceptable, and is certainly not justified by tangible services perceived by the general public to benefit our community. Rest assured, this agency intends to continue our appeals of this Threat/Complexity rating and the associated WDR Fees until a more reasonable result is achieved.

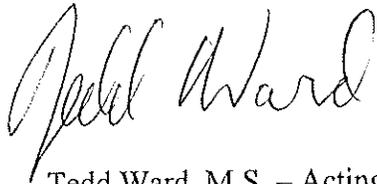
The Authority's most recent semi-annual report submitted last month included data from two new wells we drilled to further investigate groundwater flow directions. Considering that closure construction was completed on this

facility in 2006, the presence of these new wells, and the likelihood that the stormwater monitoring and reporting requirements for this facility will change due to changes in the General Permit for Industrial Stormwater Discharges, we feel this is an appropriate time to begin discussions about how RWQCB Order 97-90, and its associated Monitoring and Reporting Program should be updated and revised.

We hope that your agency will find this partial payment acceptable, allowing time to set a meeting between representatives of our respective agencies to discuss these matters further.

I am hereby requesting another meeting with you and your staff so we can discuss these issues face to face. We hope that you agree with this approach. If you would like to discuss any of these issues further, please don't hesitate to call me at (707) 465-1100.

Sincerely,

A handwritten signature in black ink that reads "Tedd Ward". The signature is written in a cursive, flowing style.

Tedd Ward, M.S. – Acting Director / Program Manager
Del Norte Solid Waste Management Authority

cc: Gina Morrison, Regional Water Quality Control Board, North Coast
Region
Jim Barnts & Rick Lauchstedt, Del Norte County Engineering Department
Robert Black and Martha Rice, Authority's legal counsel

TW:tw

Del Norte Solid Waste Management Authority Budget Transfer

Department Name	Fund	Dept.	Line Item	Description	Budget Transfer Amount(s)	
					Reduce Expenditures or Increase Revenue	Increase Expenditures or Reduce Revenue
Solid Waste	422	421	10015	Part-time/Temp		\$ 7,900
Solid Waste	422	421	10030	Employee Benefits		\$ 14,500
Solid Waste	422	421	10040	Worker's compensation		\$ 4,200
Solid Waste	422	421	20234	Legal Counsel		\$ 1,500
Solid Waste	422	421	20237	Credit Card Service Fees		\$ 2,400
Solid Waste	422	421	20238	TS Collection		\$ 2,200
Solid Waste	422	421	20224	Community Cleanup		\$ 230
Solid Waste	422	421	10010	Payroll	\$ 32,930	
Total Amounts					\$ 32,930	\$ 32,930

Department complete and send to Auditor's Office for transfer number before sending to CAO. Round amounts up to whole dollars.

Department Justification - Include cover letter that addresses the following: 1) Reason for request; 2) Why sufficient balances exist to finance transfer; 3) Why request can't be delayed to next budget year.

Department Head Signature _____ Date

AUDITOR'S OFFICE: SUFFICIENT BALANCES EXIST PER ABOVE

Date Deputy Auditor- Controller budget revision form
Classification Rev#

Auditor's Office: Sufficient balances exist per above
(Under \$100 Auditor's Office approves)

Deputy Auditor-Controller _____ Date
TR No. _____ Budget Revision No. _____
Includes Revenue Appropriation _____ Requires 4/5ths Vote _____

Passed by the Del Norte Solid Waste Management Authority on _____

Ayes:
Noes:
Absent:

Attest: Clerk of the Board

By: _____

Chairperson
Del Norte Solid Waste Management Authority

1.4



Del Norte Solid Waste Management Authority

1700 State Street, Crescent City, CA 95531

Phone (707) 465-1100 Fax (707) 465-1300

www.recycledelnorte.ca.gov

The Authority's mission is the management of Del Norte County solid waste and recyclable material in an environmentally sound, cost effective, efficient and safe manner while ensuring 100% regulatory compliance with law.

Staff Report

Date: 11 March 2015
To: Del Norte County Board of Supervisors
From: Tedd Ward, M.S. – Acting Director / Program Manager 
File Number: 230101 A – Water Quality Reports re. Crescent City Landfill
Attachment: 25 Feb 2015 letter from the NCRWQCB
Topic: Acceptance of Notice of Termination for Stormwater monitoring at the Crescent City Landfill

Summary / Recommendation: Status report; no further action required.

Background: Stormwater monitoring has been required at the Crescent City landfill at least since 1990. At the 11 February 2015 Authority meeting, staff was directed to submit a Notice of Termination under the General Industrial Stormwater Permit pertaining to the stormwater monitoring requirements at the Crescent City Landfill. Requirements included collecting stormwater samples during storm events three times each year from three locations and having those samples analyzed.

Analysis: The attached letter indicates that the North Coast Regional Water Control Board has approved the Authority's Notice of Termination application.

Fiscal Impacts: Lab analysis of landfill stormwater samples cost \$2,052 in 2014. Staff costs for collecting samples, as well as conducting, documenting, and compiling reports of regular inspections during the rainy months cost approximately \$1,960 each year. Thus, annual savings associated with this action are over \$4,000 per year. Considering that the Authority will remain responsible for monitoring the Crescent City Landfill at least through 2036, **this action represents a savings to the Authority of at least \$80,000 between now and 2036.**

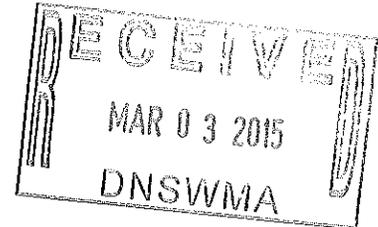
2.1



North Coast Regional Water Quality Control Board

02/25/2015

Tedd Ward
Del Norte Solid Waste Management Authority
1700 State St
Crescent City CA 95531



WDID Number: 1 08I001442
Site/Facility Info: Crescent City Landfill
End Of Hights Access Road
Crescent City CA 95531
Review Date: 02/25/2015
NOT Effective Date: 02/23/2015

Dear Permittee:

This letter is to inform you that we have approved the Notice of Termination (NOT) of Coverage under the Statewide Storm Water General Permit for WDID number as referenced above. Please keep this letter as proof of termination under the Statewide Storm Water General Permit. Should site conditions change such that coverage under the Storm Water General Permit is again necessary, you must submit a new Notice of Intent, site map, and appropriate fee.

Please note if there are applicable unpaid invoice(s) when the NOT is approved, all outstanding invoices are required to be paid in full. If you have any questions regarding fees, please contact the Fee Unit at (916) 341-5247.

If you have any further questions, please contact the North Coast Regional Water Quality Control Board at 707-576-2220 or email rl_stormwater@waterboards.ca.gov

Sincerely,
Paul Keiran

North Coast Regional Water Quality Control Board

JOHN W. CORBETT, CHAIR | MATTHIAS ST. JOHN, EXECUTIVE OFFICER

5550 Skyline Blvd., Suite A, Santa Rosa, California, 95403 | www.waterboards.ca.gov/northcoast, pl:707-576-2220, fax:707-523-0135



March 10, 2015

Tedd Ward, Acting Director
Del Norte Solid Waste Management Authority
1700 State Street
Crescent City, CA 95531

Dear Mr. Ward:

On behalf of Recology and our subsidiary, Recology Del Norte, I'm providing a written notification of change in management due to the recent and unfortunate passing of Tommy Sparrow. Recology will immediately begin the recruitment process, and I will be sure to keep you apprised of our progress. Once a manager has been selected, I will provide written notification as required in Section 6.12 of the Franchise Agreement.

Until the position is filled, I will continue providing assistance as needed to ensure that Recology Del Norte meets all requirements of the Franchise Agreement and continues to provide quality customer service. My contact information is as follows:

Ed Farewell, Group Manager
Recology
2675 Lake Earl Drive
Crescent City, CA 95531
Email: efarewell@recology.com
Telephone: (707) 695-2726

Thank you for your understanding and patience with this matter. If you have any questions, please contact me at the number above.

Sincerely,

A handwritten signature in black ink that reads 'Ed Farewell'.

Ed Farewell
Group Manager
Recology

3.1



DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
APPLICATION FOR APPOINTMENT

PUBLIC COMMISSIONER
DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY

PLEASE FILE THIS APPLICATION BEFORE 5 P.M. FEBRUARY 27, 2015 AT:

DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
1700 STATE STREET
CRESCENT CITY, CA 95531
707 465 1100

NAME OF APPLICANT: Patricia Black
First Last

ADDRESS: _____

WORK PHONE: _____

HOME PHONE: _____

1. Background experience and interests. Please indicate past volunteer or paid involvement with community, civic, or social groups that pertain to this position. Resumes may be attached to this application:

member of DN Solid Waste advisory task force
See attached

2. Current Employment: member services specialist - DN Open Door Com. Health Center

3. Employment experience pertinent to this position (please feel free to attach a resume):

See attached

4. Education. Indicate the highest grade level achieved and any schooling that may be pertinent to this position, including any certificates or specialized training:

BA in Spanish with English minor from UC-Davis
lifetime standard teaching credential

5. Why are you interested in this position? Please indicate the number of hours per month/week that you can commit to this position:

I would like to use the education and experience I have gained serving on the advisory task force and I believe this is one way I could serve my community. I could commit 8 hours per month, more
Patricia Black 1/26/15 if there's something I can get excited about.

Applicant Signature

Date

5.1

Patricia Black

Position: Public Commissioner, Del Norte Solid Waste Management Authority

Passion: Reduce, reuse, recycle, repair, repurpose
Support others in making this an easy and monetarily attractive approach

Directly pertinent experience:

- Member of Del Norte Solid Waste Advisory Task Force 2012 to present
- Regular attendee at meetings of the Del Norte Solid Waste Management Authority
- Volunteer at Klamath River Clean Up and various beach clean ups

Experience which demonstrates my connections with a wide variety of different groups within Del Norte County:

- Resident of Del Norte County 1986 to present
- Active member of St. Paul's Episcopal Church 1986 to present
- Member services specialist Del Norte Community Health Center 2012 to present
- Member True North Community Organizing Network 2014 to present
- Spanish teacher at College of the Redwoods 2009 to 2012
- Spanish teacher at Del Norte High School 2000 to 2012
- Migrant Education Liaison teacher 2009-2011
- DNACA volunteer (Advisory Committee, then Board, now DNACA delegate) 1995 on
- U. S. Census taker for 2000 census
- Harrington House volunteer and advisory board member in the 1990's
- Claims representative, Social Security Administration, Crescent City 1986-1999





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707 465 1100

NAME OF APPLICANT: Alexander Fallman

ADDRESS:

WORK PHONE:

1. Background experience and interests. Please indicate past volunteer or paid involvement with community, civic, or social groups that pertain to this position. Resumes may be attached to this application:

I would like to leverage my position as a youth leader in my community to bring environmental issues to the forefront.

2. Current Employment: Full time student

3. Employment experience pertinent to this position (please feel free to attach a resume):

My background and employment experiences are attached to this application.

4. Education. Indicate the highest grade level achieved and any schooling that may be pertinent to this position, including any certificates or specialized training:

I am currently enrolled in Environment, Culture, and Society (Sociology 13) and Environmental Science 1B.

5. Why are you interested in this position? Please indicate the number of hours per month/week that you can commit to this position:

I am interested in creative ways to reduce Del Norte's ecological footprint. I can commit up to 20 hours per week, and am willing to learn everything I can.

Alexander Fallman

Applicant Signature

Date

Alexander Fallman

Summary:

I was born and raised in Del Norte County. Growing up here means Del Norte County is more than just a pit-stop or a nice place to settle down. This is my home and I'm deeply concerned for my community. I have a genuine desire to make Del Norte County a healthier place to live.

Education:

- Currently enrolled at College of the Redwoods
- Del Norte High School Class of 2014

Accomplishments:

- Leader with the True North Organizing Network
- Voting member of the Community Food Council, January 2015 to present
- Member of the Youth Strategy Team, Spring 2014 to present
- President of the Associated Student Body Club at College of the Redwoods for the Fall 2014 semester
 - Re-elected for the Spring 2015 semester 2013 California Boys' State Delegate
 - Member of the Governor's cabinet as Director of the Resource Agency
- Crescent City Police Department Explorer, Fall 2011 through Summer 2014
 - Attained the rank of sergeant
 - Served as the left rifleman on the Honor Guard
 - Attended three Redwood Coast Explorer Leadership Academies
- Candidate for the Fort Dick Fire Protection District in the 2014 General Election

Experience:

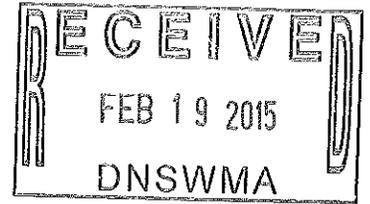
- Youth Leader for the California Center for Rural Policy, Summer 2014
 - Co-Facilitator of the Youth Civic Engagement Module

References:

- Melissa Darnell
- Ruthe Rhodes

19 February, 2015

Del Norte Solid Waste Management Authority
1700 State Street
Crescent City, CA 95531



To whom it may concern:

I am writing to provide additional information for my application to the Del Norte Solid Waste Authority.

I am applying for the position as the public representative to the Solid Waste Authority for several reasons:

1. As part of my job, I have a strong interest in understanding more about and working toward solutions for the high percentage of our waste stream that is food waste. I am currently the Food Projects Director for the Community Food Council for Del Norte County and Adjacent Tribal Lands. The Food Council is interested in improving our local food system from farm to fork to the waste stream. Food waste is often as much as a third of a community's waste stream, but is a part that is fairly easy to divert to composting or even energy-generating projects. It is expensive to haul waste out of our area and minimizing the food waste we move would save our community money.
2. I believe in community service. When I first moved to Del Norte County, I took a position as a VISTA volunteer and completed a year of national community service through the AmeriCorps*VISTA program. My VISTA position was with Community Assistance Network (CAN), which works to divert edible food waste at the retail level to people in need of food assistance.
3. I was recently elected to the Steering Committee for the California Food Policy Council, a state-wide coalition of 26 food councils from San Diego to Del Norte. I believe that rural counties have different needs at every level of the food system and would like to be a better representative for our county on food waste and other waste management issues on this state-wide body.

I hope you will consider my application and will be happy to answer any further questions you may have.

Sincerely,


Angela Glore



DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
APPLICATION FOR APPOINTMENT

PUBLIC COMMISSIONER
DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY

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1700 STATE STREET
CRESCENT CITY, CA 95531
707 465 1100

NAME OF APPLICANT: ANGELA GLORE
First Last

ADDRESS: _____

WORK PHON _____

1. Background experience and interests. Please indicate past volunteer or paid involvement with community, civic, or social groups that pertain to this position. Resumes may be attached to this application:

I am currently a member of and staff the Community Food Council, which has interest in the waste stream as it pertains to food waste, a significant percentage of all waste.

2. Current Employment: COMMUNITY FOOD COUNCIL FOR DNATL

3. Employment experience pertinent to this position (please feel free to attach a resume):

I have been a farmer and worked in food service, both of which have waste disposal issues.

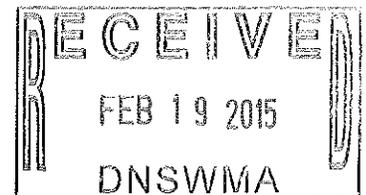
4. Education. Indicate the highest grade level achieved and any schooling that may be pertinent to this position, including any certificates or specialized training:

PhD in anthropology, with a focus on food systems.

5. Why are you interested in this position? Please indicate the number of hours per month/week that you can commit to this position:

I am interested in this position for reasons outlined in the attached letter. I would be able to commit 6-10 hours per month to this work.

Angela Glore 2/19/15
Applicant Signature Date





DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
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DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY

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707 465 1100

NAME OF APPLICANT: James K. Ramsey Jr.
First Last

ADDRESS:

WORK PH

1. Background experience and interests. Please indicate past volunteer or paid involvement with community, civic, or social groups that pertain to this position. Resumes may be attached to this application;

Harbor Commissioner C.C. 2008 to Present ^{Coordinator} Food Bank - Grace Lutheran
Sr. Center Board 2012 to Present Rotary (Am) 2012-to-Present
Elder - Grace Lutheran 2008 to 2012 Teacher Det Norte U.S.D. 8/96 to 6/2012

2. Current Employment: Retired / C.C. Harbor Commissioner

3. Employment experience pertinent to this position (please feel free to attach a resume):

Teacher Del Norte USD 8/1996 to 6/2012 Del Norte Teacher Union President/Vice
Teacher Konetti U.S.D. 8-1985 to 8-1996 Board member 2002-2006
Union Teacher - Treasurer Konetti USD 1991-1992

4. Education. Indicate the highest grade level achieved and any schooling that may be pertinent to this position, including any certificates or specialized training:

BA - Sonoma St University - Liberal Studies June 1984
Teaching Credential - Multiple Sub./Clear June 1985

5. Why are you interested in this position? Please indicate the number of hours per month/week that you can commit to this position:

I am a firm believer that government, its boards & agencies should be one of service. I wish to be part of this agency to insure rates are fair to all & that it remains a solvent institution.

Hours to help are as need in a range of 10-25 hrs / month.

James K. Ramsey Jr. 2/26/15
Applicant Signature Date

Starting 3/7/15
P.S. I will be out of area until March 18, 2015



DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
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PUBLIC COMMISSIONER
DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY

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1700 STATE STREET
CRESCENT CITY, CA 95531
707 465 1100

NAME OF APPLICANT: Sally Roy
First Last

ADDRESS

WORK PH

1. Background experience and interests. Please indicate past volunteer or paid involvement with community, civic, or social groups that pertain to this position. Resumes may be attached to this application:

I am very interested in sustainability and am a Community Support of Agriculture supporter as well as gardener. I am a 4-H former leader and supporter.

2. Current Employment: Del Norte County Unified School District

3. Employment experience pertinent to this position (please feel free to attach a resume):

In my position as Head Counselor at Del Norte High School I work to achieve consensus among diverse groups, consider divergent views, and focus on goals.

4. Education. Indicate the highest grade level achieved and any schooling that may be pertinent to this position, including any certificates or specialized training:

I have my Masters Degree, which demonstrates my ability to persist and communicate.

5. Why are you interested in this position? Please indicate the number of hours per month/week that you can commit to this position:

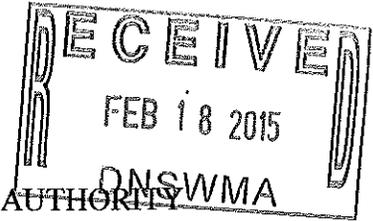
I am committed to Del Norte county and making sure public services are providing maximum benefit to the community. My release time at work is 3:30 and I have considerable time to devote to this commission.

Applicant Signature

Date

Sally Roy

2-25-15



DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
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PUBLIC COMMISSIONER
DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY

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CRESCENT CITY, CA 95531
707 465 1100

NAME OF APPLICANT: Dale _____ Watson _____

ADDRESS:

WORK PHC

1. Background experience and interests. Please indicate past volunteer or paid involvement with community, civic, or social groups that pertain to this position. Resumes may be attached to this application:

About thirty years on Search and Rescue teams in Shasta and Del Norte Counties. Representative of Del Norte County on The Humboldt Del Norte Hazardous Materials Response Team Board of Directors. Volunteer with the American Lung Assoc. and a short term as Executive Director for their Superior CA region. Taught smoking cessation and helped the Del Norte Environmental Health unit with Air Quality monitoring, shellfish poisoning monitoring and rabies testing.

2. Current Employment: Retired

3. Employment experience pertinent to this position (please feel free to attach a resume):

Thirty six years in Environmental Health work, 25 of which was as Director of Environmental Health in Shasta County and six as Lead Environmental Health Specialist in Del Norte. Wrote operations plans for the main landfill and transfer stations in Shasta County

4. Education. Indicate the highest grade level achieved and any schooling that may be pertinent to this position, including any certificates or specialized training:

B.A. in , Public Health, U. C. Berkeley

5. Why are you interested in this position? Please indicate the number of hours per month/week that you can commit to this position:

The Waste Management program is constantly subject to unsolicited advice and excess regulation. I've been able to help in the past and would welcome the opportunity to help in the future. No ceiling on the number of hours within reason to be devoted .

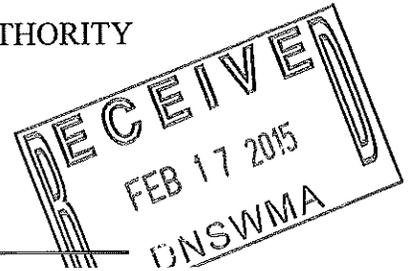
Dale Watson 2/17/15
Applicant Signature Date

DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
APPLICATION FOR APPOINTMENT

PUBLIC MEMBER DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY

PLEASE FILE THIS APPLICATION WITH THE CLERK OF THE BOARD AT:

DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
1700 STATE STREET
CRESCENT CITY, CA 95531
707 465 1100



NAME OF APPLICANT: Mary Wilson

ADDRE

WORK }

1. Background experience and interests. Please indicate past volunteer or paid involvement with community, civic, or social groups that pertain to this position. Resumes may be attached to this application:

Past Volunteer positions: Solid Waste Task Force Chair (3/12-2/13); Grand Jury member (wrote report on sewage plant); Chamber of Commerce Marketing Chair; Del Norte County Fair Board appointee; "Captain Cleanup" board member; Public member of the DNSWMA(3/2013 to present).

2. Current Employment: Owner Ocean World

3. Employment experience pertinent to this position:

Private business owner with fiscally sound business practices—analyze budgets and cost assessment benefits; maintain quality and cash control measures. Successfully managed closure of superfund clean-up site.

4. Education. Indicate the highest grade level achieved and any schooling that may be pertinent to this position, including any certificates or specialized training:

Cal. State University Sacramento Bachelor Degree in Business Administration with concentration in Finance. Completed courses in contract law; obtained Real Estate Brokers license.

5. Why are you interested in this position? Please indicate the number of hours per month/week that you can commit to this position:

I believe it is important to encourage consumers and business by giving cost- saving opportunities versus overbearing regulations and penalties. Our community benefits by aligning economically with the consumers instead of being at odds with them. A well managed program should create a balance of a sanitary community along with providing helpful services to the consumers at a reasonable cost. Because of the intense amount of work hours I have dedicated to the JPA over the past two years, as well as having educated myself in the JPA's finances, general operations, and pertinent laws, I am very much interested in continuing to be involved.

Applicant Signature

Mary Wilson

Date 2-16-15

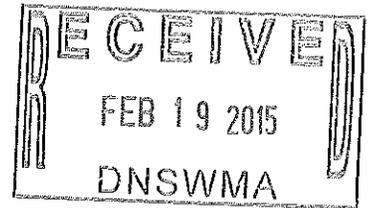


DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
APPLICATION FOR APPOINTMENT

PUBLIC COMMISSIONER
DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY

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1700 STATE STREET
CRESCENT CITY, CA 95531
707 465 1100



NAME OF APPLICANT: Brian Stone
First Last

ADDRESS:

HOME PHONE: .

1. Background experience and interests: Please indicate past volunteer or paid involvement with community, civic, or social groups that pertain to this position. Resumes may be attached to this application:

Legislative Liaison for the Seismic Safety Commission to the California State Legislature. Staff to the California Seismic Safety Commission, Staff to the State Controller's Office dealing with various local government offices including the County Tax Collector, Auditor and Assessors Offices (See the Attached Resume). I am a member of the Local Knights of Columbus, Crescent City Chapter # 3786. I am also a self-hauler of trash.

2. Current Employment: Retired

3. Employment experience pertinent to this position: See the Attached Resume.

4. Education. Indicate the highest grade level achieved and any schooling that may be pertinent to this position, including any certificates or specialized training: See the Attached Resume.

5. Why are you interested in this position? Please indicate the number of hours per month/week that you can commit to this position: As a resident of Crescent City, I believe that my past experience with State and Local Government issues gives me a breadth of experience and knowledge that can be useful to the Solid Waste Management Board. I believe that I can be a useful member of the board that will honor the culture and traditions of the community. I am able to commit the necessary hours to fulfill my duties as Member of the Board.

Brian L. Stone 2/12/15
Applicant Signature Date

Brian L. Stone

Objective

Seeking a position as a Public Commissioner on the Del Norte Solid Waste Management Authority utilizing my expertise in State and Local Government, and private industry.

Qualifications

- Degrees in Geography, Urban Studies and Social Science,
- Fifteen and a half years of service with the State of California dealing with State and Local Government Tax and policy issues, and seismic safety issues,
- Legislative Liaison to the State of California Legislature on Seismic Safety issues and State Tax Collection procedures and policies.
- Worked as staff support to the Seismic Safety Commission's Research Committee.
- Worked as staff support to the Seismic Safety Commission's Finance and Municipal Bond Committee.
- Published author of: "*The Tax Collector's Reference Manual*," "*The Homeowner's Guide to Earthquake Safety*" and "*The Business Owner's Guide to Earthquake Safety*",
- Management experience including Industrial Manufacturing experience, Management of a Title Insurance Department, manager of the Seismic Safety Commission's Publication and Distribution Program for the Homeowner's Guide to Earthquake Safety and as a Business, Managed and operated a Trucking Company,
- Title Insurance and Escrow experience,
- Legislative Liaison experience,
- Legislative Analyst managed, wrote, interpreted and suggested legislative bills,
- Title Insurance experience as a Chief Title Officer and Title Department Manager, Making decisions as to what properties the company would insure,
- Business Owner,
- Understanding of the trucking industry, state laws, and federal laws affecting the trucking industry

Education

Bachelor of Arts Degree California State University

Dominguez Hills, California

Degree in *Geography*, with a Minor Degree in *Urban Studies*, June of 1972

Associate Arts Degree, Golden West College, Huntington Beach, California, June 1970

Degree in Social Science

Continuing Studies, Sierra College, Rocklin, California, 1980 - 1982

Additional college courses in *Real Estate Practices, Escrow Procedure, Real Estate Finance and Real Estate Appraisal*

High School Diploma, Westminster High School

Westminster, California, June 1968

Real Estate Appraisal Certificate, Sacramento Real Estate Appraisal Institute, Sacramento California, January 1993

Western Truck Driving School, Commercial Truck Driving Certification, Sacramento California, August 1993

Professional Experience

Stoner Western Ambulance Manufacturing Company, Whittier, California,

Started as an Apprentice promoted to Production Line Manager

May 1965 - January 1973

Western Title Insurance Company, Auburn, California

Recording Clerk promoted to Junior Title Officer, March of 1973 - May 1974,

Placer Title Insurance Company, Auburn, California,

Title Officer, May of 1974 - March 1975

Transamerica Title Insurance Company, Roseville and Sacramento California Offices

Senior Title Officer promoted to Chief Title Officer, Title Department Manager for Placer County operations, March of 1975 - May of 1978

The State of California, Office of the State Controller,

Bureau of Property Tax Postponement

Land Agent, June of 1978 - January 1979

Duties: Established record keeping procedure's for Property Tax Postponement Lien's at State and Local Government offices.

Developed procedures for the safe keeping of fifty thousand original *Property Tax Postponement Lien's* for the State Controller's Office.

**The State of California, Office of the State Controller,
Bureau of Tax Deeded Land, Sacramento, California**

Associate Title Officer, January of 1979 through March 1981

Duties were to revise, review and established new filing procedure's for Property Tax Deeds issued to the State of California by the County Tax Collector's offices.

**The State of California, Office of the State Controller,
Bureau of Tax Defaulted Land, Sacramento California**

Associate Governmental Program Analyst, March of 1981 through May of 1984

Duties: Due to a U. S. Supreme Court decision in 1979, The State of California was required to develop a new system of taking Real Property as a result of failure to pay property taxes. I was tasked with rewriting the new laws on *Tax-Defaulted Property* and shepherding the new law through the legislature. Upon passage of the new laws on *Tax-Defaulted Property*, I wrote and had published the *County Tax Collector's Reference Manual* on Tax Collection Procedure's on both real and personal property tax collection. I was in charge of the establishment of new tracking and filing procedure's for the new *Tax-Defaulted Property Tax Lien's* issued to the State of California by the County Tax Collector's.

**The State of California, Office of the State Controller
Division of Local Government Fiscal Affairs,
Property Tax Allocation Unit, Sacramento, California**

Associate Governmental Program Analyst Accounting Systems, May of 1984 through August 1988

Duties: Due to the passage of Proposition 13 which revised and adjusted the Property Tax Rate to one per cent in California, the State Legislature passed Assembly Bill 8 (*AB 8*), which shifted the schools portion of the property taxes to Local Governments and Special Districts. I was tasked with heading up and developing the audit procedures to check on County Auditor's compliance with and the implementation of *AB 8 Property Tax Shift*. I supervised a team of auditors to review the actual *AB 8 Property Tax Shift* made by County Auditor's. I developed the computer program to review the *AB 8 Property Tax Shift* and find possible incorrect shifting of the property taxes to the County's and Special Districts. The State of California would reimburse the School Districts for their lost revenue. During the Audits of the County Auditors Offices we discovered major errors in the *AB 8 Property Tax Shift*. Examples included the County of Los Angeles which improperly shifted the schools portion of the property tax burden to the State of California, resulting in \$120 Million due to the State of California. In another example, the County of Marin improperly shifted the schools portion of the property tax burden to the State of California. As a result Marin County owed the State of California in excess of \$28.3 Million.

The State of California, Seismic Safety Commission, Sacramento, California

Associate Governmental Program Analyst and Legislative Liaison for the Seismic Safety Commission. August 15, 1988 through December 31, 1992

Duties:

1. I was the Legislative Liaison for the Seismic Safety Commission to the State Legislature.
2. Worked with State Legislators to develop and write legislation effecting seismic safety issues throughout California.
3. I testified before Legislative Committees on bills effecting seismic safety.
4. Attended and represented the Commission at Legislative Committee meetings at the State Capital in Sacramento. I was an expert witness on seismic safety issues to the State Legislature for the Commission.
5. Worked as staff support to the Seismic Safety Commission's Research Committee.
6. Worked as staff support to the Seismic Safety Commission's Finance and Municipal Bond Committee.
7. Reviewed thousands of Bills and Amended Bills effecting seismic safety issues over a five and a half year period. Reviewed the text and suggested amendments to improve or safeguard issues effecting seismic safety. Made recommendations to the Seismic Safety Commission on whether to support or oppose Seismic Safety Bills.
8. Made monthly reports and testified to the Seismic Safety Commission on the progress of bills moving through the State Legislature,
9. I wrote thousands of letters to both the public and private sectors in support and/or opposition of bills moving through the State Legislature,
10. Authored the Commission's "*Homeowner's Guide to Earthquake Safety*",
11. Co-authored the Commission's "*Business Owner's Guide to Earthquake Safety*",
12. Managed the production, publication, and distribution of "*Homeowner's Guide to Earthquake Safety*" and "*Business Owner's Guide to Earthquake Safety*",
13. Made presentation's to the public about seismic safety and the role of the Seismic Safety Commission.
14. See the attached Copy of the Seismic Safety Commission's Resolution, thanking me for my service to the Commission.

JGBS Seismic Consultants, Tahoe City, CA

Co-Owner and Lecturer, February 1993 - Closed the Business in July of 1993

Duties: Taught seismic safety classes to Realtor Association's throughout California and gave seismic safety lectures to realtor's as credit toward their continuing education requirements to maintain their a real estate licenses.

Swift Transportation Stockton, California

Semi-Truck Driver, September 1993 - October 17, 1995

Duties: Drove a semi-truck across the western United States and Canada. I was a driving instructor, teaching company policies and semi truck driving techniques to new drivers.

Social Security Disability

Suffered a traumatic injury and was unable to work. Successfully underwent surgery in December of 2002. I started my own trucking company in June of 2003.

B L Stone Trucking Company, Evansville, Wisconsin,

Company Owner, and Semi-Truck Driver, June 2003 - August 2008

Duties: Owned, managed and operated a successful cross country trucking company in the lower 48 states. I dealt with multiple federal and state laws, licensing, road tax issues, inter-state, and intra-state fuel taxes. I drove my semi-truck and trailer across the lower 48 states.

I started my company in June of 2003 and closed the company due to the *Great Recession* in August 2008.

Schneider Transportation, Green Bay, Wisconsin

Semi-Truck Owner and Operator, September 2008 - June 2009

Duties: Drove a semi-truck and trailer for pickup and delivery of products across the United States.

State of California

Seismic Safety Commission

Resolution

In Appreciation

WHEREAS, Brian Stone served on the Staff of the Seismic Safety Commission from August 15, 1988 to December 31, 1992 as an Associate Government Program Analyst; and

WHEREAS, Brian Stone represented the Commission as legislative Liaison during the period of time when the legislature and the Governor enacted more seismic safety Legislation than and other similar period in California history, and

WHEREAS, Brian Stone served as the staff to the Commission's Legislative Committee, reviewed thousands of bills and resolutions, provided valued professional support and recommendations to the legislative Committee; and

WHEREAS, Brian Stone actively participated and furthered the work of the Commission's Research Committee and testified before legislative committees; and

WHEREAS, Brian Stone managed the writing and production of The Homeowner's Guide to Earthquake Safety; and

WHEREAS, Brian Stone contributed to the success of the Seismic Safety Commissions operations and was an integral part of the Commission's ability to provide sound information and advice on seismic safety policy; and

WHEREAS, Brian Stone spent long and unselfish hours and worked under tight time constraints in sometimes tense situations and showed good judgment and insight; now therefore, be it

RESOLVED, that the Seismic Safety Commission expresses its deep gratitude and sincere appreciation to Brian Stone for his service on the Commission and his outstanding accomplishments during his tenure with the Commission; and be it further

RESOLVED, that a suitably inscribed copy of this resolution of this be presented to Brian Stone with the best wishes of his colleagues and the Commission.

The foregoing resolution was adopted by the Seismic Safety Commission on the 11th day of March 1993.

Chairman

Vice Chairman

This is a copy of the Framed Original.

California State University, Dominguez Hills

The Trustees of The California State University

on recommendation of the faculty
have conferred upon

Brian Louis Stone

the degree of

Bachelor of Arts
Geography

With All Rights and Privileges Pertaining Thereto.

Given at Carson, California, the fifteenth day of June, nineteen hundred and seventy-four



Preston
Governor of California and President of the Trustees

March C. Follgath
Chair of the Board of Trustees

Romunich
Chancellor of the California State University

Robert C. Detwiler
President of the University

Golden West College

Upon recommendation of the Faculty and
under authorization granted by the State Board of Education
the Degree of

Associate in Arts

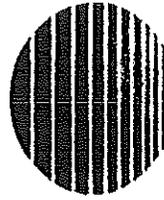
is hereby conferred upon

Brian W. Stone

with all Rights, Benefits and Privileges appertaining thereto in token
of the satisfactory completion of a two-year curriculum

Given at Huntington Beach, California

in the month of June nineteen hundred and seventy



Paul E. Bergen

President, Board of Trustees

Kenneth D. Yglesias

President, Golden West College

Westminster High School

Westminster, California

This Certifies that

Brian Louis Stone

has completed a Course of Studies in accordance with the requirements of the State Board of Education and the Trustees of the Huntington Beach Union High School District and is therefore awarded this

Diploma

Given this thirteenth day of June, nineteen hundred sixty-eight.



John A. ...
Principal

May L. ...
District Superintendent

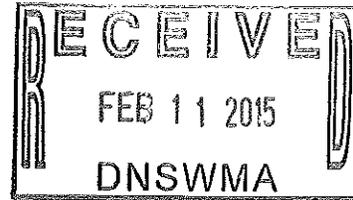
John J. Bentley
President Board of Trustees

R. M. Schmidt
Clerk Board of Trustees



Yurok Tribe Environmental Program
 15900 Hwy 101, Klamath, CA, 95548
 (707)482-1822 xt.1001

Ted Ward, Program Manager
 Del Norte Solid Waste Management Authority
 1700 State Street, Crescent City CA 95531



Dear Mr. Ward and the Del Norte Solid Waste Management Authority Board,

On April 18th 2015, from 9 am to 2 pm the Yurok Tribe will be hosting the 14th annual Klamath River Clean Up event. The mission of the Klamath River Clean Up is to remove human made trash from the riverside in an effort to: reduce water contamination, improve aquatic habitat, enhance the beauty of the river, and to bring the regional community together. The event has been very successful in the past years and has had up to 250 volunteers participate. Volunteers will receive a complementary t-shirt, breakfast, and lunch consisting of locally caught Klamath fish, and a large spread of other delicious food all donated by local and regional businesses and community members.

In the past your business has been very instrumental in the success of this community event by allowing reduced tipping fees for the waste collected. Despite rainy weather in 2014, 135 volunteers participated and the event was responsible for removing a total of 19,200 lbs. of refuse from the lower five miles of the Klamath River. The Del Norte Solid Waste Management Authority along with services provided by Hambro WSG was responsible for generously covering the disposal costs. We very much appreciate this charity and hope that we can continue this partnership.

Thank you for your time and consideration, I look forward to hearing your reply. If you have any further questions, or would like to meet in person to discuss details of the event please do not hesitate to contact me.

Wok-hlaw' (regards),

William Patterson

Assistant Director, Yurok Tribe Environmental Program
 (707)954-1865 (cell)

5.3

The mission of the Yurok Tribe is to exercise the aboriginal and sovereign rights of the Yurok People to continue forever our Tribal traditions of self-governance, cultural and spiritual preservation, stewardship of the Yurok lands, waters and other natural endowments, balanced social and economic development, peace and reciprocity, and respect for the dignity and individual rights of all persons living within the jurisdiction of the Yurok Tribe, while honoring our Creator, our ancestors and our descendants.

Tedd Ward

From: Falxa, Gary <gary_falxa@fws.gov>
Sent: Thursday, March 05, 2015 9:47 AM
To: Tedd@recycledelnorte.ca.gov
Cc: Joel.Wallen@hambrowsg.com; White@cresdek.com; Frank Kemp; Matthew Leitner; Kathleen Brubaker
Subject: Request for fee waiver for dumpster bin for volunteer cleanup day at Pacific Shores, planned for March 28

Dear Mr. Ward, the Board of the Del Norte Solid Waste Management Authority, and Hambro WSG,

I am writing to request a fee waiver for use of a 30 cubic yard bin for a project to remove invasive plants (Scotch broom) and trash from publicly-owned lots in the Pacific Shores subdivision area. The workday is planned for Saturday March 28, unless bad weather causes a rescheduling. This will be a citizen volunteer-based effort, carried out as a collaboration between the Sequoia Park Zoo, Tolowa Dune Stewards, California Department of Fish and Wildlife, and the US Fish and Wildlife Service. A focus will be on the removal of Scotch broom, which is invading coastal prairie that provides habitat for the rare Oregon silverspot butterfly and for many other native species. We will also remove trash from the areas we work in. Based on the response to date, there will be about 15-20 volunteers involved, from Del Norte, Curry, and Humboldt Counties.

We conducted a similar effort in spring 2014, and filled a 20-CY bin with Scotch broom and trash from several Pacific Shores lots. Based on the volunteer response, we will need a larger bin this year. I believe a 30 CY bin will be adequate (though we might be able to fill a 40-CY one). The bin could be delivered on Friday March 27 (or earlier), at the California Dept. of Fish and Wildlife's work yard at 6500 Lower Lake Dr. Should our schedule change due to weather, I would inform you by March 26.

This effort will benefit the natural resources in the Pacific Shores-Lake Earl-Tolowa Dunes area, by helping manage an invasive plant that highly degrades coastal dune systems such the one that includes Pacific Shores. The trash removal will also serve a public benefit. For example, when scouting work sites in February, I found a large, new area of trash within one area identified for treatment (on Marish Drive). We would remove this trash. This effort will complement and enhance the restoration work planned in Pacific Shores as part of the mitigation for the BCRAA/Crescent City Airport Runway Safety Project. Finally, it is an opportunity for the local and regional public to help protect and learn more about the natural and other attractions of the area.

I thank you all for your consideration, and please do not hesitate to contact me if you have any questions.

Sincerely,

Gary Falxa

U.S. Fish and Wildlife Service
1655 Heindon Rd.
Arcata, CA 95521

ph 707/825-5107

Tedd Ward

From: Wes White <wwhite@cesdek.com>
Sent: Monday, March 09, 2015 1:44 PM
To: Falxa, Gary
Cc: Tedd Ward; Joel Wallen; 'paula.eads@hambrowsg.com'; frank.kemp@wildlife.com; mleitner@co.del-norte.ca.us; Kathleen Brubaker
Subject: RE: Request for fee waiver for dumpster bin for volunteer cleanup day at Pacific Shores, planned for March 28

Gary –

Hambro WSG would be happy to help by waiving our fees to load, sort out any recoverable materials and dispose of the material gleaned from your project in the Pacific Shores subdivision. We are happy to be able to help this community in any way we can.



Wes White
CEO
Phone 707-218-5650

From: Falxa, Gary [mailto:gary_falxa@fws.gov]
Sent: Thursday, March 05, 2015 4:42 PM
To: Wes White; wwhite@hambrowsg.com
Subject: Fwd: Request for fee waiver for dumpster bin for volunteer cleanup day at Pacific Shores, planned for March 28

Hello Wes,
The email for you that I tried the first time was kicked back. Hopefully one of these reaches you.
...gary

Gary Falxa
U.S. Fish and Wildlife Service
1655 Heindon Rd.
Arcata, CA 95521

ph 707/825-5107

----- Forwarded message -----

From: Falxa, Gary <gary_falxa@fws.gov>
Date: Thu, Mar 5, 2015 at 9:47 AM
Subject: Request for fee waiver for dumpster bin for volunteer cleanup day at Pacific Shores, planned for March 28
To: Tedd@recycledelnorte.ca.gov
Cc: Joel.Wallen@hambrowsg.com, White@cesdek.com, Frank Kemp <frank.kemp@wildlife.ca.gov>, Matthew Leitner <mleitner@co.del-norte.ca.us>, Kathleen Brubaker <Kathleen_Brubaker@fws.gov>

Dear Mr. Ward, the Board of the Del Norte Solid Waste Management Authority, and Hambro WSG,



Del Norte Solid Waste Management Authority

1700 State Street, Crescent City, CA 95531

Phone (707) 465-1100 Fax (707) 465-1300

www.recycledelnorte.ca.gov

The Authority's mission is the management of Del Norte County solid waste and recyclable material in an environmentally sound, cost effective, efficient and safe manner while ensuring 100% regulatory compliance with law.

Staff Report

Date: 11 March 2015
To: Commissioners of the Del Norte Solid Waste Management Authority
From: Tedd Ward, M.S. – Acting Director / Program Manager
Del Norte Solid Waste Management Authority
File Number: 052001 – Authority Code of Ethics
Attachments: Authority Resolution 2010-01
DNSWMA Code of Ethics and Conduct for Board
Commissioners and Members Appointed to Commissions
and Committees
Topic: Authority Code of Ethics

Summary / Recommendation: That each Authority take each of the following actions:

1. That the Board direct each Commissioner to read and sign the Authority Code of Ethics and Conduct and provide a copy of that signed document for the Authority's files, and
2. That the Board direct each Commissioner to complete and sign Form 700 from the California Fair Political Practices Commission provide a copy of that signed document for the Authority's files by Thursday March 28, 2015, and
3. That the Board direct staff to take steps necessary to obtain and appropriately file signed copies of the Authority Code of Ethics and Conduct by the Authority Treasurer / Controller and all appointed members of the Del Norte Solid Waste Task Force.

Background: The January 2014 Authority agenda included a reminder from legal counsel Martha Rice reminding Commissioners of their responsibility to complete the on-line ethics training required under AB 1234.

Analysis: The Authority's Code of Ethics and Conduct and Authority Resolution 2010-01 requires that each public official associated with the Authority read, sign and file with the Clerk a copy of this document.

5.6

11 March 2015
\\server\data\Tedd\DNSWMA\Ethics\150317 ethics policy.doc

1 Printed on >30% post-consumer recycled paper

A Joint Powers Authority of
the City of Crescent City and County of Del Norte
& member, North Coast Recycling Market Development Zone

Printed on minimum
30% post-consumer



100% recycled paper

Alternatives: The Board could direct staff to draft changes, or could adopt modifications to language of the Authority's Code of Ethics and Conduct.

Fiscal Impact: None.

Related Issues: In addition to signing a copy of the Code of Ethics and Conduct, each Commissioner is required to complete on-line Ethics training every two years under State Law AB 1234. The website where this training for local officials may be found is: <http://oag.ca.gov/ethics>

RESOLUTION NO. 2010-01

**A RESOLUTION OF THE BOARD OF COMMISSIONERS
OF THE DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
ADOPTING THE DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
CODE OF ETHICS AND CONDUCT AND DESIGNATING CERTAIN PUBLIC
OFFICIALS TO COMPLETE AB 1234 ETHICS TRAINING**

WHEREAS, the Board of Commissioners of the Del Norte Solid Waste Management Authority desires the highest level of ethical conduct for the Commissioners of the Board and members of the appointed commissions and committees and the alternates of each body; and

WHEREAS, the residents and businesses of the City of Crescent City and the County of Del Norte are entitled to fair and accountable local government and to be represented by public officials who act in an ethical manner; and

WHEREAS, the Code of Ethics and Conduct supplements, but does not supplant, other laws and rules that prescribe the legal responsibilities of public officials; and

WHEREAS, AB 1234 requires officials of local public agencies to receive a minimum of two hours of training every two years in general ethical principles and ethics laws.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Del Norte Solid Waste Management Authority as follows:

1. That the Del Norte Solid Waste Management Authority Code of Ethics and Conduct for the Board Commissioners and Members Appointed to Commissions and Committees (attached hereto) is hereby adopted and made effective as of this date.
2. That the Code of Ethics and Conduct specifically applies to all public officials designated to disclose economic interests under the Authority's Conflict of Interest Code.
3. That the Code of Ethics and Conduct also applies to members of all appointed commissions and committees and their alternates.
4. That all public officials currently in office shall read, sign, and file with the Clerk of the Board, the Code of Ethics and Conduct within 30 days unless he or she has already done so.

5. That all public officials shall read, sign, and file with the Clerk of the Board, the Code of Ethics and Conduct within 30 days of assuming his or her position.

BE IT FURTHER RESOLVED, that all public officials required to disclose economic interests under the Authority's Conflict of Interest Code are also required to complete ethics training as mandated by AB 1234.

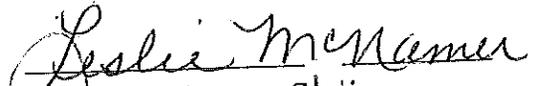
PASSED AND ADOPTED by the Board of Commissioners of the Del Norte Solid Waste Management Authority on the 14th day of April, 2010, by the following vote:

AYES: Burns, Reese, McClure, McNamer, Schellong

NOES: none

ABSENT: none

ABSTAIN: none


Leslie McNamer, Chair

ATTEST:


Rose Reppond, Clerk of the Board

Del Norte Solid Waste Management Authority Code of Ethics and Conduct for Board Commissioners And Members Appointed To Commissions and Committees

Statement of Purpose:

The Board of Commissioners for the Del Norte Solid Waste Management Authority desires the highest level of ethical conduct for the members of the Board of Commissioners and members of appointed commissions and committees and the alternates of each body. The residents and businesses of the City of Crescent City and County of Del Norte are entitled to fair and accountable local government and to be represented by public officials who act in an ethical manner. The Del Norte Solid Waste Management Authority's strong desire to fulfill this mission therefore requires that:

- Public officials, both elected and appointed, comply with both the letter and spirit of the laws and policies affecting the operations of government;
- Public officials be independent, impartial and fair in their judgment and actions;
- Public office be used for the public good, not for personal gain; and
- Public deliberations and processes be conducted openly, unless legally confidential, in an atmosphere of respect and civility.

To this end, the Board of Commissioners of the Del Norte Solid Waste Management Authority has adopted this Code of Ethics and Conduct (Code of Ethics) for elected officials and members of appointed commissions and committees to assure public confidence in the integrity of local government and its effective and fair operation. It is intended that this Code of Ethics apply to the designated public officials and candidates for the Board of Commissioners; members of the public seeking appointment to commissions and committees are strongly encouraged to endorse and comply with the provisions of this Code of Ethics. Board of Commissioners members and members of appointed commissions and committees and their alternates are referred to generally as "Public Officials" in this Code of Ethics.

This Code addresses selective aspects of the governance of the Authority and supplements, but does not supplant, other laws and rules that prescribe the legal responsibilities of Public Officials. Those include, among others, the California Constitution, various provisions of the California Government Code (including the Brown Act and the Political Reform Act) and Labor Code, federal laws prohibiting discrimination and harassment, and the provisions of the Authority's own Ordinances and Resolutions. Elected and appointed officials should be familiar with these laws to assure that they exercise their responsibilities properly. In addition, the Authority's General Counsel is available to respond to questions

about these matters.

It is not possible for a code of this kind to anticipate and provide a rule of conduct for all situations. At bottom, it is expected that officials will manage their behavior in a manner consistent with the rules that follow, respect the chain of command and behave within the bounds of their authority. It is also expected that officials will treat each other, Authority employees, and the residents and business-people within Del Norte County with courtesy and respect in a manner that reflects well on the Authority.

1. Act in the Public Interest

Recognizing that the public interest must be their primary concern, Public Officials will work for the common good of the people of the Del Norte Solid Waste Management Authority and not for any private or personal interest. They will assure fair and equal treatment of all persons, businesses and interests coming before the Del Norte Solid Waste Management Authority Board of Commissioners, commissions, and committees. The professional and personal conduct of Public Officials must be above reproach and avoid even the appearance of impropriety.

2. Comply with the Law

Public Officials shall comply with the laws of the nation, the State of California, and the Del Norte Solid Waste Management Authority in the performance of their public duties. These laws include, but are not limited to: the Constitutions of the United States and California; laws pertaining to conflicts of interest, financial disclosures, employer responsibilities, open processes of government, confidentiality of closed session information; and the Del Norte Solid Waste Management Authority Joint Powers Agreement, Bylaws, Ordinances and Resolutions.

3. Respect for Process

Public Officials shall perform their duties in accordance with the processes and rules of order established by the Board of Commissioners, commissions, and committees governing the deliberation of public policy issues, meaningful involvement of the public, and implementation of policy decisions of the Board of Commissioners by Authority staff.

4. Decisions Based on Merit

Public Officials shall base their decisions on the merits and substance of the matter at hand. Public Officials shall prepare themselves for public issues, listen

courteously and attentively to all public discussions before the body, and focus on the business at hand.

5. Communication

Public Officials shall share substantive information that is relevant to a matter under consideration by the Board of Commissioners, commissions, and committees which they may have received from sources outside the public decision-making process. Public Officials shall avoid improper ex parte communications with parties when the official is sitting in a quasi-judicial role.

Whenever an official is representing the Authority, in or out-of-town, the Public Official is "on-duty" and should behave in a manner that will reflect well on the Authority. When out-of-town or at social events there is a temptation to behave more informally than one might at headquarters, which can lead to awkward or embarrassing situations, and in extreme cases to improper or illegal behavior.

Public Officials shall refrain from abusive conduct, personal charges or verbal attacks upon the character or motives of other members of the Board of Commissioners, commissions and committees, the staff or public. They shall refrain from interrupting other speakers, making personal comments not germane to the business of the body, or otherwise interfering with the orderly conduct of meetings. This provision is not intended to limit the right of a Public Official to comment on the manner in which the business of the Authority is being conducted, but personnel matters related to Authority employees should be addressed to the Authority's Director consistent with his/her responsibilities and recognizes that the board's meeting is a business meeting as well as a public forum.

6. Conflict of Interest

In order to assure their independence and impartiality on behalf of the common good, public officials shall not use their official positions to influence government decisions in which they have a material financial interest or personal relationship which may give the appearance of a conflict of interest. Public Officials shall comply with state law, the Joint Powers Agreement and the Authority's Ordinances regarding disclosure and avoidance of conflicts of interest.

7. Gifts and Favors

Public Officials shall comply with the requirements of the Political Reform Act relating to the acceptance and reporting of gifts.

8. Confidential Information

Public Officials shall not use or disclose information obtained through Authority service for improper purposes. Public Officials often acquire information in performing their duties that is not generally available to the public, including information received in closed sessions. Sometimes this information is confidential or highly sensitive. Information that is not generally available to the public must remain confidential and be used only for the purposes for which it was divulged. Public Officials shall neither disclose confidential information without proper legal authorization, nor use such information to advance their personal interests.

9. Use of Public Resources

Public Officials shall not use public resources not available to the public in general, such as Authority staff time, equipment, supplies or facilities, for private gain or personal purposes. Public Officials shall not utilize the Authority's name or logo for the purpose of endorsing any political candidate or business.

10. Political Contributions

A member or candidate for Board of Commissioners shall not solicit contributions or endorsements from the Authority's employees. This provision is not intended to interfere with an employee's right to endorse or contribute on his/her own or to prohibit soliciting contributions or endorsements from employee bargaining units.

11. Representation of Private Interests

In keeping with their role as stewards of the public interest, members of Board of Commissioners shall not appear on behalf of the private interests of third parties before the Board of Commissioners or any board, commission, committee, or proceeding of the Authority, nor shall members of commissions or committees appear before their own bodies or before the Board of Commissioners on behalf of the private interests of third parties on matters related to the areas of service of their bodies.

12. Advocacy

Public Officials shall represent the official policies or positions of the Board of Commissioners or committee to the best of their ability when designated as delegates for this purpose. Public Officials occasionally speak before other public bodies, neighborhood groups or to the press. When doing so, they should always make it clear whether they are presenting their own point of view or

whether they have been authorized by the body of which they are a member to present a particular view. They should be clear in all oral and written utterances whether they are using their title for identification purposes or because they are speaking in an official capacity. The actions and recommendations of subsidiary bodies are presented to the Board of Commissioners as part of the staff report, and often memorialized in a resolution. If a subsidiary body feels it necessary to supplement these written transmittals, it should expressly authorize one of its members to speak on its behalf.

Authority letterhead must be used with care to avoid misunderstandings. Letterhead may be used to communicate official Authority policy or actions. It is also routinely used by Commissioners to respond to inquiries or communicate their individual opinions, in which event the author should be clear about whose view is being presented.

13. Policy Role of Members

Public Officials shall respect and adhere to the commission-manager structure of the Del Norte Solid Waste Management Authority as outlined in the Authority's policies and procedures and follow the Del Norte Solid Waste Management Authority's Joint Powers Agreement and its ordinances with respect to the Authority's Director's relationship with the Board of Commissioners. In this structure, the Board of Commissioners determines the policies of the Authority with the advice, information and analysis provided by the public, commissions and committees, and Authority staff. Except as provided by the Joint Powers Agreement or ordinance, Public Officials shall not interfere with the administrative functions of the Authority or the professional duties of Authority staff; nor shall they impair the ability of staff to implement board policy decisions.

14. Positive Work Place Environment

Consistent with the Del Norte Solid Waste Management Authority's Core Values, Public Officials shall support the maintenance of a positive and constructive work place environment for Authority employees and for residents and businesses dealing with the Authority. Public Officials shall recognize their special role in dealings with Authority employees and refrain from creating the perception of inappropriate direction to staff.

15. Harassment and Discrimination

Public Officials shall not engage in any form of harassment or unlawful discrimination. The Del Norte Solid Waste Management Authority is committed to providing an environment that is free from unlawful discrimination, including

discrimination or harassment that is based on any legally protected status. The Authority will not tolerate any form of discrimination or harassment that violates this policy. This policy forbids any unwelcome conduct that is based on an individual's age, race, color, religion, sex, national origin, ancestry, marital status, sexual-orientation, veteran status, physical or mental disability, legally protected medical condition or association with anyone who has, or is perceived to have, any protected characteristic, or any other basis protected by state, federal or local law.

16. Implementation of the Code of Ethics

The Del Norte Solid Waste Management Authority Code of Ethics expresses standards of ethical conduct expected for members of the Del Norte Solid Waste Management Authority Board of Commissioners, commissions and committees. Public Officials themselves have the primary responsibility to assure that ethical standards are understood and met, and that the public can continue to have full confidence in the integrity of government.

The chairs of commissions and committees, have the additional responsibility to intervene when actions of members that appear to be in violation of the Code of Ethics are brought to their attention.

Public Officials entering office shall acknowledge that they have read and understood the Del Norte Solid Waste Management Authority Code of Ethics. This Code of Ethics and Conduct shall be reviewed periodically by the Board of Commissioners, commissions, and committees.

17. Compliance and Enforcement

Complaints alleging a violation of this Code of Conduct by a Public Official should be directed to the Authority's Director. Upon receipt of a complaint of a minor nature, the Authority's Director and its General Legal Counsel shall together determine a course of action. The Authority's Director and its General Legal Counsel shall, should they fail to resolve the complaint or should the complaint be of a serious nature, consult with the Chair (unless the Chair is the subject of the complaint, in which event they shall consult with the Vice Chair or other Commissioner, in order of seniority, as is appropriate under the circumstances) in order to determine an appropriate course of action. Serious complaints regarding a commission or committee member shall be directed to the chair person, or vice chair if the chair is named in the complaint. The recipient of the subsidiary body's complaint shall consult with the Authority's Director and the Authority's General Counsel to determine the appropriate course of action.

The goal of enforcement of this Code of Ethics is corrective, rather than penal and a progressive approach of curing violations is encouraged beginning with informal methods and proceeding to more formal methods, as necessary and appropriate, given the circumstances and allegations of the complaint. In appropriate circumstances, informal counseling and instruction shall be utilized to address issues before recommending sanctions. Depending on the severity of the violation, sanctions may be imposed including reprimand, formal censure, referral back to the agency appointing the member with a recommendation for removal from the appointment, loss of committee assignments, exclusion from closed sessions, travel or expense reimbursement restrictions, loss of staff support or use of Authority resources, referral to the Grand Jury or other penalties as may be applicable to the circumstances. The Board of Commissioners also may remove members of commissions and committees from office.

Prior to any sanction being taken against a Public Official, the official shall receive notice of the alleged violation and the proposed sanction. Before a sanction is imposed, the Public Official charged may request a public hearing before the Board of Commissioners and, in such case, a sanction shall not be imposed except upon a majority vote of the Board of Commissioners. The Public Official whose conduct is under scrutiny shall be disqualified from voting upon whether or not sanctions should be imposed. A public hearing need not comply with the formal rules of evidence, but shall afford the Public Official an opportunity to be heard on the proposed sanction.

18. Statement of Commitment

As a member or alternate of the Board of Commissioners of the Del Norte Solid Waste Management Authority or of an Authority board, commission, or committee, I understand and agree to uphold the Code of Ethics and Conduct for elected and appointed officials adopted by the Board of Commissioners. In recognition of this standard I will conduct myself by the following model of behavior:

- Recognize the worth of individual members and appreciate their individual talents, perspectives and contributions;
- Help create an atmosphere of respect and civility where individual members, Authority staff and the public are free to express their ideas and work to their full potential.
- Conduct my personal and public affairs with honesty, integrity, fairness and respect for others;

- Respect the dignity and privacy of individuals and organizations;
- Keep the common good as my highest purpose and focus on achieving constructive solutions for the public benefit;
- Avoid and discourage conduct which is divisive or harmful to the best interests of Del Norte Solid Waste Management Authority;
- Treat all people with whom I come in contact in the way I wish to be treated.

I affirm that I have read and that I understand, accept and support the Del Norte Solid Waste Management Authority Code of Ethics and Conduct.

Board, Commission, Committee

Position

Signature Date



Del Norte Solid Waste Management Authority

1700 State Street, Crescent City, CA 95531

Phone (707) 465-1100 Fax (707) 465-1300

www.recycledelnorte.ca.gov

The Authority's mission is the management of Del Norte County solid waste and recyclable material in an environmentally sound, cost effective, efficient and safe manner while ensuring 100% regulatory compliance with law.

Director's Report

Date: 06 March 2015
To: Commissioners of the
Del Norte Solid Waste Management Authority
From: Tedd Ward, M.S. - Acting Director / Program Manager 
Attachments: Letter from Hambro/WSG requesting CPI-based rate adjustment
File: Regional Rate Comparison
 231501 – Authority Work Plans

Summary: The Del Norte Solid Waste Management Authority continues to operate the Klamath, Gasquet and Del Norte County Transfer Stations and to provide required monitoring, accounting and reports to overseeing agencies.

On 07 February 2015, the Del Norte County Transfer Station opened two hours late – at 11 AM, due to power a power outage. The battery backup system was not working at the time. On 08 February 2015, the Klamath Transfer Station opened approximately an hour late as a tree had fallen across the road leading to the facility. A customer removed part of the fallen tree to allow customer access.

Partial List of Significant Activities since 05 February 2015:

In addition to working on tasks described on other items in this agenda, preparing all staff reports, posting all materials to the Authority's website, the following is a partial list of other significant activities during the past month.

1. Met with contractor to repair and replace batteries used as backup power supply for the Del Norte County Transfer Station. (1 hour)
2. Conducted groundwater sampling at the Crescent City Landfill with Rick Lauchstedt of Del Norte County (8 hours)
3. Repaired well W-1W Deep, which had been damaged by vandalism. (3 hours)
4. Coordinated, set agenda and recorded minutes from meetings related to management of expired marine flares. (4 hours)
5. Worked with Chair Holley to set the Special Authority meeting of 24 February

6.1



2015. In addition to posting and distributing this agenda, I also acted as Clerk at this meeting as Karen Phillips was unavailable. (8 hours)
6. Entered water quality monitoring data to the GeoTracker system (10 hours so far, not completed).
 7. Coordinated and participated in phone calls and meetings related to management of expired marine flares. (4 hours)
 8. Entered water quality monitoring data to the GeoTracker system (6 hours so far, not completed).
 9. Conducted grading activities at the Crescent City Landfill to control minor erosion issues and to impede roads used for trespassing on the landfill property, which means that I drove a bulldozer on the landfill surface to make these repairs, without on-site backup, as has unfortunately been our practice for many years.
 10. Continued efforts with Recology to review design and implementation of new crank system for bins used at the Klamath and Gasquet Transfer Stations. (5 hours, not yet complete)
 11. Served as a guest-lecturer for the Environmental Science class at College of the Redwoods Del Norte campus. (4.5 hours)
 12. Submitted application to have the Del Norte County Transfer Station be a mattress collection center under the Mattress Recycling Council (1 hour).
 13. Communicated with applicants for the Public Commissioner position regarding meeting times and selection process. (1 hour)

Personnel / Staffing: All Authority-managed facilities were open during posted hours and all shifts were covered. I completed performance evaluations for two Refuse Site Attendants during this period.

The first round of interviews for the Account Clerk position are beginning March 17. While staff are hoping that hiring an Account Clerk will reduce some of our staffing vacancies, it will be at least two or three months before that new hire is selected, trained and productively working. Due to a recently announced and prolonged physician-authorized absence of one of our Refuse Site Attendants during the next couple of months, Authority staff have also initiated a hiring process for an additional part-time/temporary refuse site attendant.

This is the third consecutive month that I had hoped to draft a document describing my current job duties and some mutual expectations of how long I am expected to serve in the combined Director and Program Manager positions. Unfortunately due to other regulatory deadlines (primarily water sampling, analysis and reporting), I did not make any progress on my personal Personnel issues. While I continue to prevent our ongoing staff shortages from impacting our services to customers, issues that do not immediately affect customer service or regulatory compliance continue to suffer from a lack of capacity to address them in a timely manner.

Facilities: Vandalism has damaged fencing and some well casings at the Crescent City Landfill, and repairs will be needed. I am working with TwoGuys to conduct repairs.

I continue to coordinate with Refuse Site Attendant Charles Steel and HambroWSG

to repair the metal flaps and safety painting of bumper stops at the Klamath and Gasquet Transfer Stations. I continue to work with Recology staff to review plans for a new crank system for the lids on the containers in Gasquet and Klamath. We still are refining the cranking mechanism installed on one bin, and I have ordered a portable generator and drill to facilitate the raising and lowering of these bin lids. (is it clear why you are doing this – is it a safety issue that would have been addressed long ago if staffing were sufficient)

Finances and Audits: During this past month I worked with Administrative Assistant Lisa Babcock, County Auditor Clinton Schaad, and consultant Shawn Slater to review the process for assessing service charges for past due charge accounts under QuickBooks. Late charges were adopted by the Authority Board in 2013, but it has taken until now to send out and obtain new Charge Account applications affirming that service charges may be charged for past due accounts. Accounts associated with non-governmental entities over 90 days past due have been referred to collections. The amounts outstanding between 60 and 90 days past due have dropped significantly.

As directed, staff made the Scanlon forensic audit available for viewing in the Authority office. To date, three people have viewed this document.

Vendor Contract Management and Oversight: Tommy Sparrow, General Manager of Recology Del Norte passed away on March 1, 2015. He had been Recology Del Norte's General Manager at least since the year 2000. Staff presented a card and flowers to his widow at an open house to celebrate his life on March 8. A letter from Recology's regional manager Ed Farewell is included under item 3.1 on this agenda.

On 07 March 2015, *The Del Norte Triplicate* published an Opinion piece from Commissioner Gitlin entitled 'I Miss My Friend Tommy Sparrow.' In this piece, Commissioner Gitlin asserts that Mr. Sparrow said '...I know at least 25 percent, maybe more, can be saved and no jobs would be lost...' if private companies assumed more responsibility at the transfer station. To be clear, currently over 60% of the revenues from transactions at the Del Norte County Transfer Station pay a private operations contractor, Hambro/WSG, for recycling, transfer and disposal services. The remaining revenues pay for gate staff, post-closure maintenance of the Crescent City Landfill, transfer station financing and other Authority responsibilities like the annual household hazardous waste collection event. Recology Del Norte does not have any responsibilities for any of these activities, and it is not at all clear how all (or any) of these responsibilities could be addressed while drastically reducing expenses without reducing staff. The bottom line is that whatever ideas Mr. Sparrow may have shared with Commissioner Gitlin in this regard, they were not presented in writing nor open to public scrutiny or analysis.

I have attached a rate comparison, demonstrating that the per-ton disposal rates charged at Authority facilities are the lowest in our region. This comparison also confirms that the rates at every publicly managed solid waste facility in the Humboldt-Del Norte-Curry region are less expensive than similar rates charged at each and all of the privately-operated solid waste facilities in this region.

I had a meeting with Ed Farewell of Recology on 09 March.. As part of our conversation about transition issues, I made it clear that under the Authority's agreement

with Recology Del Norte (section 7.03. H), there is no limit to the number or frequency of cost-savings proposals Recology may put forth. I as Acting Authority Director had never seen any such proposal in writing at any time from Mr. Sparrow. Mr. Farewell said he also was not aware of any such written plan. Furthermore, Mr. Farewell said that he knows each of the people who would do such fiscal analysis for Recology, and Tommy Sparrow was not such an analyst. I reiterated to Mr. Farewell that if Recology has any specific suggestion about how to reduce costs or improve service – now or in the future - the Authority is always more than ready to discuss those ideas.

I also began conversations with Hambro/WSG regarding the need to negotiate for additional disposal capacity with Dry Creek Landfill in the coming year. This item will be discussed in more detail at a subsequent Authority meeting.

Hambro/WSG has submitted their request for a rate adjustment based on changes to the Consumer Price Index (CPI). Staff anticipate receiving a similar letter from Recology Del Norte. Change Orders and a Rate Resolution associated with these contractually required service fee adjustments will be presented at future Authority meetings, with the revised rates going into effect starting 01 July 2015.

Compliance: Timely compliance with sampling and reporting deadlines continues to be a challenge. To control expenses and address our permit responsibilities during this period of understaffing, Authority staff have been working with staff from the County Engineering Department to conduct groundwater sampling at the Crescent City Landfill. At this point in mid-March, the groundwater sampling that was to be completed in January is still not complete. Delays have been associated with vandalism and the need for well repair and equipment replacement. Also, one of the County staff who had been helping with this effort has been working for the City lately, requiring that I help with groundwater sampling. Delays of this duration will not help the Authority's efforts to have the Regional Water Quality Control Board reduce the threat/complexity rating and associated fees.

We are now also required to enter this data into an on-line reporting system called GeoTracker. I have not yet completed the data entry into this system, though it is also overdue.

Programs / Policies: I continue to participate with the Marine Flare Advisory Committee. Generally, we have confirmed this is a statewide problem among coastal communities – especially those without local bomb squads. We are in the preliminary stages of possibly developing procedures and outreach materials to encourage boat owners to conduct safety trainings using recently expired flares during a target week in May. This approach has potential to reduce the accumulation of expired marine flares while we coordinate with statewide efforts to develop procedures to address stockpiles of older expired flares. I have also initiated conversations with staff from the California Product Stewardship Council and the Environmental Services JPA of the Regional Council of Rural Counties regarding legislative strategies which would help move this issue forward. I plan on attending CalRecycle's annual Used Oil / HHW conference in April in an attempt to meet with representatives from other coastal communities facing similar challenges disposing of expired projectile flares.

Concerns: The number and intensity of tasks and reports that are being deferred by staff continue to accumulate. Some items on this agenda do not have a complete staff report as there was not staff capacity and / or time available to do so.

Major Activities on the 'To-Do' list:

I recognize that several of the items I have listed in this section have not been completed within the past few months. Still, such items remain on the 'To Do' list as time and staff capacity allows.

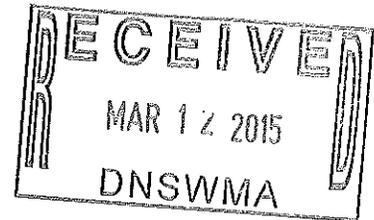
1. Complete entry of landfill water quality data into the GeoTracker system.
2. Work with the County Personnel Department regarding hiring of Account Clerk and temporary/part-time Refuse Site Attendant.
3. Work with Recology and Authority staff to implement new cranking system on bins used in Gasquet and Klamath.
4. Obtain repair estimates for damage to well casings and perimeter fencing at the Crescent City Landfill, and authorize repairs if below the Director's approval limit.
5. Attend CalRecycle's annual Used Oil / Household Hazardous Waste conference and coordinate meetings related to management of expired marine flares.
6. Personally conduct inspections of certified oil recycling centers in Del Norte County, as required under CalRecycle's Oil Payment Program.
7. Clean out and filing the backlog of documents accumulated in the former Director's and Program Manager's offices.
8. Continue to work with Creative Information Systems and X-Charge regarding accounting for oil payments.
9. Coordinate with staff of Sutter Coast hospital to assure that accurate and correct information is being provided to patients regarding management of expired medicines and home-generated sharps.
10. Complete groundwater sampling at the Crescent City Landfill.
11. Complete surface water sampling at the Crescent City Landfill.
12. Complete quarterly gas monitoring at the Crescent City Landfill.
13. Issue communications as needed regarding the Public Commissioner position.
14. Begin drafting the Authority Budget for FY 15/16.
15. Prepare and submit letter to CalRecycle requesting a reduction in the multiplier used to calculate the liability associated with the Crescent City Landfill. (highlight this is costly, critical issues)
16. Attend meetings, prepare ads and materials and coordinate staff and volunteers for the Authority's outreach at the Youth and Family Fair on April 18th.
17. Submit information regarding Craig Strong, newest County appointee to the Del Norte Solid Waste Task Force, for ratification by the Crescent City Council.



P.O. Box 159 445 Elk Valley Road
Crescent City, CA 95531
(707)464-6131
Fax (707)464-9375

February 2, 2015

Tedd Ward, Interim Director
Del Norte County Solid Waste Authority
391 Front Street
Crescent City, CA 95531



As per our Agreement dated March 3, 2003, Hambro/WSG is respectfully submitting a request for a CPI adjustment.

The CPI increase should cover all areas of our agreement, Operations, Transport and Disposal for the 2015/2016 period.

Respectfully submitted,

A handwritten signature in cursive script that reads "Joel K. Wallen".

Joel Wallen, General Manger
Hambro WSG, Inc.

Comparison of Rates Charged for Solid Waste Services in the Del Norte Region

TRANSFER STATION SELF-HAUL RATES

Location	FY 13/14		FY 13/14		FY 13/14		2014/15		Curry County (CTR) FY 13/14	
	Del Norte	Del Norte	Humboldt County	Humboldt County	Del Norte County	Del Norte County	Del Norte County	Del Norte County	Light CY Equivalent	Heavy CY Equivalent
Minimum Charge										
1x 30 gal can										
2x 30 gal can										
3x 30 gal can										
4 x 30 gal can (up to 140 lbs)										
"Light" per cubic yard *										
"Heavy" per cubic yard *										
Cost per Ton Waste										
\$ More per Ton than DNSWMA										
% More than DNSWMA										

Location	Del Norte	Del Norte	Humboldt County	Humboldt County	Del Norte County	Del Norte County	Del Norte County	Del Norte County	Light CY Equivalent	Heavy CY Equivalent
Minimum Charge										
1x 30 gal can										
2x 30 gal can										
3x 30 gal can										
4 x 30 gal can (up to 140 lbs)										
"Light" per cubic yard *										
"Heavy" per cubic yard *										
Cost per Ton Waste										
\$ More per Ton than DNSWMA										
% More than DNSWMA										

* These are rates reported to be charged by Curry Transfer and Recycling. For comparison, roughly equivalent rates were calculated from the per-ton rate for other facilities. Similarly, the CTR Cost per ton was derived from their per cubic yard rates, though CTR has no scale in their system for public use.

† Yellow shaded cells indicate rates which were calculated for comparison, but which are not charged as such within that jurisdiction. Cost per Ton Waste for HWMA and DNSWMA are rates effective July 1, 2014 - June 30, 2015. Actual DNSWMA per ton rate through June 30, 2013 is \$140.42 per ton.

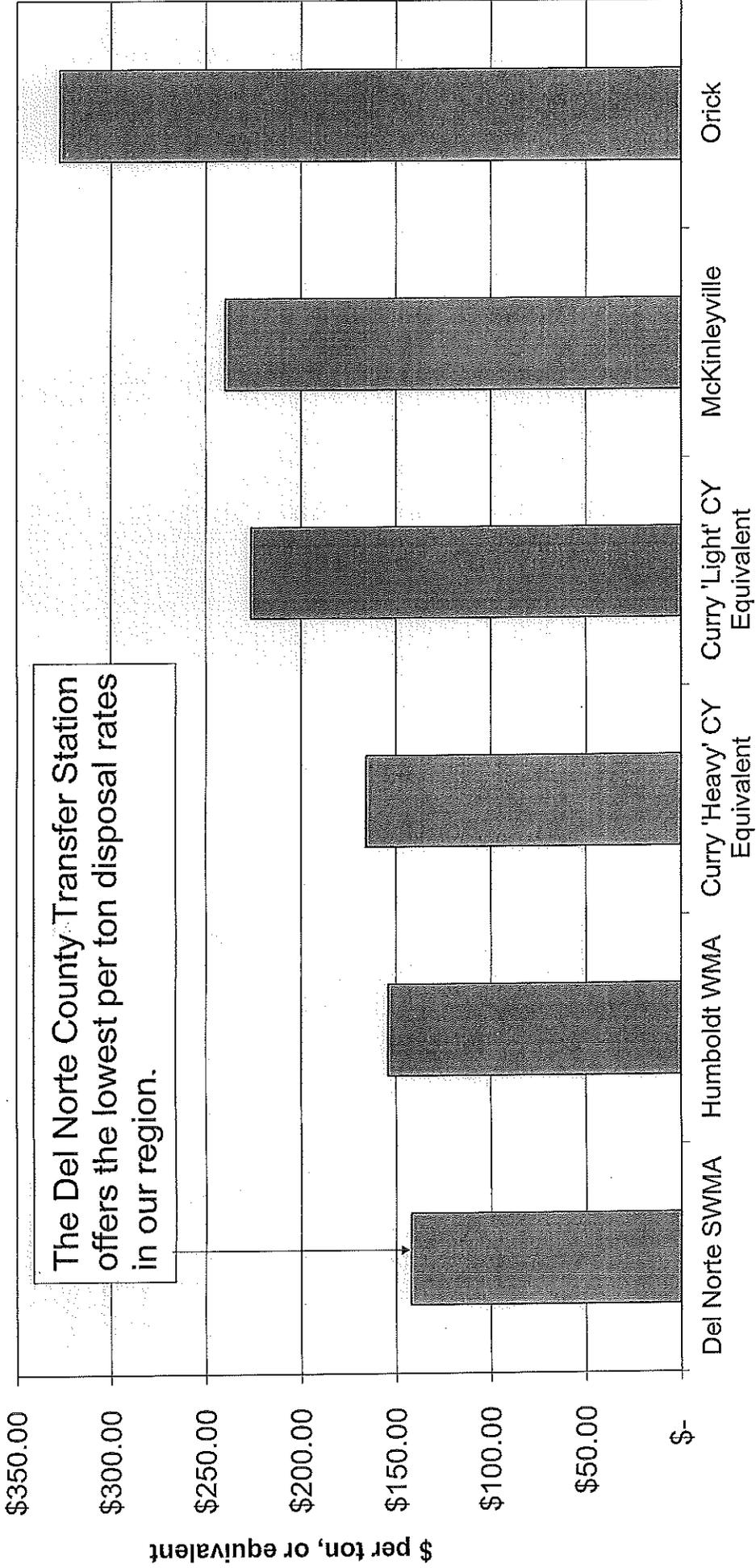
Conversions adapted from Tchobanoglous et al., Integrated Solid Waste Management Engineering Principles and Management Issues, Table 4-1

Residential rubbish specific weight in lb/cy = 220 pounds/cy average
 Municipal waste in compactor truck = 500 pounds/cy average
 Mixed combustible construction debris = 440 pounds/cy average
 Mixed wastes disposed at Small volume Del Norte transfer stations presumed to have a density of 275 lbs/cy

Eel River Disposal & Curry Counties are for Fiscal Year 2013/14
 Last updated 21 May 2014

839-3285	Humboldt Sanitation
725-5156	Eel River Disposal
(541) 469-2425	Curry Transfer & Recycling
(707) 822-0304	Arcata Garbage
(707) 442-5711	Eureka City Garbage
(707) 268-8680	Humboldt Waste Management Authority

Regional Rate Comparison



The Del Norte County Transfer Station offers the lowest per ton disposal rates in our region.

Solid Waste
Balance Sheet
January 31, 2015

Unaudited

ASSETS

		636,322.13
422 010 00000	Cash Solid Waste	3,500.00
422 010 00300	Imprest Cash	198,177.17
422 010 00500	I Bank Loan Deposit Held by County	493,000.00
422 010 03200	Land	3,266,990.64
422 010 03300	Transfer Station	158,443.55
422 010 03400	Equipment	141,638.89
422 010 03410	Buildings & Improvements	(155,589.00)
422 010 03440	Accum Depr Equipment	(87,556.00)
422 010 03450	Accum Depr Bldg & Improv	(755,527.00)
422 010 03460	Accum Depr Transfer Station	<u>3,899,400.38</u>
	Total Assets	<u><u>3,899,400.38</u></u>

LIABILITIES AND FUND EQUITY

		2,927,831.58
422 010 05210	Sublease Payable	39,330.71
422 010 05300	Compensated Absences Payable	2,226,050.00
422 010 05500	Post Closure Liability	139,766.00
422 010 05600	Net OPEB Obligation	(2,191,377.77)
422 010 07100	Fund Balance	529,203.00
422 010 09600	Investment in Capital Assets net of related debt	1,590,894.85
	Revenue	(1,362,297.99)
	Expenditure	<u>3,899,400.38</u>
	Total Liabilities and Fund Equity	<u><u>3,899,400.38</u></u>

3:38 PM

03/11/15

Del Norte Solid Waste Management Authority
A/R Aging Summary
As of March 11, 2015

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Abandoned Vehicle Abatement	3,723.14	0.00	0.00	0.00	0.00	3,723.14
Affordable Home & Rental Rep.	39.83	0.00	0.00	0.00	0.00	39.83
Agricultural Commission(solid waste only)	8.53	29.86	0.00	0.00	0.00	38.39
Aladdin Realty	17.07	0.00	0.00	0.00	0.00	17.07
Alexandre EcoDairy Farms	224.74	0.00	0.00	0.00	0.00	224.74
All About Town Home Repair	0.00	0.00	0.00	0.00	264.78	264.78
Babich Construction	6.31	0.00	0.00	0.00	0.00	6.31
Bart Kast Builders	0.00	38.38	0.00	0.00	0.00	38.38
Benner Mini Storage	29.87	0.00	0.00	0.00	0.00	29.87
Bommelyn / Hartley Construction	0.00	120.90	0.00	0.00	0.00	120.90
Bommelyn Construction (2)	14.22	235.66	0.00	0.00	0.00	249.88
Borges Dairy	226.78	288.57	0.00	0.00	0.00	515.35
Brown, Hector	489.43	0.00	261.72	0.00	0.00	751.15
C.A.R.R.E./New Dawn Support Services	46.94	0.00	0.00	0.00	0.00	46.94
Cal-Fire	0.00	97.96	0.00	0.00	0.00	97.96
Cal-Ore LIFE FLIGHT	0.00	113.43	0.00	0.00	13.41	126.84
California Auto Image	136.55	0.00	0.00	0.00	0.00	136.55
California Dept. of Fish & Wildlife	0.00	46.15	0.00	0.00	0.00	46.15
California Dept. Parks & Rec.	379.23	220.80	0.00	0.00	0.00	600.03
Castle Rock Countertop's	24.18	0.00	0.00	0.00	0.00	24.18
Certified Construction	0.00	0.00	0.00	0.00	6.90	6.90
Certified Plumbing Co.	0.00	0.00	0.00	0.00	12.76	12.76
Cetnar Construction Inc.	0.00	15.65	0.00	49.78	0.00	65.43
City of Crescent City.	147.93	0.00	64.01	0.00	0.79	212.73
College of the Redwoods	35.64	0.00	0.00	0.00	0.00	35.64
Corner Stone Assembly of God	97.26	135.29	0.00	0.00	0.00	232.55
Crescent Ace Hardware.	295.85	0.00	0.00	0.00	0.00	295.85
Crescent City KOA	76.81	0.00	0.00	0.00	0.00	76.81
Crescent City Nursing & Rehab	40.24	0.00	0.00	0.00	0.00	40.24
Crescent Fire Protection Dist.	66.85	0.00	0.00	0.00	0.00	66.85
Del Norte Ambulance	0.00	36.18	0.00	0.00	0.00	36.18
Del Norte Realty	49.78	281.84	0.00	0.00	0.00	331.62
Del Norte Roofing	470.28	329.99	928.82	0.00	0.00	1,729.09
DN Unified School District	683.74	0.00	0.00	0.00	0.00	683.74
DNC Public Nuisance Abatement	724.67	0.00	0.00	0.00	0.00	724.67
Elk Valley Casino	44.10	62.59	0.00	0.00	0.00	106.69
Elk Valley Rancheria	54.64	77.52	0.00	0.00	0.00	132.16
Elk Valley Storage	22.75	0.00	0.00	0.00	0.00	22.75
Ellers Fort Dick Market	275.95	0.00	0.00	0.00	0.00	275.95
Fashion Blacksmith	25.41	0.00	0.00	0.00	0.00	25.41
G. H. Outreach	136.70	235.70	0.00	0.00	0.00	372.40
Golden State Construction	509.22	0.00	0.00	0.00	0.00	509.22
Green Scapes	152.20	126.34	8.53	38.93	0.00	326.00
Griffin's Furniture Outlet	24.18	0.00	0.00	0.00	0.00	24.18
Hambro/Waste Solutions Group June 2014	8.87	0.00	0.00	0.00	0.00	8.87
Total Hambro/Waste Solutions Group	8.87	0.00	0.00	0.00	0.00	8.87
Hank's Hauling	358.45	0.00	0.00	0.00	0.00	358.45
Hartley Construction	186.33	0.00	0.00	0.00	0.00	186.33
HASP / Jordan Recovery Centers	221.79	369.46	156.17	0.00	0.00	747.42
Hemmingsen Contracting Company	273.10	0.00	0.00	0.00	0.00	273.10
Hintz Construction	0.00	0.00	0.00	0.00	127.60	127.60
Hlouchi Community Fellowship	0.00	61.16	0.00	0.00	0.00	61.16
Investment Realty	125.57	0.00	0.00	0.00	0.00	125.57
Kirkland's Lawn & Yard Service	167.37	0.00	0.00	0.00	0.00	167.37
Larson Services	0.00	31.29	0.00	0.00	0.00	31.29
Malloroy Construction	0.00	8.60	0.00	0.00	0.00	8.60
Mark Wooding Construction	0.00	0.00	0.00	0.00	-120.00	-120.00
Mastaloudis Homes Inc.	27.03	0.00	0.00	0.00	0.00	27.03
Ming Tree Real Estate	0.00	0.00	0.00	0.00	-16.10	-16.10
Mountain Power Tree Co.	9.96	0.00	0.00	0.00	0.00	9.96
Mow Blow and Go	94.94	0.00	0.00	0.00	0.00	94.94
Murray Construction	113.77	0.00	0.00	0.00	0.00	113.77
Niehoff Construction	113.30	0.00	0.00	0.00	0.00	113.30
Norbury Construction	0.00	0.00	0.00	0.00	116.70	116.70

Del Norte Solid Waste Management Authority
A/R Aging Summary
As of March 11, 2015

03/11/15

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
North Coast Properties	73.97	0.00	0.00	0.00	0.00	73.97
North Woods Realty	58.32	0.00	0.00	0.00	0.00	58.32
Pacific Northwest Physical Therapy	0.00	54.06	0.00	0.00	0.00	54.06
PALM Industries, Inc.	105.26	0.00	0.00	0.00	0.00	105.26
Pappas Dry Wall	35.52	0.00	0.00	0.00	0.00	35.52
Peasley's Property Mang.	65.41	0.00	0.00	0.00	0.00	65.41
Pelican Bay Evangelical Free Church	14.20	0.00	0.00	0.00	0.00	14.20
Pelican Bay Roofing Co.	689.86	1,058.28	0.00	0.00	0.00	1,748.14
Plunkett's Family Painting	48.36	46.95	0.00	0.00	0.00	95.31
Porter's Trucking & Logging	0.00	0.00	0.00	0.00	2,033.84	2,033.84
Ray's Mobile Home Service	216.07	0.00	0.00	0.00	0.00	216.07
Recology Del Norte (Franchise)	94,170.92	0.00	0.00	0.00	0.00	94,170.92
Recology Del Norte (Prison)	11,160.17	0.00	0.00	0.00	0.00	11,160.17
Red Sky Roofing	5,978.37	11,549.88	0.00	0.00	0.00	17,528.25
Redwood Community Action Agency	196.22	0.00	0.00	0.00	0.00	196.22
Redwood National Park	822.58	0.00	0.00	0.00	1,154.65	1,977.23
Reservation Ranch	923.26	0.00	0.00	0.00	0.00	923.26
Richard Brown Construction	15.65	0.00	0.00	0.00	0.00	15.65
Richterich & Jones Const	532.77	0.00	0.00	0.00	0.00	532.77
Rick Parker Construction	563.69	0.00	0.00	0.00	0.00	563.69
Ritchie Homes	631.55	0.00	0.00	0.00	0.00	631.55
Ron's Hauling	139.40	0.00	0.00	0.00	0.00	139.40
Roy Rook Construction	145.08	71.12	150.77	0.00	0.00	366.97
S.O.S. Construction	109.82	0.00	0.00	0.00	0.00	109.82
Schnacker's General Hauling	173.25	0.00	0.00	0.00	0.00	173.25
Seagull Apartments	0.00	0.00	0.00	0.00	-15.59	-15.59
Seawood Village	5,794.72	5,383.29	0.00	0.00	0.00	11,178.01
Shangri-la Trailer Court	72.36	0.00	0.00	0.00	0.00	72.36
Smith River Equipment	2,206.65	0.00	0.00	0.00	0.00	2,206.65
Smith River Rancheria	142.54	0.00	0.00	0.00	0.00	142.54
Sprint Courier Service	93.02	0.00	0.00	0.00	0.00	93.02
Spruce Haven Mobile Home Park	12.46	0.00	0.00	0.00	0.00	12.46
St. Joseph's Parish	21.34	141.95	0.00	0.00	0.00	163.29
St. Vincent de Paul	11.38	0.00	0.00	0.00	0.00	11.38
Steel	31.29	27.03	29.07	0.00	0.00	87.39
Stephen F White Gen.Cont. Inc.	6.98	0.00	0.00	0.00	0.00	6.98
Stone Roofing	4,068.07	0.00	0.00	0.00	0.00	4,068.07
Tab & Associates	351.33	0.00	0.00	0.00	0.00	351.33
Thermo Fluids, Inc. / Outbound OIL	0.00	0.00	0.00	0.00	-55.80	-55.80
Thomas Gavin Construction	30.25	18.49	0.00	0.00	0.00	48.74
Tim Haban Construction	25.60	0.00	0.00	0.00	0.00	25.60
Totem Villa Apartments	16.81	0.00	0.00	0.00	0.00	16.81
V Primo Construction	251.76	137.97	137.98	0.00	0.00	527.71
Van Arsdale Construction	2,389.63	0.00	0.00	0.00	0.00	2,389.63
Van Nocker's Cleaning	15.64	0.00	0.00	0.00	0.00	15.64
Wigley Contracting	66.85	56.89	0.00	0.00	0.00	123.74
Winn's Maintance Service	0.00	0.00	0.00	0.00	-25.00	-25.00
Yurok Indian Housing Authority	367.76	0.00	0.00	0.00	0.00	367.76
Yurok Tribe	455.17	0.00	0.00	0.00	0.00	455.17
TOTAL	144,302.81	21,509.23	1,737.07	88.71	3,498.94	171,136.76

CLAIMS APPROVED BY THE DIRECTOR				February-15
<i>Date Paid</i>	<i>Paid to:</i>	<i>Budget</i>	<i>Amt. Paid</i>	<i>Description</i>
2/1/2015	DN County Auditor's Office	70530-025	45,273.03	I-Bank payment
2/3/2015	Richard Taylor	20235	\$420.00	Treasurer/controller 01/15
2/13/2015	G.H. Outreach	20285-068	\$180.00	recycle pick-up Jan. 2015
2/17/2015	Katherine Brewer	20290	\$310.24	personal mileage
2/17/2015	Josey's Delivery Service	20280	\$33.50	Jan. 2015 delivery service
2/17/2015	P.S. Business Services	20231	\$111.00	Jan. 2015 clerical services
2/19/2015	Curry Transfer Roto-Rooter	20140	\$293.00	KTS/GTS January 2015
2/19/2015	Mission Linen Supply	20140	\$61.72	January '15 linen service
2/19/2015	U.S. Bank	20239-001	\$279.35	Landfill supplies
2/19/2015	U.S. Bank	20140	\$97.19	Office expense
2/20/2015	Ricoh	20250	\$369.46	February 2015 billing
2/20/2015	Hambro/WSG	20239	\$157,014.92	Jan. 2015 monthly charges
2/20/2015	The Triplicate	20240	\$123.20	Newspaper ad
2/20/2015	SWRCB	20301	\$30,625.00	permit fee
2/20/2015	Recology Del Norte	20238	\$1,294.44	Klamath Beach Road
2/20/2015	Recology Del Norte	20238	\$739.68	Old Gasquet Toll Road
2/20/2015	Del Norte Office Supply	20224	\$85.55	office supplies
2/20/2015	Lisa Babcock	20290	\$68.88	personal mileage
2/20/2015	Sharps Solutions	20281	\$675.00	sharps containers
2/20/2015	Frontier	20121	\$165.28	February 2015 service
2/20/2015	U.S. Cellular	20121	\$95.17	service February 2015
2/23/2015	Bi-coastal media	20240-068	\$935.00	Radio advertising
	TOTAL		\$ 239,250.61	

**DNSWMA
GRAND TOTALS
FEBRUARY 2015**

	Amount to 422-421 91003	Amount to 422-421 91004	TOTAL AMOUNT
	66.53%	33.47%	
DNCTS Cash Total	28,097.25	14,135.20	42,232.45
DNCTS Charge Total	99,715.82	50,165.17	149,880.99
DNCTS Credit/Debit	17,509.35	8,808.63	26,317.98
DNCTS Totals	145,322.42	73,109.00	218,431.42
Klamath Cash Total		3,333.29	3,333.29
Klamath Charge Total		88.01	88.01
Klamath Totals		3,421.30	3,421.30
Gasquet Cash Total		1,344.18	1,344.18
Gasquet Charge Total		8.60	8.60
Gasquet Totals		1,352.78	1,352.78
Adjustments			
GRAND TOTALS	145,322.42	77,883.08	223,205.50

6.4

**MONTHLY SPLIT SHEET
DNSWMA TRANSFER STATION
MONTH: FEBRUARY 2015**

Date	Cash	Checks	Cash/Check Total	Visa	Master	Discover	AmExp	Credit Card Total	Charges	Grand Total	66.53% 91003	33.47% 91004	20286	Total
1	\$ 1,483.21	\$ 158.40	\$ 1,641.61	\$ 628.69		\$ 308.41	\$ 22.76	\$ 959.86	\$ 155.61	\$ 2,757.08	\$ 1,092.16	\$ 549.45	\$ 0.17	\$ 1,641.78
2	\$ 493.29	\$ 52.29	\$ 545.58	\$ 342.14				\$ 342.14	\$ 8,952.44	\$ 9,840.16	\$ 362.97	\$ 182.61	\$ 0.00	\$ 545.58
3	\$ 449.53	\$ 38.40	\$ 487.93	\$ 158.58			\$ 29.87	\$ 188.45	\$ 7,989.48	\$ 8,665.86	\$ 324.62	\$ 163.31	\$ 1.20	\$ 489.13
4	\$ 749.03	\$ 662.78	\$ 1,411.81	\$ 419.57	\$ 14.20		\$ 12.80	\$ 446.57	\$ 7,392.38	\$ 9,250.76	\$ 378.84	\$ 472.53	\$ 0.08	\$ 1,411.89
5	\$ 545.25	\$ 24.17	\$ 569.42	\$ 490.41	\$ 76.80			\$ 567.21	\$ 6,026.25	\$ 7,162.88	\$ 939.28	\$ 190.58	\$ 0.00	\$ 568.87
6	\$ 418.18	\$ 99.57	\$ 517.75	\$ 286.54	\$ 179.99			\$ 466.53	\$ 5,857.77	\$ 6,842.05	\$ 344.46	\$ 173.29	\$ 0.00	\$ 517.75
7	\$ 800.93	\$ 202.89	\$ 1,003.82	\$ 362.63	\$ 9.96			\$ 372.59	\$ 9.96	\$ 1,386.37	\$ 667.84	\$ 335.98	\$ 0.00	\$ 1,003.69
8	\$ 1,019.97	\$ 96.43	\$ 1,116.40	\$ 442.08	\$ 116.13			\$ 558.21	\$ 64.78	\$ 1,739.39	\$ 742.74	\$ 373.66	\$ 0.05	\$ 1,116.45
9	\$ 1,481.31	\$ 36.98	\$ 1,518.29	\$ 706.05		\$ 40.33		\$ 746.38	\$ 7,459.63	\$ 9,724.30	\$ 1,010.12	\$ 508.17	\$ 0.00	\$ 1,517.37
10	\$ 1,060.84	\$ 156.45	\$ 1,217.29	\$ 1,310.84	\$ 184.59			\$ 1,495.43	\$ 6,886.06	\$ 9,598.78	\$ 809.86	\$ 407.43	\$ 0.25	\$ 1,217.54
11	\$ 1,009.92	\$ 604.05	\$ 1,613.97	\$ 876.44	\$ 54.05		\$ 28.44	\$ 958.93	\$ 5,688.97	\$ 8,261.87	\$ 1,073.77	\$ 540.20	\$ 0.37	\$ 1,614.34
12	\$ 1,171.33	\$ 299.84	\$ 1,471.17	\$ 1,132.50			\$ 194.86	\$ 1,327.36	\$ 7,394.25	\$ 10,192.78	\$ 978.77	\$ 492.40	\$ 1.48	\$ 1,472.65
13	\$ 1,623.18	\$ 107.01	\$ 1,730.19	\$ 883.14	\$ 97.36	\$ 21.34		\$ 1,001.84	\$ 9,288.48	\$ 12,020.51	\$ 1,151.10	\$ 579.09	\$ 0.00	\$ 1,730.19
14	\$ 1,310.74	\$ 652.60	\$ 1,963.34	\$ 1,025.74	\$ 72.54		\$ 44.09	\$ 1,142.37	\$ 570.38	\$ 3,676.09	\$ 1,306.21	\$ 657.13	\$ 0.00	\$ 1,963.27
15	\$ 1,815.09	\$ 68.42	\$ 1,883.51	\$ 989.29	\$ 8.53		\$ 98.14	\$ 1,095.96	\$ 576.71	\$ 3,556.18	\$ 1,253.10	\$ 630.41	\$ 0.00	\$ 1,883.28
16	\$ 1,033.39	\$ 2,176.95	\$ 3,210.34	\$ 1,056.15	\$ 76.51			\$ 1,132.66	\$ 7,390.54	\$ 11,733.54	\$ 2,135.84	\$ 1,074.50	\$ 0.01	\$ 3,210.35
17	\$ 1,833.16	\$ 185.51	\$ 2,018.67	\$ 877.07				\$ 877.07	\$ 6,978.16	\$ 9,873.90	\$ 1,343.02	\$ 675.65	\$ 1.72	\$ 2,020.39
18	\$ 1,143.55	\$ 467.32	\$ 1,610.87	\$ 935.54	\$ 30.57			\$ 966.11	\$ 7,726.67	\$ 10,303.65	\$ 1,071.71	\$ 539.16	\$ 1.30	\$ 1,612.17
19	\$ 865.33	\$ 274.52	\$ 1,139.85	\$ 1,167.37	\$ 23.48		\$ 18.49	\$ 1,209.34	\$ 9,018.68	\$ 11,367.87	\$ 758.34	\$ 381.51	\$ 2.05	\$ 1,141.90
20	\$ 1,402.59	\$ 138.66	\$ 1,541.25	\$ 1,108.24	\$ 54.12		\$ 8.53	\$ 1,170.89	\$ 6,030.24	\$ 8,742.38	\$ 1,025.39	\$ 515.86	\$ 0.06	\$ 1,541.19
21	\$ 1,951.63	\$ 201.77	\$ 2,153.40	\$ 1,260.34	\$ 624.63			\$ 1,884.97	\$ 455.79	\$ 4,494.16	\$ 1,463.51	\$ 736.27	\$ 0.02	\$ 2,199.76
22	\$ 1,987.26	\$ 212.52	\$ 2,199.78	\$ 874.07	\$ 76.81			\$ 950.88	\$ 290.13	\$ 3,440.79	\$ 1,432.66	\$ 720.74	\$ 0.00	\$ 2,199.76
23	\$ 1,731.24	\$ 318.29	\$ 2,049.53	\$ 1,083.14	\$ 118.05	\$ 11.38	\$ 7.10	\$ 1,219.67	\$ 9,074.58	\$ 12,247.26	\$ 1,363.55	\$ 685.98	\$ 31.68	\$ 2,081.21
24	\$ 1,083.09	\$ 425.29	\$ 1,508.38	\$ 895.15	\$ 9.96		\$ 44.09	\$ 949.20	\$ 5,201.82	\$ 11,532.16	\$ 1,003.53	\$ 504.85	\$ 0.02	\$ 1,508.40
25	\$ 1,539.95	\$ 156.03	\$ 1,695.98	\$ 1,142.09	\$ 14.29			\$ 1,156.38	\$ 8,294.20	\$ 10,812.76	\$ 1,128.34	\$ 567.64	\$ 0.00	\$ 1,695.09
26	\$ 1,384.12	\$ 438.44	\$ 1,822.56	\$ 680.35	\$ 15.65			\$ 686.00	\$ 6,042.48	\$ 7,781.12	\$ 572.95	\$ 288.24	\$ 0.02	\$ 1,822.64
27	\$ 768.39	\$ 92.80	\$ 861.19	\$ 775.05	\$ 88.18		\$ 14.22	\$ 877.45	\$ 86.49	\$ 3,372.59	\$ 1,150.02	\$ 578.55	\$ 5.50	\$ 861.21
28	\$ 1,507.80	\$ 220.77	\$ 1,728.57	\$ 1,020.28	\$ 537.25			\$ 1,557.53						\$ 1,734.07
TOTALS	\$ 33,663.30	\$ 8,569.15	\$ 42,232.45	\$ 22,929.48	\$ 2,483.65	\$ 381.46	\$ 523.39	\$ 26,317.98	\$ 149,880.99	\$ 218,431.42	\$ 28,097.25	\$ 14,135.20	\$ 24.73	\$ 42,257.18

**DAILY TICKET REPORT
 DNSWMA TRANSFER STATION
 MONTH: FEBRUARY 2015**

Date	BEGIN	END	VOIDED TICKETS	TICKET COUNT
1	801993	802154		162
2	802155	802236		82
3	802237	802319		83
4	802320	802450		131
5	802451	802534	1	83
6	802535	802604		70
7	802605	802695		91
8	802696	802816		121
9	802817	802959	2	141
10	802960	803113	1	153
11	803114	803283	1	169
12	803284	803471		188
13	803472	803677		206
14	803678	803829	2	150
15	803830	804034		205
16	804035	804230		196
17	804231	804403	1	172
18	804404	804566	2	161
19	804567	804723	1	156
20	804724	804887		164
21	804888	805102		215
22	805103	805323	4	217
23	805324	805529	1	205
24	805530	805694	3	162
25	805695	805873		179
26	805874	806040	2	165
27	806041	806158	1	117
28	806159	806347	1	188
TOTAL			23	4332

**DNSWMA
 GASQUET TRANSFER STATION - CASH
 FEBRUARY 2015**

Date	Amount to 422-421	TOTAL CASH AMOUNT
	91004	
February 7, 2015	228.17	\$228.17
February 14, 2015	424.51	\$424.51
February 21, 2015	390.10	\$390.10
February 28, 2015	301.40	\$301.40
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
TOTAL	1344.18	\$1,344.18

**DNSWMA
 KLAMATH TRANSFER STATION CASH
 FEBRUARY 2015**

Date	Amount to 422-421	TOTAL CASH AMOUNT
	91004	
February 1, 2015	700.24	\$700.24
February 4, 2015	472.13	\$472.13
February 8, 2015	363.58	\$363.58
February 11, 2015	296.79	\$296.79
February 15, 2015	497.19	\$497.19
February 18, 2015	292.01	\$292.01
February 22, 2015	508.64	\$508.64
February 25, 2015	202.71	\$202.71
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
TOTAL	3,333.29	\$3,333.29

AUTHORITY REVENUE REPORT March 2014

	2013/2014	2014/2015		
Source	Actual Annual	Budget/Month	Budget/Year	
Authority	\$ 976,517.87	\$ 82,046.00	\$ 984,552.00	
Service Fees				
	Actual/Month	Comparison FYE15 & FYE14	Actual/Month	Over Budget
July	\$ 93,409.33	\$ 2,594.88	\$ 96,004.21	\$ 13,958.21
August	\$ 91,982.30	\$ (2,544.43)	\$ 89,437.87	\$ 7,391.87
September	\$ 81,572.16	\$ 3,132.37	\$ 84,704.53	\$ 2,658.53
October	\$ 90,070.63	\$ (6,972.40)	\$ 83,098.23	\$ 1,052.23
November	\$ 73,073.25	\$ (500.82)	\$ 72,572.43	\$ (9,473.57)
December	\$ 68,239.89	\$ 8,619.44	\$ 76,859.33	\$ (5,186.67)
January	\$ 73,574.88	\$ 11,395.77	\$ 84,970.65	\$ 2,924.65
February	\$ 69,527.00	\$ 8,356.08	\$ 77,883.08	\$ (4,162.92)
March	\$ 76,183.02	\$ -		\$ -
April	\$ 88,290.79	\$ -		\$ -
May	\$ 86,383.95	\$ -		\$ -
June	\$ 84,210.67	\$ -		\$ -
Total	\$ 976,517.87	\$ 24,080.89	\$ 665,530.33	\$ 9,162.33

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AUTHORITY REVENUE REPORT March 2014

Source		2013/2014		2014/2015	
Franchise Fee		Actual Annual		Budget/Year	
				\$ 20,643.75	\$ 247,725.00
Actual/Month		Comparison FY 13/14		Actual/Month	
Actual/Month		Comparison FY 13/14		Over/Under Budget	
July	\$ 19,964.00	\$ (844.00)	July	\$ 19,120.00	\$ (1,523.75)
August	\$ 19,902.00	\$ 545.00	August	\$ 20,447.00	\$ (196.75)
September	\$ 20,871.00	\$ (296.00)	September	\$ 20,575.00	\$ (68.75)
October	\$ 20,538.00	\$ 614.00	October	\$ 21,152.00	\$ 508.25
November	\$ 20,103.00	\$ (604.00)	November	\$ 19,499.00	\$ (1,144.75)
December	\$ 20,453.00	\$ (1,053.00)	December	\$ 19,400.00	\$ (1,243.75)
January	\$ 20,420.00	\$ (1,119.00)	January	\$ 19,301.00	\$ (1,342.75)
February	\$ 20,022.00	\$ 509.00	February	\$ 20,531.00	\$ (112.75)
March	\$ 19,503.00	\$ -	March		\$ -
April	\$ 19,276.00	\$ -	April		\$ -
May	\$ 21,261.00	\$ -	May		\$ -
June	\$ 20,267.00	\$ -	June		\$ -
Total	\$ 242,580.00	\$ (2,248.00)	Total	\$ 160,025.00	\$ (5,125.00)

**AGREEMENT FOR REMOVAL OF ABANDONED VEHICLES
BETWEEN THE DEL NORTE COUNTY
ABANDONED VEHICLE ABATEMENT SERVICE AUTHORITY
AND NORTHCREST AUTO CENTER**

THIS AGREEMENT is effective February 27, 2013 by and between the Del Norte County Abandoned Vehicle Abatement Service Authority (hereinafter referred to as "AVA"), a joint powers authority created by the City of Crescent City and the County of Del Norte, California pursuant to section 22710 of the California Vehicle Code, and Northcrest Auto Center (hereinafter referred to as "Contractor"), in accordance with all regulations and guidelines for the abatement of abandoned vehicles as established by the California Highway Patrol (hereinafter "CHP"), and as may be revised from time to time.

RECITALS

WHEREAS, pursuant to California Vehicle Code § 22660, as adopted by Chapters 7.28 and 7.29 of the Del Norte County Code, and § 8.28.070 of the Crescent City Municipal Code, et seq., the County of Del Norte and the City of Crescent City desired to enact a program of abatement, as public nuisances, of all Abandoned, and/or Inoperative Vehicles, or parts thereof, which are left on public or private property in violation of the above referenced code sections; and,

WHEREAS, in 1996 the participating members formed the AVA under the authority of the provisions of the California Vehicle Code § 22710 for the abatement of all Abandoned Vehicles situated within the incorporated and unincorporated areas of Del Norte County California; and,

WHEREAS, the AVA receives a portion of fees paid to the State for vehicle registration to reimburse the costs incurred by the AVA in performing its duties; and,

WHEREAS, pursuant to Sections 22669 (b) and 22710 of the California Vehicle Code the AVA has determined that it is in the furtherance of the public interest to secure the performance of an independent contractor to be charged with the duty to tow, store, recover and dispose of abandoned, wrecked, dismantled, and inoperative motor vehicles on public and private property; and,

WHEREAS, Contractor warrants that it is qualified and agrees to render the aforesaid services in the incorporated and the unincorporated areas of Del Norte County.

NOW, THEREFORE, the parties agree as follows:

1. SCOPE OF SERVICES: Contractor agrees to perform all of the following services:

A. REQUESTS FOR SERVICE

- (1) Contractor shall provide all services required to effectuate the removal and disposal of abandoned vehicles and parts thereof in accordance with Chapters 7.28 / 7.29 of the Del Norte County Code, Chapter 8.08 or 8.12 of the Crescent City Municipal Code and Division 11 and Chapter 10 of the California Vehicle Code. AVA's request for service may be relied upon by Contractor that the participating member has complied with all procedures required under applicable state and local regulations.
- (2) All requests for service will be generated by an authorized representative of the AVA, including the Del Norte County Code Enforcement Officer, the Crescent City Code Enforcement Officer, the Crescent City Police Chief or the Del Norte County Sheriff, in writing or by telephone. Written request(s) submitted by the AVA to the Contractor must be on a CHP form #180 (or other form approved by the CHP). The request may be submitted to the contractor in person, by US mail, electronic mail with 'read' receipt, or by Facsimile (FAX). When service is requested by telephone, an authorized representative of AVA shall wait at the service location until Contractor arrives and shall provide Contractor with a written request as described above upon Contractor's arrival. Contractor may NOT perform services until AVA has provided written request/ authorization as described above. Service requested by someone other than an authorized representative of AVA is not a valid charge to the AVA.
- (3) Contractor will be available by phone or messaging service twenty-four hours per day, seven days per week. Contractor will not be eligible for additional fees or payments associated with night, weekend, or holiday service regardless of when service is provided. Whenever possible, Contractor shall respond to telephonic requests for service within 30 minutes. Whenever such response is not possible, Contractor shall as soon as practical notify the requesting AVA representative of the delay and provide an estimated response time. The AVA representative may elect to either wait at the vehicle location or submit the request for service in writing.
- (4) Within 24 hours of receipt of a written request for service, Contractor shall remove, or cause to be removed, such vehicles or parts thereof which are reported to the Contractor as being in violation of the Del Norte County Code Chapters 7.28 or 7.29 and/or Chapter 8.08 or 8.12 of the Crescent city Municipal Code, as described in paragraph 1 herein. Contractor shall remove, store and dispose of the vehicle(s) or parts thereof in a lawful manner. Contractor shall transmit a notification whether or not such vehicle(s) or parts thereof have been abated to the applicable participating member from whose jurisdiction the tow originated within 24 hours of towing/abating said Vehicle(s).

B. CONTRACTOR'S RESPONSE TO REQUEST FOR SERVICE

- (1) All vehicles or parts thereof, removed by Contractor at the request of AVA, as a public nuisance, must be scrapped or demolished at a place and in the manner required by all applicable laws and regulations and must not be reconstructed or made operable except as provided by California Vehicle Code §§ 5004 and/or 22661 (f).
- (2) Contractor shall equip and maintain tow trucks utilized by Contractor to perform services under this Agreement in accordance with the provisions set forth in the California Vehicle Code, Title 13 of the California Code of Regulations and industry standards and practices. Contractor shall tow all vehicles with tow trucks of sufficient weight and equipment to properly and safely tow the wide variety of Vehicles that may be towed under this Agreement. Contractor shall have a sufficient vehicle force to effect the removal of Abandoned, wrecked, dismantled or Inoperative Vehicles. Contractor shall allow inspection of its tow trucks, upon reasonable notice, by the AVA or the City or County or CHP.
- (3) Contractor must not use force, violence, threats of force or violence to enter upon private property to remove the Vehicles or parts thereof if entry to the property is refused by such person having possession thereof. If entry is refused by such person, Contractor shall immediately notify the AVA and the participating member's Code Enforcement/Abatement Officer of such refusal.

C. VEHICLE FRACTIONS AND VEHICLE-RELATED DEBRIS

- (1) Contractor shall remove and properly dispose of all vehicle parts as directed by the AVA and provide such other assistance as directed. There will be no additional charge for this assistance.
- (2) In the event a Vehicle contains trash, rubbish, garbage, or other solid or liquid waste, the Contractor shall notify the applicable participating member's Code Enforcement/Abatement Officer who shall arrange for its disposal. Contractor may assess a flat-rate "Additional Unloading Charge" for delivering and unloading AVA-related materials for disposal.
- (3) Contractor shall prevent the spillage or leakage of automotive fluids or other hazardous wastes while performing services pursuant to this Agreement. Each tow vehicle used under this Agreement will carry a spill response kit. As required by California Vehicle Code, Contractor will contain and remove any spilled fluids upon taking possession of the vehicle.

- (4) In accordance with California Vehicle Code Sections 2450-2454, inclusive, whenever hazardous wastes have been spilled or deposited upon any Highway within the incorporated or unincorporated areas of Del Norte County, the person discovering such hazardous waste shall immediately notify the CHP and take such actions as the CHP may direct.

D. STORAGE

- (1) Regulations governing the removal and disposal of Abandoned Vehicles require that some be stored by Contractor. Vehicles stored by Contractor will be stored at the Contractor's facility. Contractor's employees, agents and subcontractors must be properly trained to conduct business transactions related to towing, storage and release of Vehicles and other property.
- (2) Contractor shall provide adequate storage for Vehicles removed under the terms of this Agreement. Facilities are subject to inspection upon reasonable notice by the AVA, City, County, or CHP. No such stored Vehicle or parts thereof may be stored upon the public right-of-way, or upon City/County/ State property unless authorized by the proper entity, or upon a property that does not have appropriate County permits for storing and/or processing scrap vehicles.
- (3) Contractor shall provide adequate security for Vehicles, parts and property at its approved facility. At a minimum, the area must be fenced and Contractor is responsible for reasonable care, custody and control of all Vehicles, parts and other property in Contractor's possession.
- (4) Vehicles that are not immediately removed to a licensed dismantler or scrap metal recycling facility may only be stored in a storage area that meets the requirements established by AVA and State and local ordinances.
- (5) Contractor shall prevent the spillage or leakage of automotive fluids or other hazardous wastes while performing services pursuant to this Agreement.
- (6) All Vehicles removed by Contractor at the request of the AVA and not handled as a nuisance (per Section 22660 of the California Vehicle Code) must be held as prescribed in the California Vehicle Code. AVA will not be responsible for the payment of storage fees.
- (7) Vehicles that have been towed by the Contractor from public roads or lands and stored by the Contractor may be released. Contractor may charge a reasonable storage fee to release a vehicle, unless the vehicle was reported stolen prior to the request for service. In the event of a dispute, the storage fee will be determined by the applicable Code Enforcement/Abatement

officer. Storage fees may not exceed fees for seven days of storage in accordance with the California Vehicle Code. These requirements are not be construed as requiring a charge when the Contractor would not normally charge for such service. Vehicles may be released only upon presentation of satisfactory proof of ownership.

- (8) Vehicles may not be released by the Contractor, without a written release from the AVA stating that either the towing fees and cost have been paid, or the Vehicle was determined at a hearing to have been towed in error. A CHP Form 180 clearly stating that the vehicle may be released to the Registered Owner or the Registered Owner's designated Agent, upon payment of towing and storage fees to the Contractor will be considered written authorization to release the Vehicle. Whenever a Vehicle is released upon payment directly to the Contractor, there will be no charge from the contractor to the AVA for any services rendered in association with such Vehicle released.
- (9) Vehicles towed by Contractor and stored at an AVA facility may be released by the AVA in accordance with policies and procedures developed by the AVA. Contractor does not have authority to release Vehicles stored at an AVA facility. Contractor must refer any request for release of a Vehicle stored at an AVA facility to the AVA in accordance with AVA policies.

E. VEHICLE DISPOSAL

- (1) Contractor has the sole responsibility to process any Vehicle or parts thereof, stored at Contractor's facility. All such Vehicles or parts must be properly disposed of at a licensed auto dismantler or scrap iron recycler in accordance with the California Vehicle Code and this Agreement. Contractor may not impose any additional fees or charges for disposing of a Vehicle or parts thereof at a local disposal facility.
- (2) Vehicles stored at the AVA facility or on City or County properties are the responsibility of the AVA or the responsible agencies, and the AVA or those agencies shall make arrangements as necessary for their proper disposal.
- (3) Vehicles that cannot be disposed of locally must be taken to the nearest alternate available facility for proper disposal. Fees for towing such Vehicles to alternate disposal sites will be as described elsewhere in this Agreement.
- (4) For Vehicles valued as less than \$300.00, the AVA shall issue a "NOTICE OF VEHICLE TO BE DISMANTLED OR JUNKED" (REG. 462), commonly known as a "junk slip", to facilitate their disposal. Vehicles valued at more than \$300.00, may be sold for scrap or parts, except as provided by California Vehicle Code §§ 5004 and/or 22661 (f), by Contractor at a lien sale to recover

the costs of abatement. Whenever a Vehicle valued at more than \$300.00 is sold at a lien sale, there will be no charge to the AVA from the Contractor, unless Contractor submits proof that the monies received from the sale were insufficient to cover the standard costs of abatement.

1. DOCUMENTATION AND PERMITS

- (1) Contractor shall maintain records of tow services furnished, including a description of the Vehicle(s), date and nature of service(s), amount billed and amount collected. Contractor shall make these records available for inspection by representatives of AVA at anytime during normal business hours.
- (2) AVA does not require Contractor to comply with the reporting requirements of Section 11520 of the California Vehicle Code; and any fees and penalties which would otherwise be due the Department of Motor Vehicles are hereby waived, provided that a copy of the decision and order authorizing disposition of the vehicle or CB Form 60, Report of Vehicle Abatement, and CHP Form 180, is retained in the Contractor's business record for a period of three (3) years.
- (3) Excepting the Vehicles stored at an AVA facility or on City or County properties, Contractor shall provide for a storage area and a dismantling facility permitted and operating in conformance with all Federal, State and local laws. The storage and dismantling facility must be a California licensed dismantler or scrap metal recycling facility and must be approved by the Del Norte County Community Development Department. Vehicles that cannot be handled by a local facility shall be taken to the nearest alternative lawful disposal facility. The payment of any State or Federal fees and the procurement of licenses or permits required to transport a Vehicle outside of the State of California for disposal are the responsibility of the Contractor transporting such Vehicle.

2. AVA FURNISHED SERVICES:

- A. AVA shall provide access to and make provisions for Contractor to enter upon public and private lands as required to perform the services described in this Agreement.
- B. AVA shall make available all pertinent data and records to Contractor for review.

3. FEES:

- A. The fees payable to Contractor for furnishing services under this Agreement will be based upon the zone that the Vehicle or parts thereof were initially acquired in accordance with the fees and service charges set forth in Exhibit B.
- B. The map delineating the designated zones is attached hereto as Exhibit "A" and incorporated herein by this reference. The "Special Equipment" fee is a surcharge in addition to the "Zone" fee and will only apply when the Vehicle or parts thereof cannot be towed with a Class A, B, or C tow truck, and must be placed on a "Landhaul" type flat bed trailer and/or towed with a "Class D" tow truck. The application of any additional charges must be pre-approved by the Code Enforcement/Abatement Officer.
- C. Contractor does not pay and is not reimbursed for disposal charges associated with the services described herein. Disposal charges at the Del Norte County Transfer Station are paid by the AVA. Disposal fees at alternative disposal sites, such as Curry Transfer in Oregon, or other such sites approved by the AVA, are to be billed directly to the AVA, based on receipts and rate sheets for that disposal site..
- D. There will be no additional charges, other than the "Special Equipment" fee, to AVA, City or County for mileage, labor, storage or any other costs or expenses of Contractor. Fees apply from to final disposal. In the event that a Vehicle, or parts thereof, is stored by Contractor and disposed of to an auto wrecker, Contractor will be entitled to the salvage value of the scrapped or demolished Vehicle(s) or parts thereof in order to offset the costs to the AVA. If the salvage or sale value of the Vehicles or parts thereof is insufficient to cover the costs of towing/storage/disposal, Contractor will be reimbursed for the actual costs of disposal, less the salvage or sale value, after presenting documentation to the satisfaction of the AVA Code Enforcement Officer of excessive disposal costs for no fewer than 10 vehicles processed in sequence under this Agreement. In no event will Contractor be entitled to payment in excess of the contract fee schedule and reimbursement of the actual costs of disposal.
- E. If a Vehicle is claimed, the costs for towing and storage are to be charged to the Owner and not to the AVA. The fees payable for towing and dismantling services pursuant to this Agreement are to be made available to the Owner of a Vehicle or the owner of the land on which the vehicle is located, when the Vehicle has been issued a "Vehicle Abatement Notice" by the AVA.

4. PAYMENT:

The fees for services under this Contract are due each month within sixty (60) calendar days after receipt by AVA of an invoice covering the service(s) rendered to date. Invoices must be accompanied by proof of delivery to a licensed dismantler or scrap metal recycling facility, or alternative disposal site pre-approved by the AVA.

5. INSURANCE:

- A. Contractor shall maintain the following minimum levels of insurance from an insurance carrier licensed and authorized to do business in California.
- (1) Minimum level of financial responsibility (as required by Section 34631.5 of the California Vehicle Code) – Bodily injury and property damage with a combined single limit of not less than one million dollars (\$1,000,000.00). These minimum standards must include non-owned and hired auto coverage.
 - (2) Uninsured Motorist—Legal minimum, combined single limit.
 - (3) On-Hook Coverage—Insuring the vehicle in tow with limits based on the size of the tow truck.
 - (a) Class A tow truck.....\$25,000.00
 - (b) Class B tow truck.....\$50,000.00
 - (c) Class C tow truck.....\$100,000.00
 - (d) Class D tow truck.....\$100,000.00
 - (4) Garage liability—Includes premises and operation. Coverage for bodily injury and property damage with a combined single limit of not less than \$500,000.00.
 - (5) Garage Keepers Liability—Must be the same minimum as on-hook coverage for vehicles in the care, custody and control of Contractor in the storage facility.
 - (6) Worker’s Compensation Insurance—Legal minimum requirement. This carrier must waive the right of subrogation against AVA, City, and County.
- B. Removing a Vehicle from a hazardous materials incident to the nearest reasonable and safe stopping location shall be deemed transporting property subject to normal minimum insurance requirements of Section 34631.5 of the California Vehicle Code.
- C. Said policies of insurance must remain in force through the life of this Agreement and shall be payable on a “per occurrence” basis unless AVA specifically consents to a “claims made” basis. The City of Crescent City, Del Norte County and AVA must be named as additional insureds on all policies. The insurer shall supply a certificate of insurance with endorsements signed by the insurer evidencing such insurance to AVA prior to commencement of work. The certificate shall include an endorsement providing thirty (30) days advance notice to AVA of any termination or reduction in coverage. Policy cancellation or expiration shall immediately nullify Contractor’s rights under this Agreement; Contractor’s obligation to indemnify, defend and hold harmless the AVA, City and County harmless, however, will survive.

7. DEFINITIONS. The following definitions apply to this Agreement:
- A. "Abandoned Vehicle" means a Vehicle that has been cited and the ten-day period after service of the notice of intention to abate and remove the vehicle per Vehicle Code Section 22661 (d) has expired.
 - B. "Highway" means a way or place of whatever nature, publicly maintained and open to the use of the public for purposes of vehicular travel. Highway includes Street.
 - C. "Inoperative Vehicle" means any motor vehicle which is lacking an engine, transmission, wheels, tires, doors, windshield, or any other part or equipment for the safe operation of the Vehicle upon the highway and which has been declared a hazard to public health, safety and welfare by a peace officer or designated employee of Crescent City, Del Norte County, or the AVA.
 - D. "Owner" as used herein means the person shown to be the last known registered owner, or lien holder, according to Department of Motor Vehicle (DMV) records. When ownership cannot be ascertained from DMV records, owner means the owner of land upon which the Vehicle was abandoned.
 - E. "Vehicle" means a device by which any person or property may be propelled, moved, or drawn upon a highway except a device moved by human power or used exclusively upon stationary tracks or rails.
8. PREVAILING WAGE AND APPRENTICES: Contractor acknowledges awareness of the provisions of the Labor Code, in particular Labor Code Section 1770 to 1780, inclusive, and Title 8 of the California Code of Regulations, Section 200 et seq.; and shall comply with such provisions before commencing services required by this contract to be performed by employees subject to these provisions. A copy of the relevant prevailing wage must be submitted to the Code Enforcement/ Abatement Officer.
9. NON DISCRIMINATORY EMPLOYMENT: In connection with the services rendered in this Agreement, the Contractor must not discriminate against any employee or applicant for employment because of race, color, religion, age, sex, national origin, political affiliation, ancestry, marital status, or disability. This policy does not require the employment of an unqualified person.
10. INTEREST OF PUBLIC OFFICIALS: No officer, agent or employee of the AVA during their tenure or for one (1) year thereafter may have any interest, direct or indirect, in this Contract or the proceeds thereof.
11. SUBCONTRACTING: The contractor may not subcontract any portion of the work required by this contract without the prior written approval of the AVA.

12. **ASSIGNMENT:** The rights, responsibilities and duties under this Contract are personal to the Contractor and may not be transferred or assigned without the express prior written consent of the AVA.
13. **BOOKS OF RECORD AND AUDIT PROVISION:** Contractor shall maintain on a current basis complete books and records relating to personnel, insurance, personnel taxes, payroll, applicable operating authorities, lien sale actions, and Federal Communication Licensing. These Documents and Records must be retained for at least five (5) years after the expiration of this Agreement. Contractor will permit AVA to audit all books, accounts, or records in relation to this contract. Any audit may be conducted on Contractor's premises, or at AVA's option, Contractor shall provide all books and records within a maximum of fifteen (15) days upon receipt of written notice from AVA. Failure of Contractor to comply with the inspection requirements is cause for termination. Contractor must refund any monies erroneously charged.
14. **TERM OF AGREEMENT:** Unless notice of termination is given as provided herein, this Agreement will commence on January 29, 2013 and will continue until its expiration on December 31, 2017.
15. **TITLE:** It is understood that any and all documents, information and reports concerning this project prepared by and/or submitted to the Contractor, will be the property of the AVA. The Contractor may retain copies of drawings and other documents. In the event of termination of this Agreement, for any reason whatever, Contractor shall promptly turn over all information, writing and documents to AVA without exception or reservation.
16. **TERMINATION:**
- A. If the Contractor fails to provide the services required under this Agreement, or otherwise fails to comply with the terms of this Agreement, or violates any ordinance, regulation or other law which applies to Contractor's performance under this Agreement, the AVA may terminate this Agreement by giving fifteen (15) calendar days written notice to Contractor.
 - B. The Contractor will be excused for failure to perform services under this Agreement if said services are impossible or impracticable to perform as a result of acts of God, strikes, labor disputes or other forces over which the contractor has no control.
 - C. Either party may terminate this Agreement for any reason by giving sixty (60) calendar days written notice to the other party. Notice of termination must be by written notice to the other party and be sent by registered mail. Failure to give such sixty (60) days notice will result in a penalty of \$750 from the party who fails to give adequate notice. If Contractor is the party that fails to give adequate notice, the penalty may be deducted from any amounts owed Contractor.

18. RELATIONSHIP BETWEEN THE PARTIES: It is expressly understood that in the performance of the services herein, Contractor, its agents and employees are acting in an independent capacity and as an independent contractor and not as officers, employees or agents of the City, County, Del Norte Solid Waste Management Authority or AVA.
19. AMENDMENT: This Agreement may be amended or modified only by a written agreement executed by all parties.
20. ASSIGNMENT OF PERSONNEL: The Contractor shall assign only qualified personnel to perform services under this Agreement.
21. JURISDICTION AND VENUE: This Agreement shall be construed in accordance with the laws of the State of California and the parties hereto agree that venue shall be in Del Norte County, California.
22. INDEMNIFICATION: Contractor shall be responsible for any loss or damage arising from the towing, storage, security of and damage to Vehicles, property and bodily injury arising from Contractor's obligations or performance under this Agreement and Contractor shall indemnify, defend and hold harmless the AVA, City of Crescent City, Del Norte County, and the Del Norte Solid Waste Management Authority from any order, demand, determination, levy, assessment, judgment, settlement or other monetary obligation arising from any action or inaction by Contractor in performing the services under this Agreement, excepting the willful misconduct or negligence solely arising from the actions or inaction of AVA, City, or County.
23. COMPLIANCE WITH APPLICABLE LAWS: Contractor, its employees, subcontractors, agents and assigns shall, at all times, comply with federal, state and local laws and ordinances.
24. NOTICES:

Notices to AVA:

Del Norte Abandoned Vehicle Abatement Service Authority
c/o Del Norte Solid Waste Management Authority
1700 State Street
Crescent City, CA 95531

Notices to the Crescent City Code Enforcement Official:

City of Crescent City
Attn: Code Enforcement
377 "J" Street
Crescent City, CA 95531

Notices to the Del Norte County Vehicle Abatement Officer:

County of Del Norte
Attn: Code Enforcement
Community Development Department
981 "H" Street, Suite 110
Crescent City, CA 95531

Notices to Contractor:

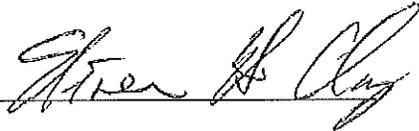
Northerest Auto Center
Attn: Steven Clay
1165 McNamara Road
Crescent City, CA 95531

IN WITNESS WHEREOF, the parties hereto have executed this Agreement effective February 27, 2013.

**Del Norte County Abandoned Vehicle
Abatement Service Authority**

Northerest Auto Center

By: 

By: 

ATTEST:

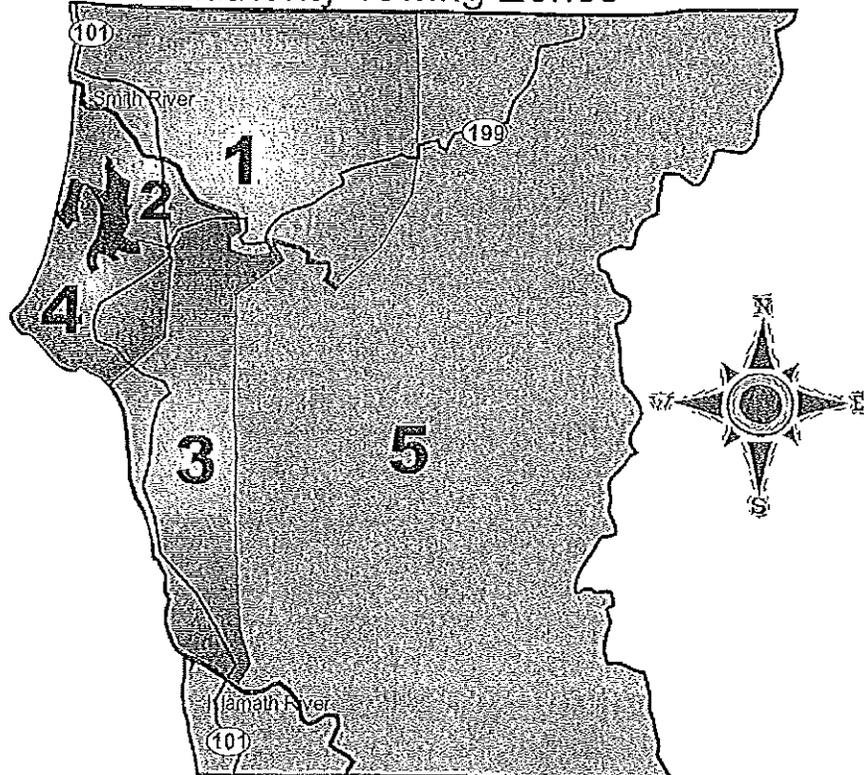
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AVA CLERK

APPROVED AS TO FORM:


AVA General Counsel

EXHIBIT A : Del Norte Abandoned Vehicle Authority Towing Zones

**Del Norte Abandoned Vehicle Abatement
Authority Towing Zones**



-  **ZONE 1:** Areas north of the Smith River, including the town of Smith River and areas north of Dr. Fine Bridge, including Highway 197 and Highway 199 between the Hlouchi Bridge and the (former) DeForest Hog Heaven Resort.
-  **ZONE 2:** South of the Smith River and north of Elk Valley X Road, including the areas surrounding Fort Dick, and Highway 199 up to the Hlouchi Bridge.
-  **ZONE 3:** The section of Howland Hill Road within Redwood National and State Park, and areas accessed from Mill Creek Road, including the residences within 200 yards from the intersection of Mill Creek Road and South Fork Road, and along South Fork Road between this intersection and Highway 199. Zone 3 also includes all areas accessed from Highway 101 north of the Klamath River and south of Endert's Beach Road, including Requa Road and Hunter Creek, excluding areas along Highway 169 (Klamath Glen Road) more than 0.3 miles from Highway 101.
-  **ZONE 4:** The Crescent City area south of Elk Valley X Road, including Highway 101, Endert's Beach Road and the areas surrounding Elk Valley Road.
-  **ZONE 5:** All other areas of Del Norte County, including the remaining areas of Klamath, Klamath Glen, and Gasquet.

EXHIBIT B: Fees for Services

Contractor: Northrest Auto Center

Zone	Cars, pickups, motorcycles, vans, mini-motor homes, hitch-mount trailers	5th Wheel Trailers, Motorhomes, Buses, Or Large trucks
	\$ per regular vehicle	\$ per large vehicle
Zone 1	100	200
Zone 2	55	185
Zone 3	100	200
Zone 4	45	95
Zone 5	145	225

**Additional Charges Requiring Pre-Approval by Code Enforcement /
Abatement Officer:**

1. Winching (after first half-hour): \$ 85 per hour
2. Extra Man: \$ 55 per hour
3. Sublet Costs for Special Equipment or Services % 30 over documented expenses
4. Secondary Tow to Curry Transfer in Brookings (Carpenterville Road): \$ 245 per tow
5. Secondary Tow for non-motorized trailers and related materials to Del Norte County Transfer Station \$ 95 per tow
5. Flat-rate Additional Unloading Charge for transportation and unloading of AVA-related trash \$75 per vehicle. *Assessment of this flat rate must be pre-approved by the AVA Code Enforcement Officer and does not include disposal charges, which will be paid by the AVA directly.*
6. Note that Code Enforcement Officer may specifically request use of and pre-approve payment for use of a "Landhaul" type flat bed trailer and/or towing with a "Class D" tow truck.